

PURCHASE DIVISION
Advice for approval for credit to supplier



4506

Date: <u>29/5/22</u>		Prepared by: <u>Kavitha</u>		Serial no. <u>4506</u>	
Supplier name: <u>Summit Sales UP</u>				HO inward no.	
Firm/Company: <u>MRGV</u>		Project: <u>MRGV</u>		HO received date	
PO/WO date: <u>10/5/22</u>		PO/WO No.: <u>88148</u>		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	<u>23642</u>	<u>14/5/22</u>	<u>271/-</u>	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				<u>271/-</u>	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	<u>107244</u>			Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				<u>271/-</u>	
Amount E – PO / WO value:				<u>271/-</u>	
Amount F – Difference (A – E):					
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		<u>06/06/22</u>			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	<u>Kavitha</u>				
Sign:	<u>29/5/22</u>				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

1306

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	23642			
Modi Realty Genome Valley LLP Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad				Invoice Date.	14-05-2022			
				PO No.	88148			
				PO Date.	10-05-2022			
				Req ID	76242			
				Req Date	06-05-2022			
GSTIN : 36ABFFM3063PIZU				Loc Req No	95125			
PAN ABFFM3063P								
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	2176 - Carpentry - hardware - Wood Screws -		2	45.00	90.00	18	16.20	
2	2138 - Carpentry - hardware - MS Nails - 2 In - kgs	7317	2	70.00	140.00	18	25.20	
3								
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IGST				CGST	SGST	Total Taxable Amount	230.00	41.40
				20.70	20.70	Total Invoice Amount	271.40	

Rupees : Two Hundred Seventy One and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

11-05-2022 12:10:17 PM



88148

27.04.22 12:24:12

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No 88148 95125**Doc Date** 10-05-2022**Quote No** Nil**Quote Date** 06-05-2022**SupplyType** Supply**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2176 - Carpentry - hardware - Wood Screws - 30x8mm - pkts	2.00	45.00	0.00	18.00	106.20
2 2138 - Carpentry - hardware - MS Nails - 2 In - kgs	2.00	70.00	0.00	18.00	165.20
Total Order Value . . .					271.40

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-**Specification /** All items shall be of "Prince" / "Sudhakar" brand.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Bloomdale Residency at Genome Valley
Murharipalli,servey no-31& 32
Phone. Madhu Site Engineer - 9502211499**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for door fixing purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.For **Modi Realty Genome Valley LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Contact : -

Requisition Form - Door Frames						
S No.	Item Description	Units	Qty required for 2BHK flat	Qty required for 2BHK flat	Balance Qty to be ordered	Date
1	Main door frame 7' x 36" with threshold	Nos	1.00	1.00		
2	Door frame 7' x 3' without threshold	Nos	2.00	2.00		
3	Door frame 7' x 26" with threshold	Nos	4.00	4.00		
4	Door frame 5' x 2' with threshold	Nos	0.00	1.00		
Total						
5	Item Description	Units	Quantity required	Available at site - extra pieces	Balance Qty to be ordered	Inward No.
1	Main door side 7' 3" X 5" X 3"	Nos	0.00	0.00	0.00	
2	Main door top / bottom 4' X 5" X 3"	Nos	0.00	0.00	0.00	
3	Other door sides 3' X 4" X 2 1/2"	Nos	0.00	0.00	0.00	
4	Other door top / bottom 3' X 4" X 2 1/2"	Nos	0.00	0.00	0.00	
5	Other door top / bottom 3' 6" X 4" X 2 1/2"	Nos	0.00	0.00	0.00	
6	Other door sides 5' X 4" X 2 1/2"	Nos	0.00	0.00	0.00	
7	Other door top / bottom 26" X 4" X 2 1/2"	Nos	0.00	0.00	0.00	
8	Fish Tail Holdfasts	Nos	0.00	0.00	0.00	
9	Wooden Screw 30 X 8 MM	Nos	3.00	0.00	3.00	
10	Nails 2"	Nos	3.00	0.00	3.00	
Total			6.00	0.00	6.00	

Summit Sales LLP

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Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-05-2022

Customer Details		DC No.	20193
Modi Realty Genome Valley LLP		DC Date.	14-05-2022
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad		PO No.	88148
		PO Date.	10-05-2022
		Req ID	76242
		Req Date	06-05-2022
GSTIN : 36ABFFM3063P1ZU		Loc Req No	95125
	Description of Goods	HSN/SAC	Qty
1	2176 - Carpentry - hardware - Wood Screws - 30x8mm - pkts		2
2	2138 - Carpentry - hardware - MS Nails - 2 In - kgs	7317	2
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1834	Dt: 14/5/22
MRN No: 107244	Dt: 16/5/22
Received By:	Sign:
MODI REALTY GENOME VALLEY LLP	

for Summit Sales LLP

Authorised signatory

