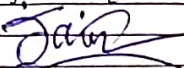


Remarks from site on the 'Requisition by Site Report of purchase division

Company:	Modi Realty Miryalguda LLP	Date:	30-05-2022	
Site:	AVR Gulmohar Homes	Prepared by:	Zakir	
Report From / To	25-05-22 to 30-05-2022	Approved by:		
Report Date	30-05-2022			
List of requisitions numbers missing in the report:				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO
165601	19-03-22	21	Capet tiles	PO has been not issued
165606	19-03-22	2	Wall fans	PO has been not issued
165637	30-04-22	1	Swimming pool brush	PO has been not issued
165640	30-04-22	2	1"x6"x6" Wood (Sal)	PO has been not issued
165643	07-05-22	1 to 2	Timer Machines	PO has been not issued
165649	09-05-22	1 to 2	MS gate-v.no.65	PO has been not issued
165651	11-05-22	1 to 4	AL. Windows-6x4	PO has been not issued
165654	16-05-22	1 to 5	Iton split AC	PO has been not issued
165659	25-06-22	5 & 10	RCC covers	PO has been not issued
165660	25-06-22	1 & 2	Gate lamp	PO has been not issued
165661	25-06-22	1 & 3	MS round pipe	PO has been not issued
165663	26-06-22	1	Twindle GO-round-	PO has been not issued
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req. No.	Req. Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
165599	19-03-22	1 to 13	Creche items	95% Received
165602	19-03-22	4	TT table	95% received
165604	19-03-22	1 to 3	Playground Equipment	Ready to supplies
165607	19-03-22	2 to 4	Bathroom use items	10% received
165609	19-03-22	2	Windows pleated Blinds	Ready to supplies
165625	16-04-22	1	Off white pleated blinds	Ready to supplies
165626	18-04-22	1 & 2	Carpet grass	10% received
165629	23-04-22	1 to 6	Windows Grills	Ready to supplies
165631	23-04-22	4	2x2 windows grills	Ready to supplies
165639	30-04-22	1 to 9	Panel door	25% received
165641	04-05-22	1	SS stand for table	Ready to supplies
165642	04-05-22	1	SS stand for table	Ready to supplies
165644	09-05-22	1 to 6	MS gate.v.no.19,24,25,51	Ready to supplies
165645	09-05-22	1 to 2	MS gate-v.no.16	Ready to supplies
165646	09-05-22	1 to 2	MS gate-v.no.18	Ready to supplies
165647	09-05-22	1 to 2	MS gate-v.no.42	Ready to supplies
165648	09-05-22	1	MS gate-v.no.52	Ready to supplies
165650	11-05-22	1 to 4	Windows grills	Ready to supplies
165655	17-05-22	11	6 amps switches	95 % received
165657	23-05-22	1 to 13	Electrical Wires	Ready to supplies
165658	25-05-22	1 and 2	CP Jali	Ready to supplies
165661	26-05-22	1 and 2	Yoga mat	Ready to supplies
165664	26-05-22	1 and 2	Garbage Bin	Ready to supplies
165665	27-05-22	1	Regal beige-4x2	Ready to supplies
No. of gate passes issued this week:		Have	From No.	9924 To No. 9925
Delivery van last site visit on:		20-05-2022		
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes
DC register Sl.No. during the week		From No.	20256	To No. 20261
Items not ordered but received:				

Other corrections & remarks: 1. two no's chipping machine bosh company for repairing. And one borewell for repairing purpose. 1,5 HP.- 3phase.

Details	Project Manager	Admin Officer/Manager	Admin Audit
Sign			
Date			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!