(E)

PURCHASE DIVISION
Advice for approval for credit to supplier

\Date:	31/5/22	Prepared by	Manoj	Serial no.	4631
Supplier name	SShup			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	26/5/22	PO/WO No.	88594	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23838	28/5/22	12,597.68/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,597.68
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 107864	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,597.68/-
Amount E – PO / WO value:	12,597.68/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	6/6/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	31/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23838
Nilgiri Estates	Invoice Date.	28-05-2022
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	88594
	PO Date.	26-05-2022
	Req ID	76643
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Req Date	24-05-2022
	Loc Req No	175509

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5001 - Equipment - consumable durable - CCTV		4	2669.00	10,676.00	18	1,921.68
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	10,676.00	1,921.68
	960.84	960.84	Total Invoice Amount	12,597.68	

Rupees : Twelve Thousand Five Hundred Ninty Seven and Paise Sixty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 94870
Date: 28/5
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 26-05-2022 15:21:24 Original ,

88594
20.05.22 3:37:20

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T Nö. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	88594	175509
	Doc Date	26-05-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-05-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5001 - Equipment - consumable durable - CCTV Camera - NA - nos	4.00	2,669.00	0.00	18.00	12,597.68
					Total Order Value . . .	**12,597.68**

Rupees : Twelve Thousand Five Hundred Ninty Seven and Paise Sixty Eight Only.

Terms and Conditions :-

Specification /	MI CC Camera 360 degrees
Payment Terms	After delivery
Tax	Included in the above price
Delivery Date	With in a day
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for V NO 103,107,108,115, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Nilgiri Estates***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Nilgiri Estates	Date:	24.05.22
Site & Phase :	Nilgiri Estates	Time:	10.30 AM
Supplier:		Req. No.	175509
Material required before date: 25.05.22		ID No.	76643

No	Description	Size	Quantity	Units	Inward No	Date
1	**MI video Cameras**	STD	4	No's		
2	88594					
3						
4						
5						
6						
7						
8						
9						
10						
11						

Remarks: For V.nos-103,107,108,115

Prepared By	Anil.M	Approved by	APPROVED 24 MAY 2022 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	24.05.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
10						

Remarks: For

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	20361
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date	28-05-2022
	PO No.	88594
	PO Date	26-05-2022
	Req ID	76643
GSTIN : 36AAHFN0766F1ZA	Req Date	24-05-2022
	Loc Req No	175509

	Description of Goods	HSN/SAC	Qty
1	5001 - Equipment - consumable durable - CCTV Camera - NA - nos		4
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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29			
30			

INWARD
No. 22896
By: Blah- Dt: 28/05/22
107864", 30/5/22
Nilgiri Estates

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 80299
Date: 31/5
Sign:
R.R. DIST.