PURCHASE DIVISION
Advice for approval for credit to supplier

E

| | | | | | |
|---|---|---|---|---|---|
| Date: | 1/6/22 | Prepared by | Prabhakar | Serial no. | 4741 |
| Supplier name | Mercury Engineering Systems | | | HO inward no. | |
| Firm/Company | GVRC | Project | Amopolis | HO received date | |
| PO/WO date | 5/5/22 | PO/WO No. | 87967 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 57 | 24/5/22 | 27,022-00 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 27,022-00 |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 107701 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 27,022-00 |
| Amount E – PO / WO value: | 27,022-00 |
| Amount F – Difference (A – E): | |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 6/6 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | Prabhakar | | | |
| Sign: | | [signature] | | | |
| Date | | 04 JUN 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

APPROVED
PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MERCURY
Engineering Systems

**MERCURY ENGINEERING SYSTEMS**
Survey No.85P, Gundla Pochampally,
Behind Sri Chaitanya Techno School, Medchal Mandal
HYDERABAD - 500078, Medchal Dist.
Mobile No. 97050 08481
mail Id : mercuryengineeringsystems@gmail.com

## Tax Invoice

Mercury Engineering Systems
H No 6-17, New Colony, Devaryamjal
Shamerpet (Mandal)
Medchal (Dist), Hyderabad
GSTIN/UIN: 36ABMFM9533L1ZX
State Name : Telangana, Code : 36

Consignee
G V RESEARCH CENTERS PRIVATE LIMITED
SOHAM MANSION 5-4-187/3 MG
ROAD SECUNDERABAD HYDERABAD TELANGANA
GSTIN/UIN 36AAHCG4562D1ZP
State Name Telangana, Code : 36

Buyer (if other than consignee)
G V RESEARCH CENTERS PRIVATE LIMITED
SOHAM MANSION 5-4-187/3 MG
ROAD SECUNDERABAD HYDERABAD TELANGANA
GSTIN/UIN 36AAHCG4562D1ZP
State Name Telangana, Code : 36
Place of Supply Telangana

| | |
|---|---|
| Invoice No: 51 | Dated: 24-May-2022 |
| Delivery Note | Mode/Terms of Payment |
| Supplier's Ref: 51/22-23 | Other Reference(s) |
| Buyer's Order No: 87967 | Dated: 5-May-2022 |
| Despatch Document No: 624 | Delivery Note Date |
| Despatched through: ROAD | Destination: TURKAPALLY |
| Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|
| 1 | Adhesive Enifix 520(30Ltr) | 35069190 | 30.00 LTR (1 can) | 190.00 | LTR | 5,700.00 |
| 2 | BLACK COLOUR GLASS CLOTH | 7199010 | 100.00 sqm (1.00 No) | 145.00 | sqm | 14,500.00 |
| 3 | ECO AERO FOAM TAPE 3" WIDE | 40081110 | 20 rolls (1 Box) | 135.00 | rolls | 2,700.00 |
| | | | | | | 22,900.00 |
| | CGST@9% | | | 9 % | | 2,061.00 |
| | SGST@9% | | | 9 % | | 2,061.00 |
| | | | | | | ₹ 27,022.00 |

E & O.E

INWARD
Inward No: 9264 Dt: 24/5/22
MRN No: 107701 Dt: 25/5/22
Received By: Sign:
G.V.R.C. PVT. LTD.

SUMMIT SALES LLP
IN WARD
No: 9465
Date: 30/5
R.R. DIST.

Amount Chargeable (in words)
INR Twenty Seven Thousand Twenty Two Only

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 35069190 | 5,700.00 | 9% | 513.00 | 9% | 513.00 | 1,026.00 |
| 7199010 | 14,500.00 | 9% | 1,305.00 | 9% | 1,305.00 | 2,610.00 |
| 40081110 | 2,700.00 | 9% | 243.00 | 9% | 243.00 | 486.00 |
| Total | 22,900.00 | | 2,061.00 | | 2,061.00 | 4,122.00 |

Tax Amount (in words) : INR Four Thousand One Hundred Twenty Two Only

Company's PAN AABMFM9533

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

Company's Bank Details
Bank Name ICICI BANK
A/c No 630805160483
Branch & IFS Code Karkhana, Sed-Bad & ICIC0006308

for Mercury Engineering Systems

Customer's Seal and Signature

Authorised Signatory

This is a Computer Generated Invoice

ARM

**DELIVERY CHALLAN**

# MERCURY ENGINEERING SYSTEMS

Regd. Office:6-17, New Colony, Dever Yamjal Village, Shameerpet Mandal, Medchal Dist, Hyderabad-500078, Ph: 9705008481

**DC No.** 624

**Date :** 24/5/22

M/s. GV RESEARCH CENTERS PRIVATE LIMITED HYD

GSTIN No. : 36AAHCG4562D1ZP

Your Order No. :

Date : 24/5/22

| S.No. | DESCRIPTION OF GOODS | Unit | Qty. | Rate Rs. | Ps. |
|---|---|---|---|---|---|
| 1) | ADHESIVE ENIFIX 520 (30LTR) | LTR | 30 | | |
| 2) | BLACK COLOUR GLASS CLOTH | SQM | 100 | | |
| 3) | ECO AERO FOAM TAPE 3 WIDE | ROlls | 20 | | |

INWARD
Inward No: 9264 Dt: 24/5/22
MRN No: 107701 Dt: 25/5/22
Received By: Sign: 8
G.V.R.C. PVT. LTD.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 94565 Date: 30/5 Sign:

Goods once sold will not be taken back.
GST No. 36ABMFM9533F1ZX
PAN No. ABMFM9533F

**For Mercury Engineering Systems**

ADCN

Receivers Name, Signature, Date & Cell No.

 19-05-2022 16:47:47

# Purchase Order

87967
20.04.22 3:26:43

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

**Supplier Details**

MERCURY ENGINEERING SYSTEMS
Servey No - 85P,BESIDE- SRI CHAITANYA TECHNO SCHOOL,GUNDLA POCHAMPALLY, HYDERABAD.

**GSTIN** 36ABMFM9533F1ZX
9705008481 9705008481

| | | |
|---|---|---|
| **Doc No** | 87967 | 164828 |
| **Doc Date** | 05-05-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 05-05-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : M VENKAT RAO**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4004 - Consumables - Bottle - NA - nos<br>*Enifix 520- 30 liters- 1 can* | 30.00 | 190.00 | 0.00 | 18.00 | 6,726.00 |
| 2 | 4031 - Consumables - Glass - NA - nos<br>*Glass cloth 100 meters* | 1.00 | 14,500.00 | 0.00 | 18.00 | 17,110.00 |
| 3 | 4585 - Electrical - other - Insulation tape - NA - nos<br>*Black tape- 16-17 meters in one roll* | 20.00 | 135.00 | 0.00 | 18.00 | 3,186.00 |
| | | | | | **Total Order Value . . .** | **27,022.00** |

Rupees : Twenty Seven Thousand Twenty Two Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | For chiller insulation in the shaft purpose |
| **Payment Terms** | 100% Advance payment |
| **Tax** | GST included in the above prices |
| **Delivery Date** | With 3 days |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Nagamani(Engineer) - 7981951035 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Rs. 27,022-00, by cheque.............. |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, Above order is for chiller insulation purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***MERCURY ENGINEERING SYSTEMS***

Name : ____________

Date : __/__/____

# Purchase Order

 05-05-2022 15:05:27 Orig... ...rchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000...
G S T No. : 36AAHCG4562D1ZP

**Supplier Details**

MERCURY ENGINEERING SYSTEMS
Servey No - 85P,BESIDE- SRI CHAITANYA TECHNO SCHOOL,GUNDLA POCHAMPALLY, HYDERABAD.

**GSTIN** 36ABMFM9533F1ZX
9705008481 9705008481

| | | |
|---|---|---|
| **Doc No** | 87967 | 164828 |
| **Doc Date** | 05-05-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 05-05-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : M VENKAT RAO**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4004 - Consumables - Bottle - NA - nos<br>*Enifix 520- 10 liters* | 10.00 | 190.00 | 0.00 | 18.00 | 2,242.00 |
| 2 | 4031 - Consumables - Glass - NA - nos<br>*Glass cloth 100 meters* | 1.00 | 14,500.00 | 0.00 | 18.00 | 17,110.00 |
| 3 | 4585 - Electrical - other - Insulation tape - NA - nos<br>*Black tape- 16-17 meters in one roll* | 20.00 | 135.00 | 0.00 | 18.00 | 3,186.00 |
| | | | | **Total Order Value . . .** | | **22,538.00** |

Rupees : Twenty Two Thousand Five Hundred Thirty Eight Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | For chiller insulation in the shaft purpose |
| **Payment Terms** | 100% Advance payment |
| **Tax** | GST included in the above prices |
| **Delivery Date** | With 3 days |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Nagamani(Engineer) - 7981951035 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Rs. 22,538-00, by cheque.............. |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, Above order is for chiller insulation purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *MERCURY ENGINEERING SYSTEMS*

Name :

Date : _/_/__

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | GV Research Centers Pvt Ltd. | Date: | 09.04.2022 |
| Site & Phase: | Innopolis. | Time: | 12:05 |
| Supplier | | Req. No. | 164828 |
| Material required before date: | | ID No. | 75486 |

190+181

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1. | SR505 gum | - | 10 | liters | | |
| 2. | Glass cloth | - 150 | 125 | rolls | | |
| 3. | Black tapes | - | 20 | No's | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6. | | | | | | |
| 7. | | | | | | |
| 8. | | | | | | |
| 9. | | | | | | |
| 10. | | | | | | |
| 11. | | | | | | |
| 12. | | | | | | |

Remarks: Towards chiller insulation in the shaft

| | | | |
|---|---|---|---|
| Prepared By | Akhil | Approved by | Mr. Ramesh reddy |
| Sign. & Date | 09.04.2022 | Sign. & Date | 09.04.2022 |

Note:

APPROVED
06 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE