

PURCHASE DIVISION
Advice for approval for credit to supplier

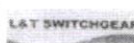
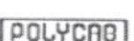
Date: 29/05/22		Prepared by: [Signature]		Serial no. : 4566	
Supplier name: Elegant Enterprises		Project: MPL		HO inward no.:	
Firm/Company: MPL		PO/WO No. 88560		HO received date:	
PO/WO date: 23/05/22		Scan ID:			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0083	23/05	409.40	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.			/	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		409.40
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.:	Proof of delivery matches MRN	☐ Yes ☒ No
Amount B – Other Credits : Transportation charges		
Amount C – Other Debits :		
Amount D (D = A + B + C) Amount to be credited to the supplier:		
Amount E – PO / WO value:		409.40
Amount F – Difference (A – E):		408.87
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other
Payment – due date		6/6
Remarks: H.O. Meenakshi taken the material		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[Signature]			
Sign:		[Signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST IN :		☐ Original for Receiptient		☒ Duplicate for Supplier / Transporter		☐ Triplicate for Supplier		GST INVOICE	
36AJDPX0412E1ZY								CASH CREDIT	
 Elegant Enterprises 5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003 Phone: 040-66385358, 040-29303040 E-mail address: eleganthyd@hotmail.com Preventers Annunciators Switchgears Starters Wires & Cables Capacitors Panel & Cable Accessories Oil Seals Step Down Transfromers L.E.D Lights Earthing Equipments Carbon Brushes PVC Insulation Tapes Lugs Spares									
Reverse Charge : Nil				Transportation Mode :		Not Applicable			
Invoice Number : EE2223-0083				Vehicle/LR Number :		Not Applicable			
Invoice Date : 23 May 2022				Date of Supply :		23 May 2022			
State : Telangana		State Code : 36		Place of Supply :		Hyderabad			
Details of Buyer Billed to:									
Name : M/s Modi Properties Private Limited				Delivery Challan No. : Not Applicable		Date : - x -			
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003				Purchase Order No. : 88500		Date : 23.05.2022			
GSTIN : 36AABCM4761E1ZM				Delivery Location :		Site: Plot No.280, Road No.25, Road Opposite Spicy Venue Restaurant, Jubilee Hills, Hyd - 37			
State : Telangana		State Code : 36		Term of Payment :		☐ Against Delivery ☐ Against Proforma Invoice ☒ Within 30 days from date of Invoice.			
Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Roma 10Amps 1Way Switch-21011	85361010	6.00	No's	9.00	9.00	0.00	42.00	252.00
2	Roma 20Amps 1Way Switch-21066	85361020	1.00	No's	9.00	9.00	0.00	94.50	94.50
INWARD									
2									
CREDIT									
Total Invoice Amount in Words:					Total Amount Before Tax: 346.50				
Rupees:Four Hundred Nine Only.					Add : C G S T : 31.19				
Our Bank Details:					Add : S G S T : 31.19				
Name of the Bank : HDFC Bank					Add : I G S T : 0.00				
Branch Address : Paradise, S.D. Road, Sec-Bad-3					R/o + Transportation : 0.13				
Account No. : 50200009719725					Total Amount : Rs. 409.00				
IFS Code : HDFC0000042									
Receiver's Seal and Signature with Name & Mobile Number			Terms and Conditions :			for Elegant Enterprises			
			1. Goods once sold will not be taken back of exchanged			 Authorised Signatory E & O. E			
			2. Interest at 24% P. A. will be charged after Days.						
			3. Our risk & responsibility cease on the delivery of goods.						
			4. All disputes are subject to Secunderabad Jurisdiction						
			5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.						
** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.					**No Guarantee & Warranty on Breakages & Burnout.				
Head Office : Block - A '413' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5000016					Eway Bill No. Not Applicable Dated: Not Applicable				
               									

Purchase Order

Page(s) 1 Of 1

24-05-2022 12:26:22 PM



88500

27.04.22 12:24:14

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	88500	198015
Doc Date	23-05-2022	
Quote No	NIL	
Quote Date	21-05-2022	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4681 - Electrical - switches - Switch - 6Amps - nos ROMA 10Amps	6.00	42.00	0.00	18.00	297.36
2 4713 - Electrical - switches - Switch - 16-amps - nos ROMA 20Amps	1.00	94.50	0.00	18.00	111.51
Total Order Value . . .					408.87

Rupees : Four Hundred Eight and Paise Eighty Seven Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Against Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Mr.Soham Modi

Plot No.280, Road No.25, Road Opposite Spicy Venue Restaurant, Jubilee Hills, Hyd - 37

Phone. 040-23545772

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order is for plot 280 electrical work purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Date : __/__/__

Requisition Form

Company Name:		MPPL	Date:		21-05-2022	
Site & Phase		PLOT-280	Time:		10:30 AM	
Supplier			Req. No.		198015	
Material required before date:			Urgent		ID No. 76610	
No	Description	Size	Quantity	Units	Inward No	Date
1	6amp switch (ROMA) 10	STD	06	NOS		
2	16amp switch (ROMA) 20	STD	01	NOS		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : Towards Plot 280 electrical work purpose.

Prepared By: MEENAKSHI.N

Approved by

Sign. & Date

21-05-2022

Sign. & Date

Note: On receipt of material at site write inward number and date in last 2 columns.

