

PURCHASE DIVISION
Advice for approval for credit to supplier

(B)

Date: 31/05/22		Prepared by: Ramya		Serial no. 4688	
Supplier name: Venkadrmana stationary		Project: Sov-III		HO inward no.	
Firm/Company: Sov-III		PO/WO No. 87023		HO received date	
PO/WO date: 31/05/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	226	17/05/22	6491	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			6491
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 107376	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6491
Amount E – PO / WO value:			5501
Amount F – Difference (A – E):			991
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		6/06/22	
Remarks: Final Bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	<i>Ramya</i>				
Date	31/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

Page(s) 1 Of 1

04-04-2022 11:51:06



87023

04.04.22 1:33:41

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

Doc No	87023	184062
Doc Date	04-04-2022	
Quote No	Nil	
Quote Date	04-04-2022	
SupplyType	Supply	

GSTIN 36AEJPP5811M1Z2

27842572

9849360076

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3518 - Computers and Peripherals - Pen Drive - other - nos sandisk	1.00	550.00	0.00	0.00	550.00
Total Order Value . . .					550.00

Rupees : Five Hundred Fifty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Part III
Sy.No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for QC team purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Silver Oak Villas LLP-III		Date:		01-04-2022	
Site & Phase :		Silver Oak Villas-III		Time:		02:45	
Supplier				Req. No.		184062	
Material required before date:			Urgent		ID No.		75229
No	Description		Size	Quantity	Units	Inward Number	Date
1	Mouse 87021			1	No		
2	Pendrive 87023			1	No		
							
Remarks: - For QC team purpose							
Prepared By		K. Tulasi Rani		Approved by			
Sign & Date		01-04-2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

TAX INVOICE

Ph: 040 - 27842572

Cell: 9849360076 / 99665 18678

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

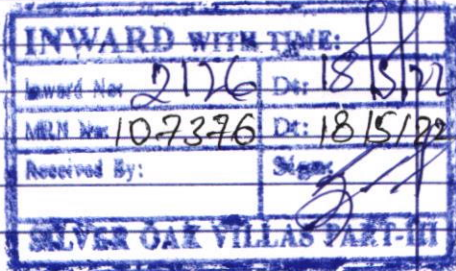
#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.com

To M/S. Silver Oak Villas LLP.Order No 87023/184062 Date 4/04/22

Delivery Challan No _____ Date _____

GSTIN 36 ADBFS 3288 A2Z7Bill No. 2021-22 2022-23 **226** Date 17/5/22

SI No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs. Ps.
1	Pens drivers 16/B		1m	550		550		
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								



Rupees.....

Total

SUB Total

CGST

SGST

Grand Total

550

49.5

49.5

649

649.00

Receiver's Signature & Seal

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions

Goods once sold will not be taken back

Interest @2%p.m. if not paid within 30 days time

Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.

RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

1. The first part of the paper is devoted to a general
discussion of the problem. It is shown that the
problem is of great importance and that it has
not been solved before. The author then proceeds to
show that the problem is solvable and that the
solution is unique. The author then gives a
detailed description of the solution and shows that
it satisfies all the conditions of the problem.

1	2	3	4	5
6	7	8	9	10
11	12	13	14	15
16	17	18	19	20
21	22	23	24	25
26	27	28	29	30
31	32	33	34	35
36	37	38	39	40
41	42	43	44	45
46	47	48	49	50

2. The second part of the paper is devoted to a
detailed description of the solution. It is shown
that the solution is unique and that it satisfies
all the conditions of the problem. The author
then gives a detailed description of the solution
and shows that it satisfies all the conditions of
the problem.