PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/6/22	Prepared by	Deepa	Serial no.	4842
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	29/5/22	PO/WO No.	88722	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23873	30/5/22	5,64.04	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,64.04

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	107936	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D–A+B-C) – Amount to be credited to the supplier:	5,64.04
Amount E – PO / WO value:	5,64.04
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/6/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	3/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23873
Mehta & Modi Realty Kowkur LLP	Invoice Date.	30-05-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	88722
	PO Date.	29-05-2022
	Req ID	75291
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	05-04-2022
	Loc Req No	141346

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5134 - Equipment - consumable durable - Blower -		1	478.00	478.00	18	86.04
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	478.00	86.04
	43.02	43.02	Total Invoice Amount	564.04	

Rupees : Five Hundred Sixty Four and Paise Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 84988 Date: 30/5 Sign:

Authorised signatory

Purchase Order

 29-05-2022 11:29:34

88722 /.Copy

20.05.22 3:37:22

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunder.
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	88722	141346
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-05-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-05-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5134 - Equipment - consumable durable - Blower - NA - Nos	1.00	478.00	0.00	18.00	564.04
					Total Order Value . . .	**564.04**

Rupees : Five Hundred Sixty Four and Paise Four Only.

Terms and Conditions :-

Specification / Brand	Jakmister AIR BLOWER
Payment Terms	After delivery
Tax	Included
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	NIL
Warranty	NIL
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, for site purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	05-04-2022
Site & Phase :	GHT	Time:	12:52
Supplier		Req. No.	141346
Material required before date:	07-04-2022	ID No.	75291

No	Description	Size	Quantity	Units	Inward No	Date
1	Blower	Std	01	Nos		
	88722					
					APPROVED BY 06 APR 2022 SOHAM MODI MANAGING DIRECTOR	

Remarks: - For Club house&model flats windows gaps cleaning purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	05-04-2022	Sign. & Date	05-04-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☑ Other

DELIVERY CHALLAN

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details		DC No.	20379
Mehta & Modi Realty Kowkur LLP		DC Date	30-05-2022
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	88722
		PO Date	29-05-2022
		Req ID	75291
		Req Date	05-04-2022
GSTIN : 36ABLFM7631F1Z3		Loc Req No	141346

	Description of Goods	HSN/SAC	Qty
1	5134 - Equipment - consumable durable - Blower - NA - Nos		1
2			
3			
4			
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20			
21			
22			
23			
24	INWARD		
25	Inward No: 12602 Dt: 30/05/22		
26	MRN No: 107936 Dt: 1/6/22		
27	Received By: Sign:		
28			
29	MEHTA & MODI REALTY KOWK...		
30	15:59		

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 80349
Date: 3/6/22
Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory