PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/5/22	Prepared by	[signature]	Serial no.	4553
Supplier name	SSLLP			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	11/4/22	PO/WO No.	87255	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23178	19/4/22	11981/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11981/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106285	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11981/-
Amount E – PO / WO value:	~~11981~~ 4,948.04
Amount F – Difference (A – E):	3750/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	6/6/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[signature]	APPROVED			
Sign:	[signature]	30 MAY 2022			
Date	28/5/22	MINISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Modi Reality Mallapur LLP		Invoice No.	23178
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076		Invoice Date.	19-04-2022
		PO No.	87255
		PO Date.	11-04-2022
		Req ID	75446
GSTIN : 36AAEFM1459R1ZP	PAN AAEFM1459R	Req Date	09-04-2022
		Loc Req No	193054

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	10	88.00	880.00	18	158.40
2	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
3							
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13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,015.00	182.70
	91.35	91.35	Total Invoice Amount	1,197.70	

Rupees : One Thousand One Hundred Ninty Seven and Paise Seventy Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 93498 Date: 19/4 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 11-04-2022 12:32:23

87255
04.04.22 1:33:43

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	87255	193054
Doc Date	11-04-2022	
Quote No	Nil	
Quote Date	11-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4041 - Consumables - Mopping stick - NA - nos	6.00	128.00	0.00	18.00	906.24
2	4071 - Consumables - Wiper - Other - nos	4.00	120.00	0.00	18.00	566.40
3	4014 - Consumables - Colin - 500ml - nos	10.00	88.00	0.00	18.00	1,038.40
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	80.00	0.00	18.00	472.00
5	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
6	4003 - Consumables - Bombay Broom - Big - nos	6.00	88.20	0.00	0.00	529.20
7	4080 - Consumables - Bombay Brooms - Other - Nos	30.00	10.00	0.00	0.00	300.00
8	4009 - Consumables - Coconut Broom - other - nos	20.00	15.75	0.00	0.00	315.00
9	4040 - Consumables - Mopping Cloth - NA - nos *White-20 Yellow-20*	40.00	15.75	0.00	5.00	661.50
					Total Order Value . . .	**4,948.04**

Rupees : Four Thousand Nine Hundred Fourty Eight and Paise Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amt
1.	23136	16/4/22	3,750/-
2.	23178	19/4/22	1198/-
3.			
4.			
5.			

Bal :- 1198/-

For *Modi Reality Mallapur LLP*
Authorised Signatory

Name : 12/04/2022

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Purchase Order

 11-04-2022 12:32:23

Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : 12/04/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	09.04.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	11:00
Supplier		Req. No.	193054
Material required before date:	11.04.22	ID No.	75446

No	Description	Size	Quantity	Units	Inward No	Date
1.	Mopping stick		6	No's		
2.	Wipers		4	No's		
3.	Colin		10	No's		
4.	Lizol		5	No's		
5.	Vim bar		4	No's		
6.	Bombay brooms (big)		6	No's		
7.	Bombay brooms (small)		30	No's		
8.	Coconut brooms		10	No's		
9.	Cloth (white)		20	No's		
10.	Cloth (yellow)		20	No's		

87255

Remarks: For site & sales office cleaning work purpose at GMR site .

Prepared By	A Janaki	Approved by	Ram prasad
Sign.& Date	09.04.22	Sign. & Date	

Note:

APPROVED
12 APR 2022
MINISH PARIKH
MANAGER PROCUREMENT

APPROVED BY
09 APR 2022
PRASAD
PROJECT MANAGER

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Modi Reality Mallapur LLP

Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076

GSTIN : 36AAEFM1459R1ZP

DC No.	19823
DC Date.	19-04-2022
PO No.	87255
PO Date.	11-04-2022
Req ID	75446
Req Date	09-04-2022
Loc Req No	193054

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	10
2	4065 - Consumables - Vim bar - NA - nos	3405	3
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8186 ... 19/04/22

106285 19/04/22

Somar 19/04/22

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 80184
Date: 28/5
Sign:
R.R. DIST.