B

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/06/22	Prepared by	Vanajathi	Serial no.	4685
Supplier name	G.P Build Con materials			HO inward no.	
Firm/Company	Dr. NRK Biotech	Project	Nextopolis	HO received date	
PO/WO date	28/05/22	PO/WO No.	88698	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GP/22-23/100	28/05/22	2,301/-	☑ Yes □ No
2.			/	□ Yes □ No
3.			/	□ Yes □ No
4.			/	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,301/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	107922	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,301/-
Amount E – PO / WO value:	2,301/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	6/06/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	[signature]				
Date	1/06/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

G.P. BUILDCON MATERIALS G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name : Telangana, Code : 36 E-Mail : g.pbuildcon999@gmail.com	Invoice No. **GP/22-23/100**	Dated **28-May-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Dr,NRK BOITECH PVT LTD** Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turkapally, HYDERABAD GSTIN/UIN : 36AACCD2775Q1Z3 State Name : Telangana, Code : 36	Buyer's Order No. **88698**	Dated **28-May-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through **Raju by Hand**	Destination **Turkapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**12MM DRILL**	8507	**10 NOS**	195.00	NOS	**1,950.00**
	CGST @ 9 %			*9*	%	**175.50**
	SGST @ 9 %			*9*	%	**175.50**
	Total		**10 NOS**			**₹ 2,301.00**

INWARD
Inward No: 2020 Dt: 31/5/22
MRN No: 107922 Dt: 31/5/22
Received By: N.Raj Sign:
DR NRK BIOTECH PVT LTD

Amount Chargeable (in words) *E. & O.E*

INR Two Thousand Three Hundred One Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8507	1,950.00	9%	175.50	9%	175.50	351.00
Total	**1,950.00**		**175.50**		**175.50**	**351.00**

Tax Amount (in words) : **INR Three Hundred Fifty One Only**

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 95678 Date: 2/6/22 Sign:

Company's Bank Details
Bank Name : **ICICI BANK LTD (630805500095)**
A/c No. : **630805500095**
Branch & IFS Code : **Vikrampuri & ICIC0006308**

Company's PAN : **AIZPG8119P**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for G.P. BUILDCON MATERIALS

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 28-05-2022 11:30:12 AM

88698
20.05.22 3:37:21

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turl
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
G.P.Buildcon materials flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad	**Doc No**	88698	186325
	Doc Date	28-05-2022	
	Quote No	NIL	
	Quote Date	28-05-2022	
9866116375	**SupplyType**	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	9524 - Tools - Drill Bit - NA - nos *12MM*	10.00	195.00	0.00	18.00	2,301.00
				Total Order Value . . .		**2,301.00**

Rupees : Two Thousand Three Hundred One Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Bosch brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone.
Penality For Delay	5% penalty for delay in delivery beyond due date.
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment will be made only after inspection of material.Above material for Tying of safety nets use purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : 28/05/2022

Contact - -

Accepted the above Terms And Conditions

For ***G.P.Buildcon materials***

Name : ____________

Date : _/_/__

Requisition Form

Company Name:	DR.NRK BioTech Pvt Ltd	Date:	27.05.2022
Site & Phase:	Nextopolis	Time:	17:30
Supplier		Req. No.	186325
Material required before date: Urgent		ID No.	76809

No	Description	Size	Quantity	Units	Inward No	Date
1.	Drill bits	12 mm	10	Nos	195/.	
2.					+18/.	
3.						
4.						
5.	PO/88698.					
6.						
7.						
8.		28 MAY 2022				
9.						
10.						

Remarks: Towards tying of safety nets use purpose.

Prepared By	S.Shravya	Approved by	C.Balamuralikrishna
Sign. & Date	27.05.2022	Sign. & Date	27.05.2022

Note: on receipt of material at site write inwards number and date in last 2 columns.

27/05/22