

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29/05/22		Prepared by: <i>[Signature]</i>		Serial no. 4567	
Supplier name: Abdul Aziz		Project: BRGV		HO inward no.:	
Firm/Company: BRGV		PO/WO No. 83122		HO received date:	
PO/WO date: MRGV		Scan ID:			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	025	8/3	12,010-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): **12,010-00**

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D = A+B+C) Amount to be credited to the supplier: **12,010-00**

Amount E – PO / WO value: **19,116-00**

Amount F – Difference (A – E): **7106**

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: **6/6**

Remarks: **Advice for Contractor is attached, NOC taken**

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		<i>[Signature]</i>			
Sign:		<i>[Signature]</i>			
Date		29 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

4561

ABDUL AZIZ

Supplier & Contractors

Spl. in : Plaster of Paris, False Ceiling, Gypsum Board, Partition Works,
Thermacol Ceiling, Armstrong, Border, Flower & All Types of Ceiling Works.
14-1-96/3/B, Allapur, Borabanda, Hyderabad - 500 018. Email : rkdecorators@gmail.com

Seller GST No.: 36AYAPA9482A2ZQ Pan No. AYAPA9482A Mode of Transport : Product Reference No. State : Telangana, State Code : 36		Invoice No. : 025 Invoice Date : Date of Supply : 08/03/2022 PO No. & Date : 83132			
Details of Receiver / Billed to : Name : Modi Realty Genome Valley LLP Address : Buyer GSTIN : 36ABFFM3063P1ZU State : Telangana Code : 36		Details of Delivery Address : Name : Address : Buyer GSTIN : State : Code :			
S.No.	NAME OF THE PRODUCT	HSN Code	Qty.	Unit Price	Taxable Value
1	model flat Bathroom ceiling	998391	245.85	41.40	10,178.19
 					
Total Invoice Amount : (Inwords) Twelve thousand per Rupees only		Total Amount Before Tax Add CGST @ 9% Add SGST @ 9% Add IGST @ % Total Amount GST Total Amount After Tax GST Payable on Reverse Charge		10,178.19 916.03 916.03 1832.07 12,010.26	
Goods once sold will not be taken back. Our responsibility ceases once delivery made.					

For **ABDUL AZIZ**

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		44		Date - site bills Register		17/2/22	
Company Name:		MRGV		Site:		BRGV	
Name of Contractor <i>Abdul Aziz Ansari</i>							
Nature of work <i>false Ceiling work</i>							
Work done		From Date		To Date			
		20/12/21		25/12/21			
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	<i>Model flat Cellg</i>						
2.	<i>cellg</i>						
3.	<i>Mr flow 103, 120, 124 flt</i>	198-60	41.40	sq	8222.00		
4.	<i>both long Cellg w/c</i>						
5.	<i>Creech Room Tilt</i>	40.25	41.40	sq	1956.00		
6.	<i>Cellg</i>						
7.							
8.							
9.							
10.							
11.	Total:				10178.00		
Bill required		☒ YES ☐ NO.		GST bill required		☐ YES ☐ NO.	
Measurement & estimate sheet:		☐ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.				PO/WO date:			
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 17/2/22		Date:		Date:			
Sign: <i>(Signature)</i>		Sign:		Sign:			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

T. MADHU
PROJECT MANAGER B.R.G.V.

ESTIMATE SHEET									
Company Name:		MIRGV							
Project :		BRGV						Approved by	
Work Description :		Model flats Bath rooms false ceiling work						Sign:	
Prepared By:		Sobhanbabu,					Reg no	94974.00	
Contractor Name:		Abdul Aziz Ansari.					Po. No	83132.00	
Date:		17.02.2022							
S NO.		Item Head		Item Description	Quantity	Units	Rate	Amount	Grand Total
1		Model flats Bath rooms false ceiling work							
				1st floor 103.120.121 flats	198.60	Sft	41.40	8222.04	
				creche pantry & toilet	47.25	Sft	41.40	1956.15	
									10178.19
				Note:- 15% added on circular rate 852(D)					
							Grand Total		10178.19
Amount in words :- Ten Thousand one hundred and seventy eight only									

[illegible][illegible]

From Company : **Modi Realty Genome Valley LLP**
 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
 GST No. : 36ABFFM3063P1ZU

Supplier Details

Abdul Aziz
 #14-1-96/3/B, Allapur, Borabanda, Hyderabad - 500018

GSTIN 36AYAPA9482A2ZQ

9908194281

Doc No	83132	94974
Doc Date	30-11-2021	
Quote No	Nil	
Quote Date	19-07-2021	
SupplyType	Supply And Installation	

Kind Attn : Mr. Abdul Aziz

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6022 - Miscellaneous - False Ceiling - NA - sft Gypsum False Ceiling - Plain	450.00	36.00	0.00	18.00	19,116.00
Rupees : Ninteen Thousand One Hundred Sixteen Only.					Total Order Value . . . 19,116.00

Terms and Conditions :-

- Specification / Brand** Above rate as per guideline cir.no.852(E) dtd. 19-07-2021 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
- Payment Terms** 50% advance at the time of PO, balance on completion of work.
- Tax** All taxes included in above price.
- Delivery Date** Within 3days.
- Delivery Location** Bloomdale Residency at Genome Valley
Murharipalli, servey no-31& 32
Phone. Madhu Site Engineer - 9502211499
- Penalty For Delay** Bills must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
- Transportation Cost** Included in the above price.
- Warranty** One year on workmanship

For **Modi Realty Genome Valley LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Abdul Aziz**

Name : _____

Date : __/__/__

Books of accounts verified and no bills wrt this PO were received by accounts	
Name:	G. Paramesh
Sign:	G. Paramesh
Date:	10/05/22

Bill not received yet.
 G. Paramesh
 10/5/22

Books of accounts verified and
no bills on this PO were
received by accounts

Name:
Sign:
Date: