PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/4/22	Prepared by	Manoj	Serial no.	4546
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	27/4/22	PO/WO No.	87754	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23346	28/4/22	457.84/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	457.84/-
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106617	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	457.84/-
Amount E – PO / WO value:	457.84/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	6/6/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	28/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	23346
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	28-04-2022
	PO No.	87754
	PO Date.	27-04-2022
	Req ID	75954
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	27-04-2022
	Loc Req No	141421

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9591 - Tools - Safety Indication Ribbon - NA - nos		2	194.00	388.00	18	69.84
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	388.00		69.84
	34.92	34.92	Total Invoice Amount	457.84		

Rupees : Four Hundred Fifty Seven and Paise Eighty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 94896 Date: 28/5 Sign: R.R. DIST.

Authorised signatory

Purchase Order

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87754
20.04.22 3:07:38

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	87754	141421
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	27-04-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1 9591 - Tools - Safety Indication Ribbon - NA - nos	2.00	194.00	0.00	18.00	457.84
				Total Order Value . . .	**457.84**

Rupees : Four Hundred Fifty Seven and Paise Eighty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order to wards safety barrication purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	27-04-2022
Site & Phase :	GHT	Time:	10:35
Supplier		Req. No.	141421
Material required before date: 28-04-2022		ID No.	75954

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety Barrication Tape	20 m	02	Nos		
	87754					

Remarks: - For ght site construction safety purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	27-04-2022	Sign & Date	27-04-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
29 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 28-04-2022

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No	19956
DC Date	28-04-2022
PO No	87754
PO Date	27-04-2022
Req ID	75954
Req Date	27-04-2022
Loc Req No	141421

#	Description of Goods	HSN/SAC	Qty
1	9591 - Tools - Safety Indication Ribbon - NA - nos		2
2			
3			
4			
5			
6			
7			
8			
9			
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30			

INWARD

Inward No: 12472 Dt: 28 04 22

MRN No: 10617 Dt: 29

Received By: Sign:

MEHTA & MODI REALTY KOWKUR LLP

13:04

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP

IN WARD

No: 80190

Date: 28/5

Sign:

R.R. DIST.