(B)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/05/22	Prepared by	prabhakar	Serial no.	4404
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	20/5/22	PO/WO No.	88418	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1001	20/5/22	42,834-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	42,834-00
Proof of delivery by way of ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	107646	Proof of delivery matches MRN	☑ Yes ☐ ~~No~~

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	42,834-00
Amount E – PO / WO value:	42,834-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	24/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		prabhakar			
Sign:		APPROVED			
Date		26 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TRANSIT INVOICE

M/s. MODI PROPERTIES PVT. LTD. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AABCM4761E1ZM**	Invoice No. 1001 DC No. 1001 Purchase Order No. 88418	Date: 20/5/2022 DC Date: 20/05/22 P.O. Date: 20/5/22

Recipient Name: Summit Sales LLP. Mobile No: 1001

Recipient Address: Summit Housing LLP, Charlapally, Behind kingston PG College, Hyderabad.

GST: 36ACQFS2044C1Z7 PAN: Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	RO Plant - 500 Ltrs.			01	36,300	36,300/-
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
					Transportation Charges	–
					Hamali charges	–
					CGST	9%
					SGST	9%.
					Total	42,834-00

INWARD
Inward No: 18170 Dt: 20/5/22
MRN No: 107646 Dt: 23/5/22
Received By: Sign:
SUMMIT SALES LLP

Amount (in words) Fourty Two Thousand Eight Hundred and Thirty Four Rupees Only.

For M/s. Modi Properties Pvt. Ltd.

Authorised Signatory

E. & O.E

Subject to Hyderabad Jurisdiction.

DELIVERY CHALLAN

M/s. MODI PROPERTIES PVT. LTD.

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No.82/1, Mallapur, Main Road, Hyderabad - 500 076.

GST : 36AABCM4761E1ZM

M/s Summit Sales LLP

Site: Summit Housing LLP

DC No.	: 1001
Date	: 20/05/22
Vehicle No.	: TS10UB3122
P.O. / W.O. No.	: 88418
P.O. / W.O. Date :	20/5/2022

Sl. No.	PARTICULARS	Quantity
1	RO Plant - 500 ltrs.	01 No's
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12	INWARD Inward No: 18170 Dt: 20/5/22	
13	MRN No: Dt:	
14	Received By: Sign:	
15	SUMMIT SALES LLP	
16		01 No's

Received the above materials in good condition.

Received by :	M. shekar.
Date :	20/5/22

Stamp:

For M/s. Modi Properties Pvt. Ltd.

20/5/22

Authorised Signatory

Purchase Order

 20-05-2022 10:50:18 AM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Modi Properties Pvt Ltd 5-4-187/3&4, IInd floor, MG Road, Secunderabad-500003 040-66335551	**Doc No**	88418	169796
	Doc Date	20-05-2022	
	Quote No	NIL	
	Quote Date	20-05-2022	
	SupplyType	Supply	

Kind Attn : Narendar Reddy

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST%**	**Amount**
1	5038 - Equipment - machinery - R.O. Plant - other - nos *500 LTRS*	1.00	36,300.00	0.00	18.00	42,834.00
				Total Order Value . . .		**42,834.00**

Rupees : Fourty Two Thousand Eight Hundred Thirty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment will be made only after inspection of material.Above order for Replinising stock purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Delivery at SSLLP.

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Modi Properties Pvt Ltd***

Name : ____________________

Contact - -

Name : ____________________

Date : __/__/____

OUTWARD - GATE PASS No. 6391

Date:	20.05.22	Time:	15:30		
Company:	Mcay Flower Platinum (M.P.L) mallapur				
Project/site:	Sy NO 82/1				
Destination:	Summit Sales LLP				
Outward No.	Vehicle type	Vehicle No	Vehicle driver		
1594	Jeeto	TS10UB3122	Shekhar/M.Shr		

	Material Description	Quantity	Units	Approx. rate	Amount
1	Ro Plant 500 Ltrs	01	Sent		
2.	1.HP Pump	01	NOS		
3	1/2 HP motor	01	NOS		
4					
5					
6.					
7					
8.					
9					
10.					
	Total	03	Nos		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no._______ & date _______
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. __________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. _______ & date _______
☑Transfer to other site/ project	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. __________, Amount __________ date __________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge	☐for repairs & service	☐Material received by inward no. _______ & date_______ __________
☐ Other:	Details:	Details:

Remarks. The material send to (SSLLP)

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:		for N.		
Received by other site on:	Inward No.	for Admin sign:	Security sign.	
20/5/22	18170			
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Purchase Order

Page(s) 1 Of 1 21-05-2022 13:27:01

88418
27.04.22 12:24:14

Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Modi Properties Pvt Ltd	**Doc No**	88418	169796
5-4-187/3&4, IInd floor, MG Road, Secunderabad-500003	**Doc Date**	20-05-2022	
	Quote No	NIL	
GSTIN 36AABCM4761EZM	**Quote Date**	20-05-2022	
040-66335551	**SupplyType**	Supply	

Kind Attn : Narendar Reddy

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Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment will be made only after inspection of material.Above order for Replinising stock purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Delivery at SSLLP.

For *Summit Sales LLP*
Authorised Signatory
Name : 21/05/2022

Accepted the above Terms And Conditions
For *Modi Properties Pvt Ltd*

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	18.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169796
Material required before date:		ID No.	76486

No	Description	Size	Quantity	Units	Inward No	Date
1.	R.O. Plant	PO 88498 88418	500	Ltrs	36,300 +18%	
2.						

Remarks: For stock replanish purpose.

Prepared By	Ramya	Approved by	APPROVED
Sign.& Date	18.05.2022	Sign. & Date	18 MAY 2022 MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site, write inward number and date in last 2 columns.