

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                                                                                                                                                                                                        |                               |                                                                                                                                                                 |             |                                                                     |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------------------------------------------------------|------------------|
| Date: 31/05/22                                                                                                                                                                                                                         |                               | Prepared by: Vanajathi                                                                                                                                          |             | Serial no. 4678                                                     |                  |
| Supplier name: SCLP                                                                                                                                                                                                                    |                               |                                                                                                                                                                 |             | HO inward no.                                                       |                  |
| Firm/Company: SCLP                                                                                                                                                                                                                     |                               | Project: Sov-III                                                                                                                                                |             | HO received date                                                    |                  |
| PO/WO date: 4/05/22                                                                                                                                                                                                                    |                               | PO/WO No. 87927                                                                                                                                                 |             | Scan ID.                                                            |                  |
| Sl no.                                                                                                                                                                                                                                 | Bill no.                      | Bill date                                                                                                                                                       | Bill amount | Original attached                                                   |                  |
| 1.                                                                                                                                                                                                                                     | 23883                         | 30/05/22                                                                                                                                                        | 83,893.10   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |
| 2.                                                                                                                                                                                                                                     |                               |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 3.                                                                                                                                                                                                                                     |                               |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 4.                                                                                                                                                                                                                                     |                               |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                         |                               |                                                                                                                                                                 |             | 83,893.10                                                           |                  |
| Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                               |                                                                                                                                                                 |             |                                                                     |                  |
| MRN nos.: 107557                                                                                                                                                                                                                       | Proof of delivery matches MRN |                                                                                                                                                                 |             | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |
| Amount B – Other Credits : Transportation charges                                                                                                                                                                                      |                               |                                                                                                                                                                 |             | -                                                                   |                  |
| Amount C – Other Debits :                                                                                                                                                                                                              |                               |                                                                                                                                                                 |             | -                                                                   |                  |
| Amount D (D-A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                            |                               |                                                                                                                                                                 |             | 83,893.10                                                           |                  |
| Amount E – PO / WO value:                                                                                                                                                                                                              |                               |                                                                                                                                                                 |             | 83,893.10                                                           |                  |
| Amount F – Difference (A – E):                                                                                                                                                                                                         |                               |                                                                                                                                                                 |             | -                                                                   |                  |
| Quantity received as per PO / WO                                                                                                                                                                                                       |                               | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |             |                                                                     |                  |
| Close PO / WO                                                                                                                                                                                                                          |                               | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                  |             |                                                                     |                  |
| Payment – due date                                                                                                                                                                                                                     |                               | 6/06/22                                                                                                                                                         |             |                                                                     |                  |
| Remarks:                                                                                                                                                                                                                               |                               |                                                                                                                                                                 |             |                                                                     |                  |
|                                                                                                                                                                                                                                        |                               |                                                                                                                                                                 |             |                                                                     |                  |
| Approved by                                                                                                                                                                                                                            | Purchase Officer              | Purchase Manager                                                                                                                                                | MD          | Accountant                                                          | Accounts Manager |
| Name:                                                                                                                                                                                                                                  | Vanajathi                     |                                                                                                                                                                 |             |                                                                     |                  |
| Sign:                                                                                                                                                                                                                                  | [Signature]                   | [Signature]                                                                                                                                                     |             |                                                                     |                  |
| Date                                                                                                                                                                                                                                   | 31/05/22                      | 01 JUN 2022                                                                                                                                                     |             |                                                                     |                  |
| Approval limit                                                                                                                                                                                                                         | Upto 20k                      | Above 20k                                                                                                                                                       | Above 100k  | Upto 20k                                                            | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## TAX INVOICE

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

| Customer Details                                                                                                                                                         |                                                                      |  |  | Invoice No.   |      | 23883      |           |      |          |                      |           |  |           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|--|--|---------------|------|------------|-----------|------|----------|----------------------|-----------|--|-----------|
| Serene Consructions LLP<br>SOV PART III, Sy No. No. 11,12,14,15,16,17,18,294, Cherlapally, Hyderabad,<br><br>GSTIN : 36ACVFS7909P1ZV                      PAN ACVFS7909P |                                                                      |  |  | Invoice Date. |      | 30-05-2022 |           |      |          |                      |           |  |           |
|                                                                                                                                                                          |                                                                      |  |  | PO No.        |      | 87927      |           |      |          |                      |           |  |           |
|                                                                                                                                                                          |                                                                      |  |  | PO Date.      |      | 04-05-2022 |           |      |          |                      |           |  |           |
|                                                                                                                                                                          |                                                                      |  |  | Req ID        |      | 76110      |           |      |          |                      |           |  |           |
|                                                                                                                                                                          |                                                                      |  |  | Req Date      |      | 02-05-2022 |           |      |          |                      |           |  |           |
|                                                                                                                                                                          |                                                                      |  |  | Loc Req No    |      | 184135     |           |      |          |                      |           |  |           |
|                                                                                                                                                                          | Description of Goods                                                 |  |  | HSN/SAC       | Qty  | Rate       | Gross     | Tax% | Tax Amt  |                      |           |  |           |
| 1                                                                                                                                                                        | 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>12" x 3'3"        |  |  | 68022310      | 293  | 59.85      | 17,536.05 | 18   | 3,156.48 |                      |           |  |           |
| 2                                                                                                                                                                        | 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>3'3" x 3'3"       |  |  | 68022310      | 127  | 59.85      | 7,600.95  | 18   | 1,368.16 |                      |           |  |           |
| 3                                                                                                                                                                        | 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>2'0 x 9'0         |  |  | 68022310      | 54   | 59.85      | 3,231.90  | 18   | 581.74   |                      |           |  |           |
| 4                                                                                                                                                                        | 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>5'0 x 0.6"        |  |  | 68022310      | 270  | 59.85      | 16,159.50 | 18   | 2,908.72 |                      |           |  |           |
| 5                                                                                                                                                                        | 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>8'0 x 0.6"        |  |  | 68022310      | 48   | 59.85      | 2,872.80  | 18   | 517.10   |                      |           |  |           |
| 6                                                                                                                                                                        | 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>5'0 x 0.6"        |  |  | 68022310      | 180  | 59.85      | 10,773.00 | 18   | 1,939.14 |                      |           |  |           |
| 7                                                                                                                                                                        | 8500 - Stone - granite - Beading - NA - rft<br>Tanbrown - 3'0 x 0.3" |  |  |               | 135  | 19.95      | 2,693.25  | 18   | 484.78   |                      |           |  |           |
| 8                                                                                                                                                                        | 8500 - Stone - granite - Beading - NA - rft<br>Tanbrown - 6'0 x 0.3" |  |  |               | 36   | 19.95      | 718.20    | 18   | 129.28   |                      |           |  |           |
| 9                                                                                                                                                                        | 8500 - Stone - granite - Beading - NA - rft<br>Tanbrown - 15" x 0.3" |  |  |               | 56   | 19.95      | 1,117.20  | 18   | 201.10   |                      |           |  |           |
| 10                                                                                                                                                                       | 6188 - Miscellaneous - Hamali charges - NA - Per Sft                 |  |  |               | 1199 | 7.00       | 8,393.00  | 18   | 1,510.74 |                      |           |  |           |
| 11                                                                                                                                                                       |                                                                      |  |  |               |      |            |           |      |          |                      |           |  |           |
| 12                                                                                                                                                                       |                                                                      |  |  |               |      |            |           |      |          |                      |           |  |           |
| 13                                                                                                                                                                       |                                                                      |  |  |               |      |            |           |      |          |                      |           |  |           |
| 14                                                                                                                                                                       |                                                                      |  |  |               |      |            |           |      |          |                      |           |  |           |
| 15                                                                                                                                                                       |                                                                      |  |  |               |      |            |           |      |          |                      |           |  |           |
| IGST                                                                                                                                                                     |                                                                      |  |  |               |      |            | CGST      |      | SGST     | Total Taxable Amount | 71,095.85 |  | 12,797.24 |
|                                                                                                                                                                          |                                                                      |  |  |               |      |            | 6,398.62  |      | 6,398.62 | Total Invoice Amount | 83,893.10 |  |           |
| Rupees : Eighty Three Thousand Eight Hundred Ninty Three and Paise Ten Only.                                                                                             |                                                                      |  |  |               |      |            |           |      |          |                      |           |  |           |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction





## Purchase Order

Page(s) : 1 Of 2

04-05-2022 14:33:22



87927

20.04.22 3:07:39

opy

From Company : **Serene Constructions LLP**  
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.  
G S T No. : 36ACVFS7909P1ZV

### Supplier Details

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 87927      | 184135 |
| <b>Doc Date</b>   | 04-05-2022 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 18-12-2021 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                              | Qty      | Rate  | Dis% | GST   | Amount           |
|------------------------------------------------------------------------|----------|-------|------|-------|------------------|
| 1 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>12" x 3'3"        | 293.00   | 59.85 | 0.00 | 18.00 | 20,692.54        |
| 2 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>3'3" x 3'3"       | 127.00   | 59.85 | 0.00 | 18.00 | 8,969.12         |
| 3 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>2'0 x 9'0         | 54.00    | 59.85 | 0.00 | 18.00 | 3,813.64         |
| 4 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>5'0 x 0.6"        | 270.00   | 59.85 | 0.00 | 18.00 | 19,068.21        |
| 5 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>8'0 x 0.6"        | 48.00    | 59.85 | 0.00 | 18.00 | 3,389.90         |
| 6 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>5'0 x 0.6"        | 180.00   | 59.85 | 0.00 | 18.00 | 12,712.14        |
| 7 8500 - Stone - granite - Beading - NA - rft<br>Tanbrown - 3'0 x 0.3" | 135.00   | 19.95 | 0.00 | 18.00 | 3,178.04         |
| 8 8500 - Stone - granite - Beading - NA - rft<br>Tanbrown - 6'0 x 0.3" | 36.00    | 19.95 | 0.00 | 18.00 | 847.48           |
| 9 8500 - Stone - granite - Beading - NA - rft<br>Tanbrown - 15" x 0.3" | 56.00    | 19.95 | 0.00 | 18.00 | 1,318.30         |
| 10 6188 - Miscellaneous - Hamali charges - NA - Per Sft                | 1,199.00 | 7.00  | 0.00 | 18.00 | 9,903.74         |
| <b>Total Order Value . . .</b>                                         |          |       |      |       | <b>83,893.10</b> |

Rupees : Eighty Three Thousand Eight Hundred Ninty Three and Paise Ten Only.

### Terms and Conditions :-

|                          |                                                                                                                                                   |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Specification /</b>   | All items shall be of 19mm thickness slabs. The above rates only for material supply.                                                             |
| <b>Payment Terms</b>     | After delivery & Production of bill                                                                                                               |
| <b>Tax</b>               | All taxes included in above price.                                                                                                                |
| <b>Delivery Date</b>     | Next day                                                                                                                                          |
| <b>Delivery Location</b> | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0                                                                       |
| <b>Penalty For Delay</b> | Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills. |
| <b>Transportation</b>    | Included in above price.                                                                                                                          |

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

## Purchase Order

Page(s) 2 Of 2

04-05-2022 14:33:22

Original / Office Copy / Purchase Div.Copy

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 110, 111, 112.

**Completion Date** Nil

**Measurement** Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

**Security** Nil

**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Serene Constructions LLP**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

| Requisition Form - Tan Brown granite |                                |                     |                           |                               |             |                              |                           |           |      |
|--------------------------------------|--------------------------------|---------------------|---------------------------|-------------------------------|-------------|------------------------------|---------------------------|-----------|------|
| Company                              | SCLLP                          | Site & Phase        | SOV-III                   |                               |             |                              |                           |           |      |
| Req. no.                             | 184135                         | Req. Date           | 02-05-2022                |                               |             |                              |                           |           |      |
| Material required before             | 20-05-2022                     | ID no.              | 76140                     |                               |             |                              |                           |           |      |
| Prepared by:                         | B.Meenakshi                    | Approved by (sign): |                           |                               |             |                              |                           |           |      |
| Flat / Block no:                     | V.no 110,111,112               | Remarks:-           |                           |                               |             |                              |                           |           |      |
| Order Value:                         | 3 Villas                       |                     |                           |                               |             |                              |                           |           |      |
| Order Value:                         | Villas                         |                     |                           |                               |             |                              |                           |           |      |
| S No.                                | Item Description               | Units               | Qty required for one Flat | Avg Qty required for one Flat | Order Value | Qty required for Order value | Balance Qty to be ordered | Inward No | Date |
| 1                                    | Tan Brown (12" X 3'3")         | Sft                 | 97.5                      | 97.5                          | 3.0         | 292.5                        | 292.5                     |           |      |
| 2                                    | Tan Brown (3'3" X 3'3")        | Sft                 | 42.3                      | 42.3                          | 3.0         | 126.8                        | 126.8                     |           |      |
| 3                                    | Tan Brown (2' X 9")            | Sft                 | 18.0                      | 18.0                          | 3.0         | 54.0                         | 54.0                      |           |      |
| 4                                    | Ledge wall Tan Brown (5' X 6") | Sft                 | 90.0                      | 90.0                          | 3.0         | 270.0                        | 270.0                     |           |      |
| 5                                    | Main door Tan Brown (8' X 6")  | Sft                 | 16.0                      | 16.0                          | 3.0         | 48.0                         | 48.0                      |           |      |
| 6                                    | Main door Tan Brown (5' X 6")  | Sft                 | 60.0                      | 60.0                          | 3.0         | 180.0                        | 180.0                     |           |      |
| 7                                    | Tan Brown (3'X3")Skirting      | Rft                 | 45.0                      | 45.0                          | 3.0         | 135.0                        | 135.0                     |           |      |
| 8                                    | Tan Brown (6' X 3")Skirting    | Rft                 | 12.0                      | 12.0                          | 3.0         | 36.0                         | 36.0                      |           |      |
| 9                                    | Tan Brown (15" X 3")Skirting   | Rft                 | 18.8                      | 18.8                          | 3.0         | 56.3                         | 56.3                      |           |      |
|                                      | Total                          |                     | 399.5                     |                               |             |                              | 1,198.5                   |           |      |

NOTE: THE PO SHOULD BE IN FAVOR OF SCLLP

APPROVED  
06 MAY 2022  
MINISH PARIKH  
MANAGER, PROCUREMENT



## DELIVERY CHALLAN

## SUMMIT SALES LLP

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.  
Tel : 040 - 6633 5551

M/s Serene Constructions LLPDC No. : 4542Date : 21/5/22Vehicle No. : 18300780

Site: .....

P.O. / W.O. No. : 87927P.O. / W.O. Date : 4/5/22

| Sl. No. | PARTICULARS                                            | Quantity     |
|---------|--------------------------------------------------------|--------------|
| 1       | Dark brown granite $12' \times 3'3'' = 03 \frac{1}{2}$ | 293.00 sq ft |
| 2       | $3'3'' \times 3'3'' = 03$                              | 127.00'      |
| 3       | $2'0'' \times 9'0'' = 03$                              | 54.00'       |
| 4       | $5'0'' \times 0'6'' = 03$                              | 270.00'      |
| 5       | $8'0'' \times 0'6'' = 03$                              | 48.00'       |
| 6       | $5'0'' \times 0'6'' = 03$                              | 180.00'      |
| 7       | beading $30 \times 0'3'' = 03$                         | 135.00 pft   |
| 8       | $6'0'' \times 0'3'' = 03$                              | 36.00'       |
| 9       | $15' \times 0'3'' = 03$                                | 56.00'       |
| 10      |                                                        |              |
| 11      |                                                        |              |
| 12      |                                                        |              |
| 14      |                                                        |              |
| 15      |                                                        |              |
| 16      |                                                        |              |
| 17      |                                                        |              |
| 18      |                                                        |              |
| 19      |                                                        |              |
| 20      |                                                        |              |

|                                 |                          |
|---------------------------------|--------------------------|
| INWARD WITH TAG                 |                          |
| Inward No: <u>2131</u>          | Date: <u>21/5/22</u>     |
| MRN No: <u>107557</u>           | Date: <u>21/5/22</u>     |
| Received By: <u>[Signature]</u> | Sign: <u>[Signature]</u> |
| SILVER OAK VILLAS PART-III      |                          |

## GSTIN :

Received the above materials in good condition.

Received by [Signature]

Stamp:

Date : 21/5/22

For SUMMIT SALES LLP

Authorised Signatory