PURCHASE DIVISION
Advice for approval for credit to supplier

\Date:	30/05/2022	Prepared by	MINISH	Serial no.	4614
Supplier name	Vasanth Enterprises.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	24/05/2022	PO/WO No.	88552.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	118.	28/05/2022	17,700/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		17,700/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	107831	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			17,700/-
Amount E – PO / WO value:			17,700/-
Amount F – Difference (A – E):			– NIL –
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	06/06/2022		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		30 MAY 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

VASANTH ENTERPRISES

Vasanth Enterprises
6-3-456/9, Dwarkapuri Colony,
Hyderabad
GSTIN/UIN: 36AGJPM2697Q1ZF
State Name : Telangana, Code : 36

Invoice No. **VE/22-23/118**	Dated **28-May-2022**
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **88552**	Dated **24-May-2022**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Consignee
SUMMIT SALES LLP
5-4-187 / 3 AND 4, 3rd Floor Soham
Mansion M.G Road Secunderbad-500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (if other than consignee)
SUMMIT SALES LLP
5-4-187 / 3 AND 4, 3rd Floor Soham
Mansion M.G Road Secunderbad-500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Recron 3S CT 2012** *Polyester Staple Fiber* *5 Bags X10 Kgs*	55032000	**50.000 kgs** (400 NOS)	300.00	kgs	**15,000.00**
	SGST Tax					**1,350.00**
	CGST Tax					**1,350.00**
	Total		**50.000 kgs**			**₹ 17,700.00**

INWARD
Inward No: 18204 Dt: 28/5/22
MRN No: 107831 Dt: 29/5/22
Received By: Sign:
SUMMIT SALES LLP

9246364748

E. & O.E

Amount Chargeable (in words)
Indian Rupees Seventeen Thousand Seven Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
55032000	15,000.00	9%	1,350.00	9%	1,350.00	2,700.00
Total	**15,000.00**		**1,350.00**		**1,350.00**	**2,700.00**

Tax Amount (in words) : **Indian Rupees Two Thousand Seven Hundred Only**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94912 Date: 28/5 Sign:

Company's PAN : **AGJPM2697Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

Company's Bank Details
Bank Name : **ICICI Bank**
A/c No. : **004005018031**
Branch & IFS Code : **MADHAPUR BRANCH & ICIC0000040**

for Vasanth Enterprises

VASANTH ENTERPRISES Hyderabad GSTIN: 36AGJPM2697Q1ZF

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 24-05-2022 16:15:41 Ori

88552
20.05.22 3:37:20

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
M/S. Vasanth Enterprises # 6-3-456/9, Dwarkapuri colony, Panjagutta, Hyderabad - 500 084.	**Doc No**	88552	169814
	Doc Date	24-05-2022	
	Quote No	NIL	
GSTIN 36AGJPM2697Q1ZF	**Quote Date**	14-03-2021	
040-67116892 9391678892.	**SupplyType**	Supply	

Kind Attn : Mr. Prakash.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1012 - Building material - Polyster Fibres - 6mm - pkts *5 bags*	400.00	37.50	0.00	18.00	17,700.00
				Total Order Value . . .		**17,700.00**

Rupees : Seventeen Thousand Seven Hundred Only.

Terms and Conditions :-

Specification /	All items shall be of 'Reliance' brand. 125gms per each pkt.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintance purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______

Name : ______

Accepted the above Terms And Conditions

For ***M/S. Vasanth Enterprises***

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	21.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169814
Material required before date:		ID No.	76657

No	Description	Size	Quantity	Units	Inward No	Date
1.	Recron 88552		400	Nos		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 23 MAY 2022 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	21.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.