(8)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	30/05/22	Prepared by	Vanajathi	Serial no.	4589
~~Supplier name~~	SSLP			~~HO inward no.~~	
Firm/Company	GIVRC	Project	Inmopolis	HO received date	
PO/WO date	7/05/22	PO/WO No.	88059	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23525	9/05/22	765/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	765/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107125	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	765/-
Amount E – PO / WO value:	765/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	6/06/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	[signature]				
Date	30/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	23525
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	09-05-2022
	PO No.	88059
	PO Date.	07-05-2022
	Req ID	76206
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	07-05-2022
	Loc Req No	164934

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	50	3.50	175.00	18	31.50
	blue						
2	7560 - Stationery - other - Pen - NA - nos	9608	50	3.50	175.00	18	31.50
	black						
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	20	16.75	335.00	5	16.76
	white						
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	685.00	79.76
	39.88	39.88	Total Invoice Amount	764.75	

Rupees : Seven Hundred Sixty Four and Paise Seventy Five Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 94226
Date: 9/5
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Purchase Order

 07-05-2022 16:06:49 Origin:

88059

27.04.22 12:24:12

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	88059	164934
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-05-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-05-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *blue*	50.00	3.50	0.00	18.00	206.50
2	7560 - Stationery - other - Pen - NA - nos *black*	50.00	3.50	0.00	18.00	206.50
3	4040 - Consumables - Mopping Cloth - NA - nos *white*	20.00	16.75	0.00	5.00	351.75
					Total Order Value . . .	**764.75**

Rupees : Seven Hundred Sixty Four and Paise Seventy Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ______

Contact : -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.		Date:	07.05.2022
Site & Phase:	Innopolis.		Time:	11:30
Supplier			Req. No.	164934
Material required before date:			ID No.	76206

No	Description	Size	Quantity	Units	Inward No	Date
1.	Blue pens 88059	-	50	No's		
2.	Black pens	-	50	No's		
3.	Mopping clothes(white)	-	20	No's		
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.	Mayur					

Remarks: Towards office use purpose.

Prepared By	Sridevi	Approved by	Mr. Ramesh reddy
Sign. & Date	07.05.2022	Sign. & Date	07.05.2022

Note:

APPROVED
13 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

...r / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research center Pvt Ltd

Sy No. 542, Genome valley, Thurkapally, Hyderabad

GSTIN: 36AAHCG4562D1ZP

DC No.	20093
DC Date.	09-05-2022
PO No.	88059
PO Date.	07-05-2022
Req ID	76206
Req Date	07-05-2022
Loc Req No	164934

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	50
2	7560 - Stationery - other - Pen - NA - nos	9608	50
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	20
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 9198 Dt: 10/5/22
MRN No: 107125 Dt: 12/5/22
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 80169
Date: 28/5
Sign: