

PURCHASE DIVISION
Advice for approval for credit to supplier

⑥

Date:	10/05/22	Prepared by	26/5/22	Serial no.	- 4411
Supplier name	Yousuf ABC			HO inward no.	
Firm/Company	MRMLLP	Project	GMR.	HO received date	
PO/WO date	—	PO/WO No.	—	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	208	16/5/22	14042-00	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.			/	☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				14,042-00	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:				Proof of delivery matches MRN	☐ Yes ☒ No
Amount B – Other Credits : Transportation charges				—	
Amount C – Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				14,042-00	
Amount E – PO / WO value:				11,900-00	
Amount F – Difference (A – E):				—	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		31/5/22			
Remarks: No PO for Roc false ceiling Can be Considered!					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date		26 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AFBPY 8773N1ZE

TAX INVOICE

Cell: 9885864330

YOUSUF ALI
INTERIORS**PVC PANNELS AND GI CHANNELS GYPSUM BOARD SUPPLIERS****SPL.IN GYPSUM FALSE CEILING, GYPSUM PARTITION, PVC CEILING,
& ETC. ALL TYPES OF FALSE CEILING WORKS IS DONE**

2-2-50/A/1, Rahath Nagar, Amberpet, Hyderabad, Telangana-13.

M/s. Modi Reality Mallapur LLPAddress: Mallapur

Phone: _____

GSTIN: 36AAEFM1459R1ZPInvoice No. 408 Date: 16/05/2022

P.O. No. _____ Date: _____

Vehicle No. _____

S.No.	PARTICULARS	HSN Code	Quantity	Rate	Amount
1	PVC false ceiling work for C-101-102-103-104-105-106-107 Toilets.				
	PVC false ceiling work Toilet	→	14	850	11900
Total Amount Before Tax					11900=00
CGST %					9 1071=00
SGST %					9 1071=00
IGST %					— —
Grand Total					14042=00

No Return
No Exchange

For YOUSUF ALI

Authorized Signatory

00-000000

00-000000

00-000000 00-000000 00-000000

00-000000

00-000000 00-000000

00-000000

00-000000

00-000000 00-000000 00-000000

00-000000 00-000000 00-000000

00-000000

00-000000

00-000000

00-000000

00-000000



00-000000

Construction division.
Advice for giving credit to contractors/suppliers.

Id no :

68761

68771

Sl. No. - site bills register		Date - site bills Register				
Company Name:		Site:				
Name of Contractor						
Nature of work						
Work done	From Date	To Date				
	6-10-21	10-10-21				
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Price false ceiling	14	850	nos	11900	
2.	In C-Block					
3.	for flat nos.					
4.	C-101, 102, 103					
5.	104, 105, 106					
6.	for 107 for					
7.	Toilets					
8.						
9.						
10.						
11.	Total:				11900	
Bill required	☐ YES ☒ NO.	GST bill required	☐ YES ☒ NO.			
Measurement & estimate sheet:	☒ Required ☐ Not required	Measurement & estimate sheet:	☒ Enclosed ☐ Not enclosed			
PO/WO no.		PO/WO date:				
Remarks : All works completed.						
Approved by Project Manager		Approved by Design Team				
Date: 18/04/22		Date: 22/4/22				
Sign: [Signature]		Sign: [Signature]				
		Approved by M.D. BY				
		Date: 23 APR 2022				
		Sign: SOHAM MODI				

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET						Approved by:		Rampasad	
Company Name:		MRMullapur				Sign:			
Project:		GMR							
Work Description:		B Block PVC False Ceiling For Toilet							
Contractor Name:		Yousuf Ali							
Prepared By		Srinivas N							
Date:		16-04-2022							
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Head Total		
1	PVC False Ceiling	101,102,103,106,107,108	14	Nos	850.00	11,900			
2	Master & Common								
							11,900		
Amount in words : Eleven Thousand Nine Hundred Rupees Only .									

Bill for Equipment Allowance

Yousuf Ali ,
Mallapur, Hyderabad.

Date: 15-04-22

In favor of: MR Mallapur LLP
Project / Site: Gulmohar Residency
Location: Mallapur
Type of Work: PVC False ceiling work done in C Block .
Towards: Allowance for Equipment.

S No.	Description	Amount
1.	Brief description of work done : Towards PVC False ceiling work done in B Block Toilets . For Flat Nos 101,102,103,104,105,106,107, Total Amount = 11900 /- Work done from date 06.10.21 to date 16.11.21.	Rs. 4760 /-

Amount in words : Four Thousand Seven Hundred and Sixty Rupees Only.

Sign: Yousuf Ali

Allowance for Consumables

Yousuf Ali ,
Mallapur, Hyderabad.

Date: 15-04-22

In favor of: MR Mallapur LLP
Project / Site: Gulmohar Residency
Location: Mallapur
Type of Work: PVC False ceiling work done in C Block .
Towards: Allowance for Consumables.

S No.	Description	Amount
1.	Brief description of work done : Towards PVC False ceiling work done in C Block Toilets . For Flat Nos 101,102,103,104,105,106,107, Total Amount = 11900 /- Work done from date 06.10.21 to date 16.10.21.	Rs. 2380 /-

Amount in words : Two Thousand Three Hundred and Eighty Rupees Only.

Sign: Yousuf Ali

Bill for Labour Charges

Yousuf Ali ,
Mallapur, Hyderabad.

Date: 15-04-22

In favor of: MR Mallapur LLP
Project / Site: Gulmohar Residency
Location: Mallapur
Type of Work: PVC False ceiling work done in B Block .
Towards: Allowance for Labour Charges.

S No.	Description	Amount
1.	Brief description of work done : Towards PVC False ceiling work done in B Block Toilets . For Flat Nos 101,102,103,104,105,106,107, Total Amount = 11900 /- Work done from date 06.10.21 to date 16.11.21.	Rs. 4760 /-

Amount in words : Four Thousand Seven Hundred and Sixty Rupees Only.

Sign: Yousuf Ali

