PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	26/05/2022	Prepared by	MINISH.	Serial no.	4481
~~Supplier name~~	Overseas Hardware & Tools Centre			~~HO inward no.~~	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	30/04/2022	PO/WO No.	87849.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0158.	24/05/2022	59,838/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		59,838/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	107717.	Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges			–
Amount C – Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			59,838/-
Amount E – PO / WO value:			2,73,833/-
Amount F – Difference (A – E):			2,13,995/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	1,36,900/- Advance Paid, Balance to Pay.		
Remarks:	Final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		27 MAY 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.
Ph : 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware

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(ORIGINAL FOR RECIPIENT)

Invoice No. **OHTC/0158** Dated **24-May-22**
Ref. No.

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Order No.	Dispatch Doc No.	Delivery Note
87849 - 169749 30-Apr-22	Through : DELIVERED AT STORES	NIL dt. 24-May-22

Sl No	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**DORSET SS MORTISE LOCK SET HL170**	8301	**20.00 SET**	4,610.00	SET	45 %	**50,710.00**
	CGST						**4,563.90**
	SGST						**4,563.90**
	Round Off						**0.20**
	Total		**20.00 SET**				**₹ 59,838.00**

INWARD
Inward No: 18183 Dt: 24/5/22
MRN No: 107717 Dt: 25/5/22
Received By: Sign:
SUMMIT SALES LLP

E. & O.E

Amount Chargeable (in words)

INR Fifty Nine Thousand Eight Hundred Thirty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8301 1234 9969	50,710.00	9% 9% 9%	4,563.90	9% 9% 9%	4,563.90	9,127.80
Total	**50,710.00**		**4,563.90**		**4,563.90**	**9,127.80**

Tax Amount (in words) : **INR Nine Thousand One Hundred Twenty Seven and Eighty paise Only**

Company's GSTIN/UIN : **36AAAFO5758M1ZR**
Company's PAN : **AAAFO5758M**

SUMMIT SALES LLP * R.R. DIST. * INWARD No: 94753 Date: 25/5 Sign:

for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

Bank Details : Kotak Mahindra Bank,
S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554

GSTIN : 36AAAFO5758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

Partner

e-Way Bill

1. E-WAY BILL Details

eWay Bill No: **1314 7766 0508** Generated Date: **24/05/2022 11:10 AM** Generated By: **36AAA FO575 8M1ZR** Valid Upto: **25/05/2022**

Mode: **Road** Approx Distance: **33km**

Type: **Outward - Supply** Document Details: **Tax Invoice - OHTC/0158 - 24/05/2022** Transaction type: **Bill To - Ship To**

2. Address Details

From

GSTIN : 36AAA FO575 8M1ZR
OVERSEAS HARDWARE AND TOOLS CENTRE
TELANGANA

:: Dispatch From ::
SHop No 2 Happy Trade Centre
62-d S.D RoadSecunderabad
Rangareddy,TELANGANA-500003

To

GSTIN : 36ACQ FS204 4C1Z7
SUMMIT SALES LLP
TELANGANA

:: Ship To ::
SUMMIT HOUSING LLP
BEHIND KINGSTON PG COLLEGE
CHERLAPALLY HYDERABAD,TELANGANA-501301

3. Goods Details

HSN Code	Product Name & Desc.	Quantity	Taxable Amount Rs.	Tax Rate (C+S+I+Cess+Cess Non.Advol)
8301	&	0.00	50710.00	9.000+9.000+NE+0.000+0.00

Tot. Tax'ble Amt **50710.00** CGST Amt **4563.90** SGST Amt **4563.90** IGST Amt **0.00** CESS Amt **0.00** CESS Non.Advol Amt **0.00**

Other Amt **0.00** Total Inv.Amt **59837.80**

4. Transportation Details

Transporter ID & Name : **BY CAR** Transporter Doc. No & Date : **& 24/05/2022**

5. Vehicle Details

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	AP09AZ5771	Rangareddy	24-05-2022 11:10 AM	36AAAFO5758M1ZR	-	-

131477660508

For Overseas Hardware & Tools Centre

Partner

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	28.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169749
Material required before date:		ID No.	76049

No	Description	Size	Quantity	Units	Inward No	Date
1.	Mortise lock		20	Nos		
2.	Cylindrical lock 87849		144	Nos		
3.	SS Hinges		400	Nos		
4.	Magnetic door stopper		100	Nos		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 29 APR 2022 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	28.04.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 30-04-2022 15:31:07

87849
20.04.22 3:07:39

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Overseas Hardware &Tools Centre	**Doc No**	87849	169749
Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad	**Doc Date**	30-04-2022	
	Quote No	nil	
GSTIN 36AAAFO5758M1ZR	**Quote Date**	28-04-2022	
040-27800734 9989000633	**SupplyType**	Supply	

Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	20.00	4,610.00	45.00	18.00	59,837.80
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	144.00	1,060.00	45.00	18.00	99,063.36
3	2285 - Carpentry - hardware - SS Hinges - Others - nos	400.00	395.00	45.00	18.00	102,542.00
4	2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	105.00	0.00	18.00	12,390.00
				Total Order Value . . .		**273,833.16**

Rupees : Two Lakh(s) Seventy Three Thousand Eight Hundred Thirty Three and Paise Sixteen Only.

Terms and Conditions :-

Specification / Hardware is Dorset Brand

Payment Terms 50% advance balanceafter delivery

Tax Inclusive of all GST taxes

Delivery Date with in 7 days.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Extra.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	0116	09/05/22	2,03,741/-
2.	0117	09/05/22	10,254/-
3.			
4.			
5.			

Bal. 59,838/-

Warranty Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.

Advance Paid Rs. 1,36,900/-, by RTGS/NEFT, dated..........

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Summit Sales LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Overseas Hardware &Tools Centre*

Name :

Date : __/__/____