PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/05/22	Prepared by	Vanajakshi	Serial no.	4665
Supplier name	SCLLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	16/05/22	PO/WO No.	88297	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23841	28/05/22	7,532/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7,532/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	107814	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D–A+B-C) – Amount to be credited to the supplier:	7,532/-
Amount E – PO / WO value:	14,973/-
Amount F – Difference (A – E):	7,441/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	6/6/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	30/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Silver Oak Villas LLP	Invoice No. 23841
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date. 28-05-2022
	PO No. 88297
	PO Date. 16-05-2022
	Req ID 76453
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date 16-05-2022
	Loc Req No 184177

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 -	3214	6	703.00	4,218.00	18	759.24
2	3127 - Chemicals - RBR bonding agent - 5ltrs - nos		1	1417.50	1,417.50	18	255.16
3	4003 - Consumables - Bombay Broom - Big - nos	9603	10	88.20	882.00	0	0.00
4							
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15							

IGST	CGST	SGST				
			Total Taxable Amount	6,517.50		1,014.40
	507.20	507.20	Total Invoice Amount	7,531.89		

Rupees : Seven Thousand Five Hundred Thirty One and Paise Eighty Nine Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94573 Date: 28/5 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 16-05-2022 12:56:21

Or

88297

27.04.22 12:24:13

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88297	184177
Doc Date	16-05-2022	
Quote No	Nil	
Quote Date	16-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7109 - Plumbing - other - Araldite - other - gms	6.00	630.00	0.00	18.00	4,460.40
2	6548 - Paints - Janata Paste - NA - kgs	6.00	84.00	0.00	18.00	594.72
3	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	6.00	703.00	0.00	18.00	4,977.24
4	3127 - Chemicals - RBR bonding agent - 5ltrs - nos	1.00	1,417.50	0.00	18.00	1,672.65
5	4009 - Consumables - Coconut Broom - other - nos	25.00	16.75	0.00	18.00	494.13
6	4080 - Consumables - Bombay Brooms - Other - Nos	25.00	10.00	0.00	0.00	250.00
7	4003 - Consumables - Bombay Broom - Big - nos	15.00	88.20	0.00	0.00	1,323.00
8	9537 - Tools - Hacksaw blade - double - nos	25.00	10.00	0.00	18.00	295.00
9	4041 - Consumables - Mopping stick - NA - nos	6.00	128.00	0.00	18.00	906.24
			Total Order Value . . .			**14,973.38**

Rupees : Fourteen Thousand Nine Hundred Seventy Three and Paise Thirty Eight Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax All taxes included in above price.
Delivery Date Next Working Day.
Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0
Penality For Delay Nil
Transportation Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	23684	08/5/22	7,441/-
2.	23841	28/5/22	7,532/-
3.			
4.			
5.			

For *Silver Oak Villas LLP*

Authorised Signatory

Name : 17/05/2022

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Purchase Order

 16-05-2022 12:56:21 Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

17/05/2022

Name : __________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : __________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	14-05-22
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	184177
Material required before date: urgent		ID No.	76453

No	Description	Size	Quantity	Units	Inward No	Date
1	Araldite		06	Nos		
2	**Janata paste**		06	Nos		
3	Roff stone chemical powder		06	Nos		
4	Roff stone chemical liquid		06	Nos		
5	**Coconut brooms**		25	Nos		
6	Bombay brooms 88297	small	25	Nos		
7	Bombay brooms	big	25	Nos		
8	Hacksaw blade double side		25	Nos		
9	Moping sticks		06	Nos		
10						

Remarks: - For site use purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	14-05-22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
17 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	20364
Silver Oak Villas LLP	DC Date.	28-05-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	88297
	PO Date.	16-05-2022
	Req ID	76453
	Req Date	16-05-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184177

	Description of Goods	HSN/SAC	Qty
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	3214	6
2	3127 - Chemicals - RBR bonding agent - 5ltrs - nos		1
3	4003 - Consumables - Bombay Broom - Big - nos	9603	10
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INWARD
Inward No: 9188 Dt: 28/5/22
MRN No: 10-7814 Dt: 28/5/22
Received By: Sign:
(Silver Oak Villas ...)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 80266
Date: 28/5
Sign:
R.R. DIST.