PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/05/2022	Prepared by	MINISH.	Serial no.	4478
~~Supplier name~~	SVR Telecom Services.			~~HO inward no.~~	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	09/05/2022	PO/WO No.	88090.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3465	23/05/2022	1,20,000/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		1,20,000/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	10771b.	Proof of delivery matches MRN	□ Yes □ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :		-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:		-	
Amount E – PO / WO value:		1,20,000/-	
Amount F – Difference (A – E):		1,20,001/-	
		(-) 1/-	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	100% Advance Paid.		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
27 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Po- 88090-

TAX-INVOICE

SVR TELECOM SERVICES

2-1-392/1/3/8, Tilaknagar, Nallakunta, Hyderabad – 500044
Phone No. 9848294384
GSTN:36ADIPV3204E1ZP

Customer	**Summit Sales LLP**	SALES PERSON	- -
Address	5-4-187/3&4, 2nd Floor, M G Road, Secunderabad	Invoice No	SI-3465
GST NO	**36ACQFS2044C1Z7**	Invoice Date	23/05/2022

Sl. No	DESCRIPTION OF GOODS	HSN CODE	Rate	Qty. Units	Gross Amount	Amount
01	MI CC CAMERA 360	85258900	3,000.00	40 ✓	2,542.40	1,01,696.00

Received the goods in good condition.	Total	1,01,696.00
	CGST 9%	9,152.00
Signature :	SGST 9%	9,152.00
Designation :	Amount	1,20,000.00

Terms & Conditions :

1. All Disputes are subject to Hyderabad Jurisdiction.
2. Warranty in respected any product shall be of the manufacturer in In accordance with their terms and conditions
3. Goods once sold will not be taken back or exchanged.

For : **SVR TELECOM SERVICE**

SVR TELECOM SERVICES
Shop No.2-1-392/1/3/8, Tilaknagar Road, Nallakunta, Hyderabad - 500 044.

Authorized Signatory

INWARD
Inward No: 1881 Dt: 23/5/22
MRN No: 107716 Dt: 25/5/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 94757
Date: 25/5
Sign:
R.R. DIST.

Purchase Order

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88090
27.04.22 12:24:12

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
SVR Telecom Services shop 2-1-392/1/3/8, Thilaknagar Road, Nallakunta, Hyderabad.	**Doc No**	88090	169759
	Doc Date	09-05-2022	
GSTIN 36AD1PV3204E1ZP	**Quote No**	Nil	
	Quote Date	09-05-2022	
8801121212 8801121212	**SupplyType**	Supply	

Kind Attn : V. Raghavendar

Purchase Order for the Supply of following Items.

Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1 5001 - Equipment - consumable durable - CCTV Camera - NA - nos *Mi CC Camera*	40.00	2,542.40	0.00	18.00	120,001.28
			Total Order Value . . .		**120,001.28**

Rupees : One Lakh(s) Twenty Thousand One and Paise Twenty Eight Only.

Terms and Conditions :-

Specification / Brand	MI cc camera 360 degree
Payment Terms	100% Advance payment
Tax	GST included in the above prices
Delivery Date	With in a wek
Delivery Location	Summit Housing LLP
	Cherlapally,Behind Kingston PG college, Hyderabad
	Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Rs. 1,20,001-00, by cheque.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Req 169706 qty is included in this req
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
11 MAY 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- [x] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *SVR Telecom Services*

Name :

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	02.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169759
Material required before date:		ID No.	-16114

No	Description	Size	Quantity	Units	Inward No	Date
1.	Surface mounted tube light 2' ,day light	10watt	20	Nos		
2.	Surface mounted tube light 4' ,day light	20watt	60	Nos		
3.	False ceiling down lighter,day light	12watt	5	Nos		
4.	MCB	16AMps	48	Nos		
5.	MCB	10Amps	48	Nos		
6.	MCB	6Amps	48	Nos		
7.	Isolater	40Amps	24	Nos		
8.	Module plate	6	240	Nos		
9.	Switch	6Amps	600	Nos		
10.	Socket	6Amps	300	Nos		
11.	Switch	16Amps	100	Nos		
12.	Socket	16Amps	100	Nos		
13.	Fan dimmer		90	Nos		
14.	Distribution box	6Way	10	Nos		
15.	MI-CC Camera		10 20	Nos		

88090

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 11 MAY 2022 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	02.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	19.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169706
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1.	Surface mounted tube light D531065	2'	40	Nos		
2.	Surface mounted tube light D532065	4'	60	Nos		
3.	LED Bulb,N70001 day light	7watt	5	Nos		
4.	MCB	16Amps	96	Nos		
5.	MCB	6Amps	144	Nos		
6.	Isolater	40Amps	48	Nos		
7.	Module plate	8	190	Nos		
8.	Module plate	4	10	Nos		
9.	Module plate	2	120	Nos		
10.	Switch	16Amps	100	Nos		
11.	Socket	16Amps	100	Nos		
12.	Fan dimmer		90	Nos		
13.	CC TV camera		~~10~~ 10	Nos		

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	19.04.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.