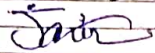


Remarks from site on the 'Requisition by Site Report of purchase division

Company:	Modi Realty Miryalguda LLP	Date:	06-06-2022	
Site:	AVR Gulmohar Homes	Prepared by:	Zakir	
Report From / To	30-05-22 to 06-06-2022	Approved by:		
Report Date	06 -06-2022			
List of requisitions numbers missing in the report:				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO
165601	19-03-22	04,5,19,21	Gym room items	PO has been not issued
165606	19-03-22	2	Wall fans	PO has been not issued
165640	30-04-22	2	1"x6"x6' Wood (Sal)	PO has been not issued
165643	07-05-22	1 to 2	Timer Machines	PO has been not issued
165651	11-05-22	1 to 4	AL. Windows-6x4	PO has been not issued
165666	30-05-22	1	JBL CSLM20	PO has been not issued
165671	03-06-22	1	Carpet grass	PO has been not issued
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req. No.	Req. Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
165599	19-03-22	5,10,11	Creche items	95% Received
165602	19-03-22	4	TT table	95% received
165604	19-03-22	1 to 3	Playground Equipment	Ready to supplies
165609	19-03-22	2	Windows pleated Blinds	Ready to supplies
165625	16-04-22	1	Off white pleated blinds	Ready to supplies
165629	23-04-22	1 to 6	Windows Grills	Ready to supplies
165631	23-04-22	4	2x2 windows grills	Ready to supplies
165637	30-04-22	1	Swimming pool brush	Ready to supplies
165641	04-05-22	1	SS stand for table	Ready to supplies
165642	04-05-22	1	SS stand for table	Ready to supplies
165644	09-05-22	1 to 6	MS gatev.no.19,24,25,51	Ready to supplies
165645	09-05-22	1 to 2	MS gate-v.no.16	Ready to supplies
165646	09-05-22	1 to 2	MS gate-v.no.18	Ready to supplies
165647	09-05-22	1 to 2	MS gate-v.no.42	Ready to supplies
165648	09-05-22	1	MS gate-v.no.52	Ready to supplies
165649	09-05-22	1 to 2	MS gate-v.no.65	Ready to supplies
165650	11-05-22	1 to 4	Windows grills	Ready to supplies
165654	16-05-22	1 to 5	1ton split AC	Ready to supplies
165659	25-06-22	5 & 10	RCC covers	Ready to supplies
165660	25-06-22	1 & 2	Gate lamp	60% received
165661	25-05-22	1 and 3	MS Round pipe	Ready to supplies
165662	26-05-22	1 to 2	Yoga mat	40% received
165663	26-06-22	1	Twindle GO-round-	Ready to supplies
165664	26-05-22	1 and 2	Garbage Bin	Ready to supplies
165665	27-05-22	1	Regal beige-4x2	Ready to supplies
165667	31-05-22	2 to 14	Consumable items	Ready to supplies
165669	31-05-22	1 ot 2	Key Ring	Ready to supplies
165670	01-06-22	1	16Amps MCB	Ready to supplies
	01-06-22	1	16Amps MCB	Ready to supplies
No. of gate passes issued this week:		Have	From No.	To No.
Delivery van last site visit on:		01-06-2022		
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes
DC register Sl.No. during the week		From No.	20411	To No. 20419

Items not ordered but received:

Other corrections & remarks: 1. two no's chipping machine bosh company for repairing. And one borewell for repairing purpose. 1,5 HP.- 3phase.

Details	Project Manager	Admin Officer/Manager	Admin Audit
Sign			
Date			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, \$ \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!