(E)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/6/22	Prepared by	Prabhakar	Serial no.	4724
Supplier name	SSHWP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	21/5/22	PO/WO No.	88481	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23850	28/5/22	1,635.48	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,635.48
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,635.48
Amount E – PO / WO value:	9,049.69
Amount F – Difference (A – E):	7,414
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	6/6/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		prabhakar			
Sign:		[signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 02 JUN 2022 MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	23850
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	28-05-2022
	PO No.	88481
	PO Date.	21-05-2022
	Req ID	76588
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	20-05-2022
	Loc Req No	178560

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	6	231.00	1,386.00	18	249.48
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,386.00		249.48
	124.74	124.74	Total Invoice Amount	1,635.48		

Rupees : One Thousand Six Hundred Thirty Five and Paise Fourty Eight Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 9488L
Date: 28/5
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 21-05-2022 14:36:34

88481
27.04.22 12:24:14

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88481	178560
Doc Date	21-05-2022	
Quote No	Nil	
Quote Date	21-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4046 - Consumables - Phinyle - 1Ltr - nos	8.00	52.00	0.00	18.00	490.88
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	8.00	80.00	0.00	18.00	755.20
3	4071 - Consumables - Wiper - Other - nos	6.00	84.00	0.00	18.00	594.72
4	4022 - Consumables - Dettol - NA - nos	6.00	86.00	0.00	18.00	608.88
5	4009 - Consumables - Coconut Broom - other - nos	50.00	16.75	0.00	18.00	988.25
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	55.00	0.00	18.00	389.40
7	4000 - Consumables - Acid - NA - ltrs	24.00	21.00	0.00	18.00	594.72
8	4041 - Consumables - Mopping stick - NA - nos	10.00	128.00	0.00	18.00	1,510.40
9	4003 - Consumables - Bombay Broom - Big - nos	15.00	88.20	0.00	0.00	1,323.00
10	4006 - Consumables - Bucket - other - nos	6.00	231.00	0.00	18.00	1,635.48
11	4059 - Consumables - Surf Detergent Powder - NA - kgs	6.00	25.20	0.00	5.00	158.76
					Total Order Value . . .	**9,049.69**

Rupees : Nine Thousand Fourty Nine and Paise Sixty Nine Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amt
1.	23755	23/05/22	7,414/-
2.			
3.			
4.			
5.			

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 21-05-2022 14:36:34 Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	20.05.2022
Site & Phase :	May Flower Platinum	Time:	11:50
Supplier		Req.No.	178560
Material required before date:	24.05.2022	ID No.	76588

No	Description	Size	Quantity	Units	Inward No	Date
1	Phenyl	Std	10	No's		
2	Lizol bottle	Std	10	No's		
3	Viper stick	Std	6	No's		
4	Dettol hand wash	Std	10	No's		
5	Coconut brooms 88481	Std	50	No's		
6	Harpic	Std	06	No's		
7	Acid bottles	Std	25	No's		
8	Moping stick	Std	15	No's		
9	Bombay brooms	Std	15	No's		
10	Plastic bucket	Std	06	No's		
11.	Surf	Std	15	No's		

Remarks: Towards site office & flats cleaning works purpose.

APPROVED
23 MAY 2022

Prepared By	A.Sravani	Approved by	K.Narendar reddy
Sign.& Date	20.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	20373
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	28-05-2022
	PO No.	88481
	PO Date.	21-05-2022
	Req ID	76588
GSTIN : 36AABCM4761E1ZM	Req Date	20-05-2022
	Loc Req No	178560

	Description of Goods	HSN/SAC	Qty
1	4006 - Consumables - Bucket - other - nos	7310	6
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INWARD
Inward No: 19265
Dt: 28/05/22
Sign:
MODI PROPERTIES PVT. LTD.

MRN closed

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 30245
Date: 30/5
R.R. DIST.

for Summit Sales LLP

Authorised signatory