Prepared by:		Minish				
Report from/to		21-05-22 TO 28-05-22				
Report Date		31-05-2022		Date		
Site:		GHT		Remarks by Shiva Krishna		
Requisition No	Requisition Date	Material Descscription	Purchase Manager - Remarks	Material delivered?	If material is not delivered - is delay justified?	
List of requisitions where PO/WO not prepared 3 working days after requisitions						
141900	24-05-22	Cocktail Table	MD to Finalize			
141899	24-05-22	4 Chair with table set	MD to Finalize			
141898	24-05-22	Bar Stool	MD to Finalize			
141897	24-05-22	Centre Table (wakefit)	MD to Finalize			
141896	24-05-22	Sofa Set	MD to Finalize			
141895	24-05-22	Piliated blinds off white colour	Quotes to receive			
141893	24-05-22	Electrical hand dryer	MD to Finalize			
141891	24-05-22	Bean Bags	MD to Finalize			
141890	24-05-22	Wenge Chairs	MD to Finalize			
141889	24-05-22	Sofa Set	MD to Finalize			
141888	24-05-22	4 seater dinning table with chair wenge colour	MD to Finalize			
141887	24-05-22	Nilkamal ratan type chair	MD to Finalize			
141346	05-04-22	Blower	Online purchase			
141381	11-04-22	Split A/Cs	After receiving VRN,PO to Issue			
141282	15-03-22	Party speaker	Delivered			
141263	20-03-22	MS Grills	Awaiting Material sent for Powder Coating			
141233	01-03-22	Modular Kitchen	Delivery this week-Contact Supplier			
141234	01-03-22	Modular Kitchen	Delivery this week-Contact Supplier			
141285	18-05-22	Cafeteria	Delivery this week-Contact Supplier			
169535	05-03-22	Treadmill	Contact Supplier			
141277	15-03-22	Waiting room (Notice Board)	Under Production-Deliver this week			
141278	15-03-22	Association Office	Contact Supplier			
141313	25-03-22	Powder Coated Grills	Awaiting Material sent for Powder Coating			
141349	05-04-22	Glass Railing	Delivery this week-Contact Supplier			
141357	10-04-22	MS Z-Angle	Collect from SSLLP			
141393	15-04-22	UPVC Windows	Contact Supplier			
141411	23-04-22	Vetrified Tiles	Collect from GMR			
141399	19-04-22	Vetrified Tiles	Collect from GMR			