PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/06/2022	Prepared by	MINISH.	Serial no.	- 4764
Supplier name	Reflection Electricals Pvt Ltd.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	25/05/2022	PO/WO No.	88583.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	806	31/05/2022	10,620/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,620/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107980. Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,620/-
Amount E – PO / WO value:	82,190/-
Amount F – Difference (A – E):	71,570/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/06/2022
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED 03 JUN 2022 MINISH PAREKH			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **806**	Dated **31-May-2022**
	Delivery Note **191**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **806 dt. 31-May-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **88583/169821**	Dated **25-May-2022**
	Dispatch Doc No.	Delivery Note Date **31-May-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia 6M Plate BP956**	853810	18 %	**120.0000 nos**	75.00	nos	**9,000.00**
	OUTPUT CGST						**810.00**
	OUTPUT SGST						**810.00**
	Total			**120.0000 nos**			**₹ 10,620.00**

INWARD
Inward No: 18223 Dt: 31/5/22
MRN No: 107980 Dt: 2/6/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No. 95114
Date: 3/6/22
Sign:
R.R. DIST.

Amount Chargeable (in words) *E. & O.E*

INR Ten Thousand Six Hundred Twenty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853810	9,000.00	9%	810.00	9%	810.00	1,620.00
Total	**9,000.00**		**810.00**		**810.00**	**1,620.00**

Tax Amount (in words) : **INR One Thousand Six Hundred Twenty Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

 25-05-2022 5:44:46 PM

Purchase Order

88583
20.05.22 3:37:20

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ
27543785.. 9849875767 27540307

Doc No	88583	169821
Doc Date	25-05-2022	
Quote No	NIL	
Quote Date	23-05-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4628 - Electrical - other - Modular Plate - 2 way - nos	45.00	115.00	70.00	18.00	1,831.95
2	4788 - Electrical - other - Modular Bell switches - 6A - nos	20.00	185.00	70.00	18.00	1,309.80
3	4605 - Electrical - other - MCB - 6Amps - nos	48.00	105.00	0.00	18.00	5,947.20
4	4631 - Electrical - other - Modular Plate - 6way - nos	240.00	250.00	70.00	18.00	21,240.00
5	4791 - Electrical - other - Modular socket - 6 A - nos	300.00	200.00	70.00	18.00	21,240.00
6	4713 - Electrical - switches - Switch - 16-amps - nos	100.00	195.00	70.00	18.00	6,903.00
7	4790 - Electrical - other - Modular socket - 15 A - nos	100.00	310.00	70.00	18.00	10,974.00
8	4573 - Electrical - other - FP - Isolator - 40Amps - nos	24.00	450.00	0.00	18.00	12,744.00

Rupees : Eighty Two Thousand One Hundred Eighty Nine and Paise Ninty Five Only. **Total Order Value . . .** **82,189.95**

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand.
Payment Terms	Within 7 days of delivery.
Tax	Inclusive of all taxes
Delivery Date	Within 3days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5 yrs

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	A
1.	735	26/5/22	71,570/-
2.			
3.			
4.			
5.			

10,620

For *Summit Sales LLP*
Authorised Signatory

Name : 26/05/2022

Name : ______

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Date : __/__/____

Contact ...

Purchase Order

25-05-2022 5:44:46 PM

Original / Office Copy / Purchase Div.Copy

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : 26/05/2022

Contact - -

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	23.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169821
~~Material required before date:~~		ID No.	76652

No	Description	Size	Quantity	Units	Inward No	Date
1.	Gate Lights-square		20	Nos		
2.	LED Flood light	~~50watt~~	8	~~Nos~~		
3.	MCB	6Amps	48	Nos		
4.	Isolater	40Amps	24	Nos		
5.	~~Module palte~~	6	240	Nos		
6.	Module palte	2	45	Nos		
7.	Socket	6Amps	300	Nos		
8.	Switch	16Amps	100	Nos		
9.	Socket	16Amps	100	Nos		
10.	Bell Push		20	Nos		
11.	Distribution Box	4Way	10	Nos		
12.	Distribution Box	6Way	10	Nos		
13.	MI-CC Camera		10	Nos		

88583

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 23 MAY 2022 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	23.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.