PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	1/6/22	Prepared by	Deepa	Serial no.	4645
Supplier name	SSHWP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	18/5/22	PO/WO No.	88374	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23878	30/5/22	10,773.40	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,773.40

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	107943	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,773.40
Amount E – PO / WO value:	10,773.40
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	6/6/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	D				
Date	1/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	23878
Mehta & Modi Realty Kowkur LLP		Invoice Date.	30-05-2022
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	88374
		PO Date.	18-05-2022
		Req ID	74691
GSTIN : 36ABLFM7631F1Z3	PAN ABLFM7631F	Req Date	15-03-2022
		Loc Req No	141282

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5584 - Furniture - Storage Unit - Na - Sft		10	913.00	9,130.00	18	1,643.40
	Low Storage unit-wenge colour 4' x 30" x 18"-1 No						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	9,130.00		1,643.40
	821.70	821.70	Total Invoice Amount	10,773.40		

Rupees : Ten Thousand Seven Hundred Seventy Three and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 94993 Date: 30/5 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 18-05-2022 12:12:27 PM

88374

27.04.22 12:24:13

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	88374	141282
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-05-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5584 - Furniture - Storage Unit - Na - Sft *Low Storage unit-wenge colour 4' x 30" x 18"-1 No*	10.00	913.00	0.00	18.00	10,773.40
					Total Order Value . . .	**10,773.40**

Rupees : Ten Thousand Seven Hundred Seventy Three and Paise Fourty Only.

Terms and Conditions :-

Specification /	Specifications and brands as per the quote given on 25-06-2021, colour should be GREY.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	Within 4day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Extra as per actuals
Warranty	One year warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order is for GHT Clubhouse GYM purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Not Received

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Mehta&Modi Realty Kowkur-LLp	Date:	15-03-2022
Site & Phase :	GHT	Time:	15:58
Supplier		Req. No.	141282
Material required before date:	17-03-2022	ID No.	14691

No	Description	Size	Quantity	Units	Inward No	Date
	Gym					
1	Plain rod with end locks	2 mtrs	01	Nos		
2	Zigzag rod with end locks	2 mtrs	01	Nos		
3	Weights	2.5 kgs	02	Nos		
4	Weights	5 kgs	02	Nos		
5	Weights	10 kgs	02	Nos		
6	Weights	15 kgs	02	Nos		
7	Water cooler ← 88368	Std	01	Nos	✓	
8	Party speaker	Std	01	Nos	Online	
9	Mirror with frame	3' wide X 5' height	03	Nos		
10	Low storage(Wenge color) 88374	4' X 30" X 18"	01	Nos		

Remarks: - For Ght site club House Gym purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	15-03-2022	Sign. & Date	15-03-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 30-05-2022

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	20384
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date	30-05-2022
	PO No.	88374
	PO Date	18-05-2022
	Req ID	74691
GSTIN : 36ABLFM7631F1Z3	Req Date	15-03-2022
	Loc Req No	141282

	Description of Goods	HSN/SAC	Qty
1	5584 - Furniture - Storage Unit - Na - Sft		10
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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INWARD
Inward No: 12596 Dt: 30/05/22
MRN No: 107943 Dt: 1/6/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
15:53

SUMMIT SALES LLP R.R. DIST.
INWARD No: 80314
Date: 2/6/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction