PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/6/22	Prepared by	Deepa	Serial no.	**4745**
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	26/5/22	PO/WO No.	88612	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23880	30/5/22	1,784-16	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,784.16
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	107938	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D–A+B-C) – Amount to be credited to the supplier:	1,784.16
Amount E – PO / WO value:	1,784-16
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	6/6/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	2/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	23880
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	30-05-2022
	PO No.	88612
	PO Date.	26-05-2022
	Req ID	76768
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	26-05-2022
	Loc Req No	141907

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts White-10 Ivory-20	3214	30	50.40	1,512.00	18	272.16
2							
3							
4							
5							
6							
7							
8							
9							
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13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,512.00	272.16
	136.08	136.08	Total Invoice Amount	1,784.16	

Rupees : One Thousand Seven Hundred Eighty Four and Paise Sixteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94995 Date: 30/5 Sign: L

Authorised signatory

Purchase Order

 27-05-2022 12:49:58 Origina

88612
20.05.22 3:37:21

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88612	141907
Doc Date	26-05-2022	
Quote No	Nil	
Quote Date	26-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *White-10 Ivory-20*	30.00	50.40	0.00	18.00	1,784.16
			Total Order Value . . .			**1,784.16**

Rupees : One Thousand Seven Hundred Eighty Four and Paise Sixteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For Joint filling work
Completion Date	Nil
Measurment	nill
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MMRK LLP	Date:	26-05-2022
Site & Phase :	GHT	Time:	10.00
Supplier	SSLLP	Req. No.	141907
Material required before date:	27-05-2022	ID No.	76768

No	Description	Size	Quantity	Units	Inward No	Date
1	ALMOND GROUT OFF WHITE COLOUR	01 KG	20	Packets		
2	ALMOND GROUT WHITE COLOUR	01 KG	10	Packets		
3						
4						
5						
6	98612					
7						
8						
9						
10						

Remarks: - For GHT Site tiles joint filling work purpose

Prepared By	A Suresh	Approved by	APPROVED
Sign.& Date	26-05-2022	Sign. & Date	29 MAY 2022

P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No.	20386
DC Date.	30-05-2022
PO No.	88612
PO Date	26-05-2022
Req ID	76768
Req Date	26-05-2022
Loc Req No	141907

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts "	3214	30
2			
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INWARD
Inward No: 12600 Dt: 30/05/22
MRN No: 107938 Dt: 1/6/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
15:53

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 80323
Date: 2/6/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction