

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 30/05/22		Prepared by: Vanajathi		Serial no.	
Supplier name: SCLP				HO inward no.	
Firm/Company: GUPC		Project: Innopolis		HO received date	
PO/WO date: 20/04/22		PO/WO No.: 87554		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23303	26/04/22	5,250/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.			/	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 5,250/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 106533	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 5,250/-

Amount E – PO / WO value: 5,250/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 5/06/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	<i>[Signature]</i>				
Date:	30/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-05-2022

Customer Details

GV Research center Pvt Ltd
 Sy No. 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

Invoice No. 23303
 Invoice Date. 26-04-2022
 PO No. 87554
 PO Date. 20-04-2022
 Req ID 75756
 Req Date 20-04-2022
 Loc Req No 164876

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6123 - Miscellaneous - Plastic Drum - Others - nos	3926	5	1050.00	5,250.00	0	0.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				Total Taxable Amount		5,250.00	0.00
CGST				Total Invoice Amount		5,250.00	
SGST							
0.00							
0.00							

Rupees : Five Thousand Two Hundred Fifty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

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From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-!
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87554	164876
Doc Date	20-04-2022	
Quote No	NIL	
Quote Date	20-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6123 - Miscellaneous - Plastic Drum - Others - nos	5.00	1,050.00	0.00	0.00	5,250.00
Total Order Value . . .					5,250.00

Rupees : Five Thousand Two Hundred Fifty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Included in above prices.

Delivery Date Within 7 days

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Included by us.

Warranty 1 year company warranty

Advance Paid Nil

Other Terms We reserve the rights to reject items not confirming to quality and specifications. Above order for site use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	20.04.2022
Site & Phase:	Innopolis.	Time:	11:40
Supplier		Req. No.	164876
Material required before date:		ID No.	75756

No	Description	Size	Quantity	Units	Inward No	Date
1.	Plastic drums	200ltrs	05	No's		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Remarks: Towards site use purpose.

Prepared By	Madhu	Approved by	
Sign. & Date	20.04.2022	Sign. & Date	

Note:



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 26-04-2022

Customer Details		DC No.	19926
GV Research center Pvt Ltd		DC Date	26-04-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad		PO No.	87554
		PO Date.	20-04-2022
		Req ID	75756
		Req Date	20-04-2022
GSTIN : 36AAHCG4562D1ZP		Loc Req No	164876
Description of Goods		HSN/SAC	Qty
1	6123 - Miscellaneous - Plastic Drum - Others - nos	3926	5
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 9012	On: 27/4/22
MRN No: 106533	On: 27/4/22
Received By: R	Sign: [Signature]
Genome Valley Research Center Pvt. Ltd.	

for Summit Sales LLP

Authorised signatory

