PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/06/22	Prepared by	Vanajathi	Serial no.	4896
Supplier name	SSLP			HO inward no.	
Firm/Company	MCS	Project	Green Towers	HO received date	
PO/WO date	1/06/22	PO/WO No.	88832	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23933	2/06/22	16,331-20/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			16,331-20
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	108068	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			16,331-20
Amount E – PO / WO value:			16,331-20
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	13/06/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	[signature]				
Date	3/06/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mody Consultancy Services	Invoice No.	23933
Green Towers, Begumpet, Hyderabad	Invoice Date.	02-06-2022
	PO No.	88832
	PO Date.	01-06-2022
	Req ID	76896
GSTIN : 36 PAN	Req Date	25-06-2022
	Loc Req No	198017

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4818 - Electrical - wires - Cu multistand wires yellow		2	2290.00	4,580.00	18	824.40
2	4819 - Electrical - wires - Cu multistand wires Black -		2	2290.00	4,580.00	18	824.40
3	4820 - Electrical - wires - Cu multistand wires Green -		2	2290.00	4,580.00	18	824.40
4	4585 - Electrical - other - Insulation tape - NA - nos	8546	10	10.00	100.00	18	18.00
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	13,840.00	2,491.20
	1,245.60	1,245.60	Total Invoice Amount	16,331.20	

Rupees : Sixteen Thousand Three Hundred Thirty One and Paise Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No: 95084 Date: 2/6/22 Sign:

Authorised signatory

Purchase Order

Page(s) 1 Of 1   02-06-2022 10:15:05 AM

88832
20.05.22 3:37:23

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	88832	198017
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	01-06-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-05-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4818 - Electrical - wires - Cu multistand wires yellow - 3 20 or 2.5 sq mm - Bundle	2.00	2,290.00	0.00	18.00	5,404.40
2	4819 - Electrical - wires - Cu multistand wires Black - 3 20 or 2.5 sq mm - Bundle	2.00	2,290.00	0.00	18.00	5,404.40
3	4820 - Electrical - wires - Cu multistand wires Green - 3 20 or 2.5 sq mm - Bundle	2.00	2,290.00	0.00	18.00	5,404.40
4	4585 - Electrical - other - Insulation tape - NA - nos	10.00	10.00	0.00	18.00	118.00
					Total Order Value . . .	**16,331.20**

Rupees : Sixteen Thousand Three Hundred Thirty One and Paise Twenty Only.

Terms and Conditions :-

Specification / All items shall be of "Gloster"brand, FRLSH grade.

Payment Terms Within 30 days of delivery.

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Greens Towers
Begumpet Main Road, Hyd. Opp. Hyderabad Public School.
Phone. 66335551

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty NI

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for False ceiling lights fixing purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Mody Consultancy Services*
Authorised Signatory

03/06/2022

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MCS	Date:	25-05-2022
Site & Phase :	GREENS TOWERS	Time:	10:30 AM
Supplier		Req. No.	198017
Material required before date:	Urgent	ID No.	76896

No	Description	Size	Quantity	Units	Inward No	Date
1	2.5 Core wire red	std	02	Nos		
2	2.5 Core wire black 88832	std	02	Nos		
3	Insulation tapes	std	10	Nos		
4	2.5 Core wire green	std	02	Nos		
5	¾" pipes	std	06	Nos		
6						
7						
8						
9						
10						

Remarks : Towards false ceiling lights fixing purpose at greens towers.

Prepared By	MEENAKSHI.N	Approved By	APPROVED BY SOHAM MODI MANAGING DIRECTOR
Sign.& Date	25- 5-2022	Sign. & Date	25 MAY 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	20427
Mody Consultancy Services	DC Date.	02-06-2022
Green Towers, Begumpet, Hyderabad	PO No.	88832
	PO Date.	01-06-2022
	Req ID	76896
GSTIN : 36	Req Date	25-06-2022
	Loc Req No	198017

	Description of Goods	HSN/SAC	Qty
1	4818 - Electrical - wires - Cu multistand wires yellow - 3 20 or 2.5 sq mm - Bundle		2
2	4819 - Electrical - wires - Cu multistand wires Black - 3 20 or 2.5 sq mm - Bundle		2
3	4820 - Electrical - wires - Cu multistand wires Green - 3 20 or 2.5 sq mm - Bundle		2
4	4585 - Electrical - other - Insulation tape - NA - nos	8546	10
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15	Material Recived		
16			
17			
18			
19	02/06/22		
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21			
22	MRN NO: 108068		
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30			

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No. 50326
Date: 3/6/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory