PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/05/22	Prepared by	Vanajakshi	Serial no.	4666
Supplier name	SSLLP			HO inward no.	
Firm/Company	MHPL	Project	SOV-III	HO received date	
PO/WO date	19/5/22	PO/WO No.	88414	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23843	28/05/22	1,258/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,258/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107812	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D–A+B-C) – Amount to be credited to the supplier:	1,258/-
Amount E – PO / WO value:	9,976/-
Amount F – Difference (A – E):	8,718/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	6/06/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	30/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Housing Pvt Ltd	Invoice No.	23843
SOV III, Sy no, 11,12,14,15,16,17,18, & 294,,Hyderabad,	Invoice Date.	28-05-2022
	PO No.	88414
	PO Date.	19-05-2022
	Req ID	76022
GSTIN : 36AADCM5906D2Z0 PAN AADCM5906D	Req Date	29-04-2022
	Loc Req No	167054

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4031 - Consumables - Glass - NA - nos		24	44.41	1,065.84	18	191.84
	set of 12 drinking glass(2sets)						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,065.84		191.84
	95.92	95.92	Total Invoice Amount		1,257.69	

Rupees : One Thousand Two Hundred Fifty Seven and Paise Sixty Nine Only.

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No: 94575 Date: 28/5 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

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88414
27.04.22 12:24:14

py

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	88414	167054
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	19-05-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6192 - Miscellaneous - Dinner Set - NA - Nos *set of 6 no's(3sets)*	18.00	73.66	0.00	18.00	1,564.54
2	4115 - Consumables - Small Bowl - NA - Nos *set of 6 no's-Kotori(3sets)*	18.00	27.50	0.00	18.00	584.10
3	4114 - Consumables - Quarter Plate - NA - Nos *set of 6 no's(3sets)*	18.00	38.83	0.00	18.00	824.75
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos	3.00	193.00	0.00	18.00	683.22
5	4120 - Consumables - Coffee Spoon - NA - Nos *set of 6 quantity(3sets)*	18.00	20.00	0.00	18.00	424.80
6	4117 - Consumables - Dinner Spoon - NA - Nos *set of 6 quantity(3sets)*	18.00	20.00	0.00	18.00	424.80
7	4119 - Consumables - Serving Spoon - NA - Nos	3.00	46.00	0.00	18.00	162.84
8	4031 - Consumables - Glass - NA - nos *set of 12 drinking glass(2sets)*	24.00	44.41	0.00	18.00	1,257.69
9	4017 - Consumables - Cup - NA - sets *set of 12 no's coffee cups(3sets)*	36.00	66.16	0.00	18.00	2,810.48
10	4018 - Consumables - Cups & Saucers - NA - sets *set of 6 with saucer(2sets)*	12.00	87.50	0.00	18.00	1,239.00
				Total Order Value . . .		**9,976.22**

Rupees : Nine Thousand Nine Hundred Seventy Six and Paise Twenty Two Only.

Terms and Conditions :-

Specification / Brand	All items are amazon brand
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Nil

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	23769	23/05/22	8719/-
2.	23843	28/5/22	1,258/-
3.			
4.			
5.			

For *Modi Housing Pvt.Ltd*

Authorised Signatory

Name : __________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : __________

Date : __/__/____

Purchase Order

 19-05-2022 15:59:35 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for customers, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Housing Pvt Ltd	Date:	29-04-2022
Site & Phase :	SOV III	Time:	11 am
Supplier	Summit Sales LLP	Req. No.	167054
Material required before date:		ID No.	76022

No	Description	Size	Quantity	Units	Inward No	Date
1	Signora ware dinner plate - 6 qty		3	Sets		
2	Signora ware quarter plate - 6 qty					
3	Signora ware Katori - 6 qty					
4	Signora ware 1 ltr bowl - 1 qty					
5	Parage coffee spoons - 6 qty		3	Sets		
6	Parage dinner spoon - 6 qty		3	Sets		
7	Parage serving spoon - 1 qty		3	Sets		
8	Urmila polycarbonate glass - 12 qty		2	Sets		
9	Coffee cup - 12 qty		3	Sets		
10	Tea cup and Saucer - 6 qty		2	Sets		

Remarks:			
Prepared By	Prasad	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 28-05-2022

Customer Details

Modi Housing Pvt. Ltd

SOV III, Sy no. 11,12,14,15,16,17,18, & 294, Hyderabad.

GSTIN 36AADCM5906D2Z0

DC No	20366
DC Date	28-05-2022
PO No	88414
PO Date	19-05-2022
Req ID	76022
Req Date	29-04-2022
Loc Req No	167054

	Description of Goods	HSN/SAC	Qty
1	4031 - Consumables - Glass - NA - nos		24
2			
3			
4			
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INWARD

Inward No: 356 | Dt: 28/5/22

M.GRN No: 107612 | Dt: 28/5/22

Received By: | Sign:

MHPL SOV III

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 5026
Date: 30/5
Sign:

Authorised signatory