PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/5/22	Prepared by	Monisha	Serial no.	. 4549
Supplier name	SSLWP			HO inward no.	
Firm/Company	MMRKLKP	Project	GHT ~~GHT~~	HO received date	
PO/WO date	2/5/22	PO/WO No.	87886	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23548	10/5/22	5,871.261-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,871.261-
Proof of delivery by way of ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	104065	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,871.261-
Amount E – PO / WO value:	7483.041-
Amount F – Difference (A – E):	1,611.791-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	6/6/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Moni				
Sign:	Moni				
Date	28/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	23548
Mehta & Modi Realty Kowkur LLP		Invoice Date.	10-05-2022
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	87886
		PO Date.	02-05-2022
		Req ID	76027
GSTIN : 36ABLFM7631F1Z3	PAN ABLFM7631F	Req Date	29-04-2022
		Loc Req No	167059

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6192 - Miscellaneous - Dinner Set - NA - Nos		12	73.66	883.92	18	159.12
	set of 6 no's(2sets)						
2	4115 - Consumables - Small Bowl - NA - Nos		12	27.50	330.00	18	59.40
	set of 6 no's-Kotori(2sets)						
3	4114 - Consumables - Quarter Plate - NA - Nos		12	38.83	465.96	18	83.88
	set of 6 no's(2sets)						
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos		2	193.00	386.00	18	69.48
5	4031 - Consumables - Glass - NA - nos		24	44.41	1,065.84	18	191.84
	set of 12 drinking glass(2sets)						
6	4017 - Consumables - Cup - NA - sets		12	66.16	793.92	18	142.92
	set of 12 no's coffee cups(2sets)						
7	4018 - Consumables - Cups & Saucers - NA - sets		12	87.50	1,050.00	18	189.00
	set of 6 with saucer(2sets)						
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	4,975.64	895.64
	447.82	447.82	Total Invoice Amount	5,871.26	

Rupees : Five Thousand Eight Hundred Seventy One and Paise Twenty Six Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No: 94276 Date: 10/5 Sign:

for Summit Sales LLP

Authorised signatory

Purchase Order

 02-05-2022 15:35:34

87886
20.04.22 3:07:39

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5C
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	87886	167059
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	02-05-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6192 - Miscellaneous - Dinner Set - NA - Nos *set of 6 no's(2sets)*	12.00	73.66	0.00	18.00	1,043.03
2	4115 - Consumables - Small Bowl - NA - Nos *set of 6 no's-Kotori(2sets)*	12.00	27.50	0.00	18.00	389.40
3	4114 - Consumables - Quarter Plate - NA - Nos *set of 6 no's(2sets)*	12.00	38.83	0.00	18.00	549.83
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos	2.00	193.00	0.00	18.00	455.48
5	4120 - Consumables - Coffee Spoon - NA - Nos *set of 6 quantity(2sets)*	12.00	20.00	0.00	18.00	283.20
6	4117 - Consumables - Dinner Spoon - NA - Nos *set of 6 quantity(2sets)*	12.00	20.00	0.00	18.00	283.20
7	4119 - Consumables - Serving Spoon - NA - Nos	2.00	46.00	0.00	18.00	108.56
8	4031 - Consumables - Glass - NA - nos *set of 12 drinking glass(2sets)*	24.00	44.41	0.00	18.00	1,257.69
9	4017 - Consumables - Cup - NA - sets *set of 12 no's coffee cups(2sets)*	24.00	66.16	0.00	18.00	1,873.65
10	4018 - Consumables - Cups & Saucers - NA - sets *set of 6 with saucer(2sets)*	12.00	87.50	0.00	18.00	1,239.00
				Total Order Value . . .		**7,483.04**

Rupees : Seven Thousand Four Hundred Eighty Three and Paise Four Only.

Terms and Conditions :-

Specification /	All items are amazon brand
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	23721	20/5/21	1,611.79/-
2.			
3.			
4.			
5.			

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : ________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ________

Date : __/__/____

Purchase Order

Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for customers, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	29-04-2022
Site & Phase :	Greenwood heights	Time:	11 am
Supplier	Summit Sales LLP	Req. No.	167059
Material required before date:		ID No.	76027

No	Description	Size	Quantity	Units	Inward No	Date
1	Signora ware dinner plate - 6 qty		2	Sets		
2	Signora ware quarter plate - 6 qty					
3	Signora ware Katori - 6 qty					
4	Signora ware 1 ltr bowl - 1 qty					
5	Parage coffee spoons - 6 qty	87886	2	Sets		
6	Parage dinner spoon - 6 qty		2	Sets		
7	Parage serving spoon - 1 qty		2	Sets		
8	Urmila polycarbonate glass - 12 qty		2	Sets		
9	Coffee cup - 12 qty		2	Sets		
10	Tea cup and Saucer - 6 qty		2	Sets		
Remarks:						

Prepared By	Prasad	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
29 APR 2022
SR. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3	DC No.	20108
	DC Date.	10-05-2022
	PO No.	87886
	PO Date	02-05-2022
	Req ID	76027
	Req Date	29-04-2022
	Loc Req No	167059

	Description of Goods	HSN/SAC	Qty
1	6192 - Miscellaneous - Dinner Set - NA - Nos		12
2	4115 - Consumables - Small Bowl - NA - Nos		12
3	4114 - Consumables - Quarter Plate - NA - Nos		12
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos		2
5	4031 - Consumables - Glass - NA - nos		24
6	4017 - Consumables - Cup - NA - sets		12
7	4018 - Consumables - Cups & Saucers - NA - sets		12
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INWARD
Inward No: 12523 Dt: 10/05/22
MRN No: 109066 Dt: 11/5/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

15:23

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
INWARD No: 80157 Date: 28/5 Sign: