PURCHASE DIVISION 6

Advice for approval for credit to supplier

\Date:	30/05/22	Prepared by	Vanajakshi	Serial no.	
Supplier name	SSLP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	20/05/22	PO/WO No.	88430	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23802	25/05/22	956/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	956/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107785	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	956/-
Amount E – PO / WO value:	956/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	6/06/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	30/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23807
GV Research center Pvt Ltd	Invoice Date.	25-05-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	88430
	PO Date.	20-05-2022
	Req ID	76553
	Req Date	19-05-2022
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Loc Req No	164966

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	30	16.75	502.50	0	0.00
2	4041 - Consumables - Mopping stick - NA - nos	9603	3	128.00	384.00	18	69.12
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	886.50	69.12
	34.56	34.56	Total Invoice Amount	955.62	

Rupees : Nine Hundred Fifty Five and Paise Sixty Two Only.

SUMMIT SALES LLP
IN WARD
No: 94752
Date: 25/5
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 25-05-2022 14:51:06

88430
27.04.22 12:24:14

py

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderaba
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88430	164966
Doc Date	20-05-2022	
Quote No	Nil	
Quote Date	20-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	30.00	16.75	0.00	0.00	502.50
2	4041 - Consumables - Mopping stick - NA - nos	3.00	128.00	0.00	18.00	453.12
			Total Order Value . . .			**955.62**

Rupees : Nine Hundred Fifty Five and Paise Sixty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	19.05.2022
Site & Phase:	Innopolis	Time:	17:05
Supplier		Req. No.	164966
Material required before date:		ID No.	76553

No	Description	Size	Quantity	Units	Inward No	Date
1.	Coconut brooms	-	30	No's		
2.	Mapping sticks	-	03	No's		
3.						
4.	88430					
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						

Remarks. Towards site use purpose.

Prepared By	Sridevi	Approved by	Mr. Ramesh reddy
Sign. & Date	19.05.2022	Sign. & Date	19.05.2022

Note:

APPROVED
2 3 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

GV Research center Pvt Ltd

Sy No. 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

DC No.	20332
DC Date	25-05-2022
PO No.	88430
PO Date	20-05-2022
Req ID	76553
Req Date	19-05-2022
Loc Req No	164966

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	30
2	4041 - Consumables - Mopping stick - NA - nos	9603	3
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 9272 Dt: 27/5/22
MRN No: 10785 Dt: 27/5/22
Received By: Sign:
Genome Valley Research Centre Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 80168
Date: 28/5
Sign:
R.R. DIST.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details		DC No.	20332
GV Research center Pvt Ltd		DC Date	25-05-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad		PO No.	88430
		PO Date	20-05-2022
		Req ID	76553
		Req Date	19-05-2022
GSTIN : 36AAHCG4562D1ZP		Loc Req No	164966

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	30
2	4041 - Consumables - Mopping stick - NA - nos	9603	3
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 9272 Dt: 27/5/22
MRN No: 107185 Dt: 27/5/22
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 80168
Date: 28/5
Sign:
R.R. DIST.