PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	26/05/2022	Prepared by	MINISH.	Serial no.	4480
~~Supplier name~~	Overseas Hardware & Tools centre.			~~HO inward no.~~	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	25/04/2022	PO/WO No.	87727	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0159	24/05/2022	41,886/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):			41,886/-	

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	107718.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	41,886/-
Amount E – PO / WO value:	1,60,579/-
Amount F – Difference (A – E):	1,18,693/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	58,000/- Advance Paid, Balance to Pay.
Remarks: final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		27 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MANISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.
Ph : 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware

Hettich INTERNATIONAL dorset ARCHIS HÄFELE FUNCTIONALITY FOR YOU Yale KICH

(ORIGINAL FOR RECIPIENT)

Invoice No. **OHTC/0159**
Ref. No.

Dated **24-May-22**

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Order No.	Dispatch Doc No.	Delivery Note
87727 - 169719 25-Apr-22	Through : DELIVERED AT STORES	NIL dt. 24-May-22

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	DORSET SS MORTISE LOCK SET HL170	8301	**14.00 SET**	4,610.00	SET	45 %	**35,497.00**
	CGST						**3,194.73**
	SGST						**3,194.73**
	Less : *Round Off*						**(-)0.46**
	Total		**14.00 SET**				**₹ 41,886.00**

INWARD
Inward No: 1884 Dt: 24/5/22
MRN No: 107718 Dt: 25/5/22
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words)

E. & O.E

INR Forty One Thousand Eight Hundred Eighty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8301	35,497.00	9%	3,194.73	9%	3,194.73	6,389.46
1234		9%		9%		
9969		9%		9%		
Total	**35,497.00**		**3,194.73**		**3,194.73**	**6,389.46**

Tax Amount (in words) : **INR Six Thousand Three Hundred Eighty Nine and Forty Six paise Only**

Company's GSTIN/UIN : **36AAAFO5758M1ZR**
Company's PAN : **AAAFO5758M**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94754 Date: 25/5 Sign:

for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

**Bank Details : Kotak Mahindra Bank,
S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554**

GSTIN : 36AAAFO5758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

Partner

e-Way Bill

1. E-WAY BILL Details

eWay Bill No: **1614 7766 1980** Generated Date:**24/05/2022 11:13 AM** Generated By: **36AAA FO575 8M1ZR** Valid Upto: **25/05/2022**

Mode: **Road** Approx Distance: **33km**

Type: **Outward - Supply** Document Details: **Tax Invoice - OHTC/0159 - 24/05/2022** Transaction type: **Bill To - Ship To**

2. Address Details

From

GSTIN : 36AAA FO575 8M1ZR
OVERSEAS HARDWARE AND TOOLS CENTRE
TELANGANA

:: Dispatch From ::
SHop No.2 Happy Trade Centre
62-d S.D.RoadSecunderabad
Rangareddy,TELANGANA-500003

To

GSTIN : 36ACQ FS204 4C1Z7
SUMMIT SALES LLP
TELANGANA

:: Ship To ::
SUMMIT HOUSING LLP
BEHIND KINGSTON PG COLLEGE
CHERLAPALLY HYDERABAD,TELANGANA-501301

3. Goods Details

HSN Code	Product Name & Desc.	Quantity	Taxable Amount Rs.	Tax Rate (C+S+I+Cess+Cess Non.Advol)
8301	&	0.00	35497.00	9.000+9.000+NE+0.000+0.00

Tot. Tax'ble Amt **35497.00** CGST Amt **3194.73** SGST Amt **3194.73** IGST Amt **0.00** CESS Amt **0.00** CESS Non.Advol Amt **0.00**

Other Amt **0.00** Total Inv.Amt **41886.46**

4. Transportation Details

Transporter ID & Name : **BY CAR** Transporter Doc. No & Date : **& 24/05/2022**

5. Vehicle Details

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	AP09AZ5771	Rangareddy	24-05-2022 11:13 AM	36AAAFO5758M1ZR	-	-

161477661980

For Overseas Hardware & Tools Centre

Partner

Purchase Order

 25-04-2022 16:07:31

87727
20.04.22 3:07:38

opy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Overseas Hardware &Tools Centre	**Doc No**	87727	169719
Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad	**Doc Date**	25-04-2022	
	Quote No	nil	
GSTIN 36AAAFO5758M1ZR	**Quote Date**	21-04-2022	
040-27800734 9989000633	**SupplyType**	Supply	

Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2169 - Carpentry - hardware - SS Mortise Lock - other - nos 14 Bars	20.00	4,610.00	45.00	18.00	59,837.80
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	1,060.00	45.00	18.00	33,021.12
3	2285 - Carpentry - hardware - SS Hinges - Others - nos	240.00	395.00	45.00	18.00	61,525.20
4	2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	105.00	0.00	18.00	6,195.00
	Total Order Value . . .					**160,579.12**

Rupees : One Lakh(s) Sixty Thousand Five Hundred Seventy Nine and Paise Twelve Only.

Terms and Conditions :-

Specification /	Hardware is Dorset
Payment Terms	50% advance balanceafter delivery
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.
Advance Paid	Rs. 58,000-00, by RTGS/NEFT, dated..........
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	3084	26/04/22	67,422/-
2.	0115	9/5/22	61,525
3.			
4.			
5.			

Bk Amount ₹ 31,632.12

For *Summit Sales LLP*
Authorised Signatory
Name : 25/04/2022

Accepted the above Terms And Conditions
For *Overseas Hardware &Tools Centre*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	21.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169719
Material required before date:		ID No.	75880

No	Description	Size	Quantity	Units	Inward No	Date
1.	Mortise lock ~~170~~ 4610/- +45		20	Nos		
2.	Cylindrical lock 1060 +45		48	Nos		
3.	SS Hinges 395 +45	87x2x2	240	Nos		
4.	Magnetic door stopper 105 net + GST 18%		50	Nos		

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	21.04.2022	Sign. & Date	23 APR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.