

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 30/05/22		Prepared by: Vanajathi		Serial no. 4664	
Supplier name: SSVLP				HO inward no.	
Firm/Company: SOV LLP		Project: SOV-III		HO received date	
PO/WO date: 26/05/22		PO/WO No. 88625		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23835	28/05/22	1,926/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.			/	☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,926/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 107813	Proof of delivery matches MRN			☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,926/-	
Amount E – PO / WO value:				1,926/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		06/6/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	[Signature]				
Date	30/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

422A

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

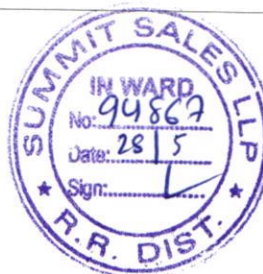
Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.		23835	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

Rupees : One Thousand Nine Hundred Twenty Five and Paise Sixty Three Only.



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 2

26-05-2022 16:44:52



88625

20.05.22 3:37:21

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	88625	184199
Doc Date	26-05-2022	
Quote No	nil	
Quote Date	25-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7560 - Stationery - other - Pen - NA - nos	24.00	3.50	0.00	18.00	99.12
2 7563 - Stationery - other - Pencil - NA - boxes	1.00	42.00	0.00	12.00	47.04
3 7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
4 7594 - Stationery - other - Stapler pin - other - boxes remover	3.00	6.00	0.00	18.00	21.24
5 7555 - Stationery - other - Paper - A4 - bundles	5.00	231.00	0.00	12.00	1,293.60
6 7514 - Stationery - other - Cello Tape - other - nos white plaster big	5.00	57.75	0.00	18.00	340.73
Total Order Value . . .					1,925.63

Rupees : One Thousand Nine Hundred Twenty Five and Paise Sixty Three Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Silver Oak Villas Part III
Sy.No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for site office purpose.**Completion Date** NA**Measurment** NAFor **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

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26-05-2022 16:44:52

Original / Office Copy / Purchase Div. Copy

Security

Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

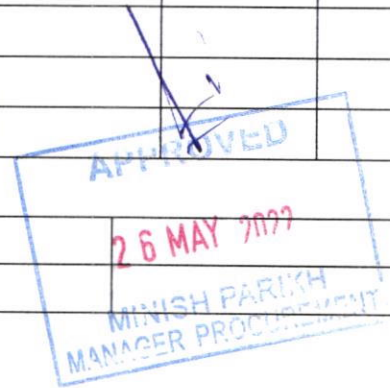
Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP-III		Date:		25-05-2022	
Site & Phase :		Silver Oak Villas-III		Time:		10:30	
Supplier				Req. No.		184199	
Material required before date:		30-05-22		ID No.		76751	
No	Description	Size	Quantity	Units	Inward Number	Date	
1	Blue Pens		24	Nos			
2	Pencils		1	Box's			
3	Whitener		5	Nos			
4	Stapler Remover		3	Nos			
5	White Plaster (Big)		5	Nos			
6	A4 Papers		05	Bundles			
7							
8							
9							
Remarks: - for Site Office purpose							
Prepared By		Meenakshi		Approved by			
Sign.& Date		25-05-2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 28-05-2022

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No	20358
DC Date	28-05-2022
PO No.	88625
PO Date	26-05-2022
Req ID	76751
Req Date	25-05-2022
Loc Req No	184199

Description of Goods	HSN/SAC	Qty
1 7560 - Stationery - other - Pen - NA - nos	9608	24
2 7563 - Stationery - other - Pencil - NA - boxes	4421	1
3 7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
4 7594 - Stationery - other - Stapler pin - other - boxes	7415	3
5 7555 - Stationery - other - Paper - A4 - bundles	4810	5
6 7514 - Stationery - other - Cello Tape - other - nos		5
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INWARD	
Inward No: 2187	Dt: 28/5/22
MRN No: 107813	Dt: 28/5/22
Received By:	Sign:
(Silver Oak Villas Part III)	

for Summit Sales LLP

Authorized signatory:

Subject to Hyderabad Jurisdiction

