2

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/5/22	Prepared by	Monisha	Serial no.	
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVDC	Project	Grenopolis	HO received date	
PO/WO date	9/4/22	PO/WO No.	87239	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23305	26/4/22	1,260/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,260/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106542	Proof of delivery matches MRN: □ Yes □ No
Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,260/-
Amount E – PO / WO value:	6,300/-
Amount F – Difference (A – E):	5,040/-
Quantity received as per PO /WO	✓ □ Yes □ Excess received □ Short received □ Part received
Close PO / WO	✓ □ Yes □ No – wait for balance material □ Other
Payment – due date	6/6/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monisha				
Sign:	Monisha				
Date	29/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23305
GV Discovery Center Pvt Ltd	Invoice Date.	26-04-2022
119,191, Synergy Square1	PO No.	87239
	PO Date.	09-04-2022
	Req ID	75453
GSTIN : 36AAHCG4940K1ZC PAN AAHCG4940K	Req Date	09-04-2022
	Loc Req No	196032

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	5	225.00	1,125.00	12	135.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,125.00		135.00
	67.50	67.50	Total Invoice Amount		1,260.00	

Rupees : One Thousand Two Hundred Sixty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 9495 Date: 3/5 Sign:

Authorised signatory

Purchase Order

 09-04-2022 16:42:39

87239
04.04.22 1:33:43

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-5000
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	87239	196032
	Doc Date	09-04-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	25.00	225.00	0.00	12.00	6,300.00
					Total Order Value . . .	**6,300.00**

Rupees : Six Thousand Three Hundred Only.

Terms and Conditions :-

Specification /	All items shall be of "Gloster"brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for labour quarters purpose. .
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	23072	12/4/22	87239.
2.			
3.			
4.			
5.			

Bal :: 1260/-

For *G V Discovery Center Pvt Ltd*
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________ Name : ______________ Date : __/__/____

Contact - -

4

Requisition Form

Company Name:	G. V. Discovery Centre	Date:	09.04.2022
Site & Phase:	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	196032
Material required before date:	Urgent	ID No.	75453

No	Description	Size	Quantity	Units	Inward No	Date
1.	Tube lights	2 ft	25	Nos		
2.						
3.						
4.						
5.		87239				
6.						
					s	

Remarks: for labour quarters purpose.

Prepared By:	Vineetha reddy	Approved by	K.Narsing rao
Sign.& Date	09.04.2022 9/4/2022	Sign. & Date	09.04.2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
09 APR 2022
S. V. Subba Reddy
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

DC No.	19733
DC Date.	12-04-2022
PO No.	87239
PO Date	09-04-2022
Req ID	75453
Req Date	09-04-2022
Loc Req No	196032

Customer Details

GV Discovery Center Pvt Ltd

119,191, Synergy Square I

GSTIN : 36AAHCG4940K1ZC

	Description of Goods	HSN/SAC	Qty
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	20
2			
3			
4			
5			
6			
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30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 1282	Dt: 12/4/22
MRN No: 106542	Dt: 13:48
Received By:	Sign: Ranjan

Genome Valley Discovery Center Pvt. Ltd.