

PURCHASE DIVISION  
Advice for approval for credit to supplier



Date:	4/06/22	Prepared by	Vanajathi	Serial no.	4856
Supplier name	Green Belt services			HO inward no.	
Firm/Company	modified	Project	AGH	HO received date	
PO/WO date	19/4/22	PO/WO No.	87520	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	116	4/06/22	22,790/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A - Bills total (Excluding Transport & Hamali Charges):				15,900/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	107954	Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B - Other Credits : Transportation charges			6,500 + 6% GST	6,890/-	
Amount C - Other Debits :					
Amount D (D-A+B-C) - Amount to be credited to the supplier:				22,790/-	
Amount E - PO / WO value:				15,900/-	
Amount F - Difference (A - E):				6,890/-	
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other			
Payment - due date		13/06/22			
Remarks: final Bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:					
Date	4/06/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

INVOICE

Cell : 8897895924

Composite Scheme



# GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL &amp; LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODI Reality (Miryalaguda) LtdSI.No. **116** Date 04/06/2022D.C.No. 116 Date : .....P.O.No 87520 Date : .....

(A.G.H.)

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	Supply of plants & carpet grass			22,790	00
TOTAL				22,790	00



GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Twenty two Thousand  
seven Hundred rupees only.

For GREEN BELT SERVICES

[Signature]  
Authorised Signatory

1 Carpet grass - 600 x 10 = 6000

2 Telecom plat 200 x 45 9000  
15000

3 Trans post (Miyalaguda) 6500  
21500

4 GST 6% 1290  
22790

Total = 22,790



22790

22790

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# Purchase Order

Page(s) 1 Of 1

19-04-2022 16:08:50



87520

20.04.22 3:07:36

From Company : **Modi Realty (Miryalguda) LLP**  
5-4-187/3&4, II nd Floor, M.G.Road, Secunderabad-500 003.  
G S T No. : 36ABCFM6774G2ZZ

## Supplier Details

Green Belt Services  
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	87520	165626
Doc Date	19-04-2022	
Quote No	Nil	
Quote Date	04-04-2022	
SupplyType	Supply	

**Kind Attn : Mr.Ravi Shanker**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6031 - Miscellaneous - Plants - NA - nos Tecoma plants ( Yellow )	200.00	45.00	0.00	6.00	9,540.00
2 6016 - Miscellaneous - Carpet Grass - NA - sft	600.00	10.00	0.00	6.00	6,360.00
<b>Total Order Value . . .</b>					<b>15,900.00</b>


Rupees : Fifteen Thousand Nine Hundred Only.

## Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penalty For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.No 37 to 40 50, 68, 69, 70, 90 lawn & tot-lot place purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **Modi Realty (Miryalguda) LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Green Belt Services**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

### Requisition Form

Company Name:		Modi Realty Miryalguda LLP	Date:		18-04-2021	
Site & Phase:		AVR Gulmohar Homes	Time:		15:20	
Supplier:		Radha Krishna	Req. No.		165626	
			Urgent		ID No. <b>75706</b>	
No	Description	Size	Quantity	Units	Inward No	Date
1	Carpet grass	Std	600	SFT		
2	Tecoma Plants <b>87520</b>	Std	200	No's		
3	Lithol liquid	5 LT	1	No's		
4	Vermicompost	Std	10	Bag's		
Remarks: Above materials use for villas no.37,38,39,40,50,68,69,70,90 etc. lawn and tot-lot place purpose.						
Prepared By		Zakir	Approved by			
Sign. & Date		18-04-2022	Sign. & Date			

  
**APPROVED**  
**21 APR 2022**  
 P. PRABHAKAR  
 Sr. MANAGER PURCHASE

GSTIN :36AAUFG2910P1ZT

DELIVERY CHALLAN

Cell: 8897895924

Composite Scheme

# GREEN BELT SERVICES



GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49

E-mail: greenbeltservices 2212@gmail.com

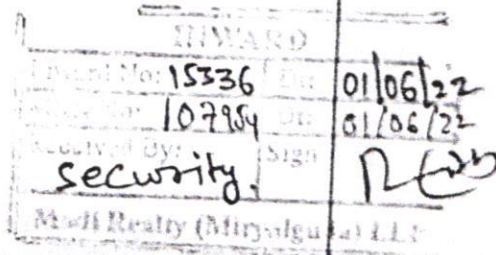
M/s. MODI Reality (Miryalaguda) - LLP

D.C.No. 116 Date 01/06/2022

(AGH)

P.O.No. 87520 Date:

S.No.	PARTICULARS	QUANTITY
1	Carpet grass	600 SAK
2	TECOMA plants	900 nos
3	Trans port Extra. (upto Miryalaguda)	-



For GREEN BELT SERVICES

Receivers Signature

[Signature]  
Authorised Signatory

