PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	3/6/22	Prepared by	Bhaskar	Serial no.	4905
Supplier name	S.K. Enterprises			HO inward no.	
Firm/Company	GVRC	Project	Anapolis	HO received date	
PO/WO date	22/4	PO/WO No.	87649	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	019	16/5	14,042-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,092-00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:		Proof of delivery matches MRN	☐ Yes ☑ No

Amount B –Other Credits : Transportation charges	2950-00
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,042-00
Amount E – PO / WO value:	11,092-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	12/6
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Bhaskar			
Sign:		[signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

SK ENTERPRISES

Steel Doors Sales & Services

SK ENTERPRISES

Email:

Regd.Office: #1084/243, Mangapuram Colony, Old Alwal, Hyderabad 500010, Telangana, India.
sales@skenterprisesind.com, skenterprises.projects@gmail.com Web: skenterprisesind.com
GSTIN: 36ADPFS9765G2Z7 **PAN** : ADPFS9765G

Original For Recipent (Buyer)

TAX INVOICE

Recipient Address(Bill to):	Delivery Address(Ship to):		
M/S G V Research Centers Pvt Ltd	**M/S G V Research Centers Pvt Ltd**	Invoice No	: HM/019
# 5-4-187/3&4	# 5-4-187/3&4	Invoice Date	16-05-2022
II nd Floor , Soham Mansion, MG Road , Secundrabad,Telangana - 500003.	II nd Floor , Soham Mansion, MG Road , Secundrabad,Telangana - 500003.	Quot No. & Date	: 2022/04/HM/0565
GSTIN : 36AAHCG4562D1ZP	**GSTIN : 36AAHCG4562D1ZP**	Payment terms	100% Advance
		PO No & Date	: 87649 & 22-04-2022

Sl.No.	Description of Goods/Services	HSN Code	Qty in No's	Rate/unit (INR)	Total Basic (INR)	CGST + SGST Rate (%)	CGST + SGST (INR)	Total Value (INR)
1	Vision Clip	7308	500	16.00	8,000.00	18%	1,440.00	9,440.00
2	Hole Plugs-16cm hyco Colour RAL 7040	7308	100	14.00	1,400.00	18%	252.00	1,652.00
3	Packing Charges	7308	1	2,500.00	2,500.00	18%	450.00	2,950.00
TOTAL					**11,900**		**2,142**	**14,042**

Total Basic Value	11,900
Total SGST	1,071
Total CGST	1,071
Total Invoice Value	14,042

Invoice Valu in Words: INR Fourteen Thousand and Fourty two Rupees only.

RTGS/NEFT Details

Name of the Bank	HDFC Bank
CC AC No	50200061687248
IFSC Code	HDFC0000696

For
S K ENTERPRISES

S.K. ENTERPRISES SEC'BAD

Authorised Signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 813
Date 17/5/22

SUMMIT SALES LLP R.R. DIST.
INWARD
No. 94544
Date 19/5

Purchase Order

 22-04-2022 14:07:01

87649
20.04.22 3:07:37

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5(
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
SK ENTERPRISES	**Doc No**	87649	164866
13-91, Yadav Nagar, Malkajgiri, 500047, TS	**Doc Date**	22-04-2022	
	Quote No	0565	
GSTIN 36BEMPK3811G1ZK	**Quote Date**	16-04-2022	
9963145588 9963145588	**SupplyType**	Supply	

Kind Attn : K.Srikanth

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4741 - Electrical - other - Plug - NA - nos *Vision clip*	500.00	16.00	0.00	18.00	9,440.00
2	4741 - Electrical - other - Plug - NA - nos *Hols plug-16mm hyco colour RAL 7040*	100.00	14.00	0.00	18.00	1,652.00
				Total Order Value . . .		**11,092.00**

Rupees : Eleven Thousand Ninty Two Only.

Terms and Conditions :-

Specification / Brand	Specifications and brand other terms as per quote no 2022/04/HM/0565, Dated 16-4-22
Payment Terms	100% Advance payment
Tax	GST included in the above prices
Delivery Date	With in 3 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Extra as per actuals 2950-00
Warranty	Nil
Advance Paid	Rs. 14,042-00, by RTGS ....
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for 2727 FRP Doors purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***SK ENTERPRISES***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd	Date:	16.04.2022
Site & Phase:	Innopolis	Time:	11:20
Supplier:	SK enterprises	Req. No.	164866
Material required before date:	17.04.2022	ID No.	75646

No	Description	Size	Quantity	Units	Inward No
1	Vision clip	-	500	No's	
2	Hole plugs-16mm hyco colour RAL 7040	-	100	No's	
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

87649

APPROVED
17 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Remarks: Towards 2727 FRP doors purpose.

Prepared By	Madhu	Approved by	Mr. Madhu
Sign. & Date	16.04.2022	Sign. & Date	16.04.2022

Note: