5

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31/05/22	Prepared by	Vanajakshi	Serial no.	4679
Supplier name	SSLLP			HO inward no.	
Firm/Company	MRPLLP	Project	NGH	HO received date	
PO/WO date	21/05/22	PO/WO No.	88463	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23795	25/05/22	13,027.20	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			13,027.20
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	107725	Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges			–
Amount C – Other Debits :			–
Amount D (D–A+B-C) – Amount to be credited to the supplier:			13,027.20
Amount E – PO / WO value:			13,027.20
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	6/06/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	31/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	23795
Narsing Rao Mylaram		Invoice Date.	25-05-2022
Nilgiri Heights, Pocharam, Hyderabad-500088		PO No.	88463
		PO Date.	21-05-2022
		Req ID	76598
GSTIN : 36DGGPM3833Q1ZR	PAN DGGPM3833Q	Req Date	21-05-2022
		Loc Req No	181967

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	40	276.00	11,040.00	18	1,987.20
	Altek						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	11,040.00	1,987.20
	993.60	993.60	Total Invoice Amount	13,027.20	

Rupees : Thirteen Thousand Twenty Seven and Paise Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

94740
25/5

Authorised signatory

Purchase Order

21-05-2022 15:32:58

88463

27.04.22 12:24:14

From Company : **Narsing Rao Mylaram**
H No-29-533,Vinayak Nagar, Neredmet, Malkajgiri, Hyderabad-500056, Telangana.
G S T No. : 36DGGPM3833Q1ZR

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88463	181967
Doc Date	21-05-2022	
Quote No	Nil	
Quote Date	21-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6623 - Paints - Lappam - 30 Kgs - Bag *Altek*	40.00	276.00	0.00	18.00	13,027.20
					Total Order Value . . .	**13,027.20**

Rupees : Thirteen Thousand Twenty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.Altek lappam
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office Note: Altek lappam only as per MD sir instructions purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Narsing Rao Mylaram***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	21.05.22
Site & Phase :	Niligiri Heights	Time:	1.30 AM
Supplier:	Narsing rao.M	Req. No.	181967
Material required before date:	23.05.22	ID No.	76598

No	Description	Size	Quantity	Units	Inward No	Date
1	**Altek Luppum**	25KG	40	Bag's		
2						
3						
4						
5						
6	88463					
7						
8						
9						
10						
11						

Remarks: For Site office purpose.Please send Altek luppum Only as per MD sir Instructions.

Prepared By	Anil.M	Approved by	
Sign.& Date	21.05.22	Sign. & Date	

APPROVED
23 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
10						

Remarks: For

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Supplier / Customer / Transporter - Copy

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Narsing Rao Mylaram	DC No.	20319
Nilgiri Heights, Pocharam, Hyderabad-500088	DC Date	25-05-2022
	PO No.	88463
	PO Date	21-05-2022
	Req ID	76598
GSTIN : 36DGGPM3833Q1ZR	Req Date	21-05-2022
	Loc Req No	181967

	Description of Goods	HSN/SAC	Qty
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	40
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

12:45 INWARD
Inward No: 11303 Dt: 25/05/22
MRN No: 107720 Dt: 25/5/22
Received By: Bhola Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP
INWARD
No: 80286
Date: 01/6/22
Sign: L
R.R. DIST.