PURCHASE DIVISION

Advice for approval for credit to supplier

(B)

| | | | | | |
|---|---|---|---|---|---|
| Date: | 29/05/22 | Prepared by | Ramya | Serial no. | 44.. |
| Supplier name | Praful Sanitary | | | HO inward no. | |
| Firm/Company | SOVLLP | Project | SOV-iii | HO received date | |
| PO/WO date | 14/05/22 | PO/WO No. | 88275 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | PS/22-23/162 | 25/05/22 | 9,739/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 9,739 |
| Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |
| MRN nos.: | Proof of delivery matches MRN: ☑ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 9,739/- |
| Amount E – PO / WO value: | 9,739/- |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 06/06/22 |
| Remarks: | final Bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Ramya | | | | |
| Sign: | R | | | | |
| Date | 29/05/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## GST INVOICE

*(ORIGINAL FOR RECIPIENT)*

**PRAFUL SANITARY**
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer (Bill to)
**Silver Oak Villas LLP**
5-4-187/3&4, IInd Floor, M.G. Road
Secunderabad
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

| | |
|---|---|
| Invoice No.<br>**PS/22-23/ 162** | Dated<br>**25-May-22** |
| Delivery Note<br>**Invoice** | |
| Reference No. & Date. | Other References<br>**Credit** |
| Buyer's Order No.<br>**88275** | Dated<br>**14-May-22** |
| Dispatch Doc No.<br>**Invoice** | Delivery Note Date<br>**25-May-22** |
| Dispatched through<br>**Self** | Destination<br>**Cherlapally** |

| Sl No. | Description of Goods and Services | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **500mm Orissa Pan ( White )** | 6910 | 18 % | **3 No:** | 3,930.00 | No: | 30 % | **8,253.00** |
| | ***Output CGST*** | | | | | | | **742.77** |
| | ***Output SGST*** | | | | | | | **742.77** |
| | ***ROUNDING OFF*** | | | | | | | **0.46** |
| | Total | | | **3 No:** | | | | **₹ 9,739.00** |

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 841 Date 27/5/22 Sign

Amount Chargeable (in words) *E. & O.E*

**Indian Rupees Nine Thousand Seven Hundred Thirty Nine Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 6910 | 8,253.00 | 9% | 742.77 | 9% | 742.77 | 1,485.54 |
| 99 | | 9% | | 9% | | |
| 99 | | 14% | | 14% | | |
| **Total** | **8,253.00** | | **742.77** | | **742.77** | **1,485.54** |

Tax Amount (in words) : **Indian Rupees One Thousand Four Hundred Eighty Five and Fifty Four paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for PRAFUL SANITARY**

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94835 Date: 28/5 Sign:

# Purchase Order

 14-05-2022 15:56:50

88275
27.04.22 12:24:13

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

| | | | |
|---|---|---|---|
| Praful Sanitary | | **Doc No** | 88275 184175 |
| 3-6-138/5, Himayat Nagar, Hyderabad. | | **Doc Date** | 14-05-2022 |
| | | **Quote No** | Nil |
| **GSTIN** 36ACWPG864A1ZG | 40077300 | **Quote Date** | 14-05-2022 |
| 65526886. | 9849624797 | **SupplyType** | Supply |

**Kind Attn : Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7304 - Plumbing - sanitary - Orissa pan - 20 In - nos<br>*PVC Tank & Long bend* | 3.00 | 3,930.00 | 30.00 | 18.00 | 9,738.54 |
| | | | | **Total Order Value . . .** | | **9,738.54** |

Rupees : Nine Thousand Seven Hundred Thirty Eight and Paise Fifty Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of 'Sudhakar' brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for 183, 159, 160 purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email. |

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 17/05/2022

Accepted the above Terms And Conditions
For *Praful Sanitary*

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP-III | Date: | 14-05-2022 |
| Site & Phase : | Silver Oak Villas-III | Time: | 15.00 |
| Supplier | | Req. No | 184175 |
| Material required before date: urgent | | ID No. | 76432 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Indian Cammode | STD | 4 | Nos | | |
| 2 | | | | | | |
| 3 | 88274 | | | | | |
| 4 | | | | | | |
| 5 | 88275 | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: - For V no 129,183,159,160

| | | | |
|---|---|---|---|
| Prepared By | G.chandra kanth | Approved by | APPROVED 17 MAY 2022 |
| Sign.& Date | 14-05-2022 | Sign. & Date | MINISH PARIKH MANAGER PROCUREMENT |

Note: On receipt of material at site write inward number and date in last 2 columns.

# GST INVOICE

*(DUPLICATE FOR TRANSPORTER)*

| | | |
|---|---|---|
| **PRAFUL SANITARY**<br>3-6-429/6,SRI SAI TOWER,<br>St.No.4 HIMAYAT NAGAR<br>HYDERABAD<br>GSTIN/UIN: 36ACWPG4864A1ZG<br>State Name : Telangana, Code : 36<br>E-Mail : prafulsanitary@gmail.com | Invoice No.<br>**PS/22-23/ 162** | Dated<br>**25-May-22** |
| | Delivery Note<br>**Invoice** | |
| | Reference No. & Date. | Other References<br>**Credit** |
| Buyer (Bill to)<br>**Silver Oak Villas LLP**<br>5-4-187/3&4, IInd Floor, M.G. Road<br>Secunderabad<br>GSTIN/UIN : 36ADBFS3288A2Z7<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**88275** | Dated<br>**14-May-22** |
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| | ***Output SGST*** | | | | | | | **742.77** |
| | ***ROUNDING OFF*** | | | | | | | **0.46** |
| | Total | | | **3 No:** | | | | **₹ 9,739.00** |

INWARD
Inward No: 2177 Dt: 26/5/22
MRN No: 1077773 Dt: 26/5
Received By: Sign:
(Silver Oak Villas-Part-III)

Amount Chargeable (in words) *E. & O.E*

**Indian Rupees Nine Thousand Seven Hundred Thirty Nine Only**

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Tax Amount (in words) : **Indian Rupees One Thousand Four Hundred Eighty Five and Fifty Four paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for PRAFUL SANITARY**

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 99855
Date: 28/5
Sign: