PURCHASE DIVISION
Advice for approval for credit to supplier

8

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|---|---|---|---|---|---|
| Date: | 2/6/22 | Prepared by | Prabhakar | Serial no. | 4735 |
| Supplier name | SSLLP | | | HO inward no. | |
| Firm/Company | GVPL | Project | Innopolis | HO received date | |
| PO/WO date | 21/3/22 | PO/WO No. | 86593 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 22700 | 21/3/22 | 6,814.50 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 6,814.50 |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 108090 — Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 6,814.50 |
| Amount E – PO / WO value: | 6,814.50 |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 6/6/22 |
| Remarks: | final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | Prabhakar | | | |
| Sign: | | [signature] | | | |
| Date | | APPROVED 04 JUN 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 22700 |
|---|---|---|
| GV Research center Pvt Ltd | Invoice Date. | 21-03-2022 |
| Sy No. 542, Genome vallaey, Thurkapally, Hyderabad | PO No. | 86593 |
| | PO Date. | 21-03-2022 |
| | Req ID | 74833 |
| GSTIN : 36AAHCG4562D1ZP | Req Date | 21-03-2022 |
| | Loc Req No | 164752 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 2117 - Carpentry - hardware - Measuring tape - 5mtrs | 9017 | 12 | 115.00 | 1,380.00 | 18 | 248.40 |
| 2 | 2115 - Carpentry - hardware - Measuring tape - | 9017 | 3 | 394.00 | 1,182.00 | 18 | 212.76 |
| 3 | 2119 - Carpentry - hardware - Measuring tape - other 100mtrs | 9017 | 3 | 1071.00 | 3,213.00 | 18 | 578.34 |
| 4 | | | | | | | |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 5,775.00 | 1,039.50 |
| | 519.75 | 519.75 | Total Invoice Amount | 6,814.50 | |

Rupees : Six Thousand Eight Hundred Fourteen and Paise Fifty Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

INWARD
95186
4/6/22
R.R. DIST.

*Authorised signatory*

# Purchase Order

 27-05-2022 14:13:37 Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 86593 | 164752 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 21-03-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 21-03-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos | 12.00 | 115.00 | 0.00 | 18.00 | 1,628.40 |
| 2 | 2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos | 3.00 | 394.00 | 0.00 | 18.00 | 1,394.76 |
| 3 | 2119 - Carpentry - hardware - Measuring tape - other - nos<br>*100mtrs* | 3.00 | 1,071.00 | 0.00 | 18.00 | 3,791.34 |
| | | | | **Total Order Value . . .** | | **6,814.50** |

Rupees : Six Thousand Eight Hundred Fourteen and Paise Fifty Only.

Terms and Conditions :-

**Specification /** As per details given in the quotation.

**Payment Terms** After Delivery & Production of bill

**Tax** All taxes included in above price.

**Delivery Date** Next Working Day.

**Delivery Location** Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

**Penality For Delay** Nil

**Transportation** Transport cost shall be borne by us.

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order For Towards Site use purpose.

**Completion Date** NA

**Measurment** NA

**Security** Nil

**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

Bill not received

Books of accounts verified and no bills wrt this PO were received by accounts
Name: D.vinay Raja
Sign: D. vinay
Date: 31/5/22

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________ Name : ______________ Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | GV Research Centers Pvt Ltd. | Date: | 21.03.2022 |
| Site & Phase: | Innopolis. | Time: | 11:45 |
| Supplier | | Req. No. | 164752 |
| Material required before date: | | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1. | Measurement tapes | 5 mtrs | 12 | No's | | |
| 2. | Measurement tapes | 30mtrs | 03 | No's | | |
| 3. | Measurement tapes | 100meters | 03 | No's | | |
| 4. | | | | | | |
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Remarks: Towards site use purpose.

| | | | |
|---|---|---|---|
| Prepared By | S.Nagamani | Approved by | Mr.Madhu |
| Sign. & Date | 21.03.2022 | Sign. & Date | 21.03.2022 |

Note:

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

GV Research center Pvt Ltd
Sy No 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

| | |
|---|---|
| DC No. | 19406 |
| DC Date | 21-03-2022 |
| PO No | 86593 |
| PO Date | 21-03-2022 |
| Req ID | 74833 |
| Req Date | 21-03-2022 |
| Loc Req No | 164752 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos | 9017 | 12 |
| 2 | 2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos | 9017 | 3 |
| 3 | 2119 - Carpentry - hardware - Measuring tape - other - nos | 9017 | 3 |
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INWARD
No: 8716 Dt: 21/3/22
No: 105090 Dt: 22/3/22
Received By: Sign:
G.V.R.C. PVT. LTD.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 58364
Date: 4/6/22
Sign:
R.R. DIST.