8

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/6/22	Prepared by	Deeps	Serial no.	4848
Supplier name	Maa sai seatings			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	21/4/22	PO/WO No.	87584	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	15	26/4/22	28,320/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	28,320
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106528 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D–A+B-C) – Amount to be credited to the supplier:	28,320/-
Amount E – PO / WO value:	28,320/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/6/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deeps	APPROVED			
Sign:		07 JUN 2022			
Date	4/6/22	P. PRABHAKAR Sr. MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

 29-05-2022 11:49:50 AM Original / Office Copy / Purchase Div.Copy

From Company :	**Modi Reality Mallapur LLP** 5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad. G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Maa Sai Seatings 5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc No**	87584	193106
	Doc Date	21-04-2022	
	Quote No	Nil	
	Quote Date	30-06-2021	
9246243243	**SupplyType**	Supply	

Kind Attn : K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST%**	**Amount**
1	5502 - Furniture - Chairs - NA - nos *without casters*	8.00	3,000.00	0.00	18.00	28,320.00
				Total Order Value . . .		**28,320.00**

Rupees : Twenty Eight Thousand Three Hundred Twenty Only.

Terms and Conditions :-

Specification / Brand	Brand as standard rate approved by MD dt. 30-06-2021. Above Furniture all vertical surface light grey and horizantal surface in dark grey colour.
Payment Terms	50% Advance and balance 50% after delivery and production of the bill.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	One year
Advance Paid	Rs. 14,000/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for GMR Office use, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

bill not received
3/2/22

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Rajyalaxmi
Sign:
Date: 3/6/22

For *Modi Reality Mallapur LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Maa Sai Seatings*

Name : ____________________ Name : ____________________ Date : __/__/____

Contact : -

Tax Invoice

MAA SAI SEATINGS 5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. 15	Dated 26-Apr-22
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References K.V.CHANDRASEKHAR
Buyer (Bill to) **MODI REALITY MALLAPUR LLP** 5-4-187/3&3,IInd FLOOR, SOHAM MANSION, M.G.ROAD,SECUNDERABAD. DELIVERY AT: GULMOHAR RESIDENCY SURVEY NO.19, MALLAPUR,HYDERABAD. NEXT TO NFC RAILWAY OVER BRIDGE GSTIN/UIN : 36AAEFM1459R1ZP State Name : Telangana, Code : 36	Buyer's Order No. 87584/193106	Dated 21-Apr-22
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**NET VISITOR CHAIR**	9403	**8 nos**	3,000.00	nos	**24,000.00**
	CGST 9%					**2,160.00**
	SGST 9%					**2,160.00**
	Total		**8 nos**			**₹ 28,320.00**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 94214
Date: 20/5
Sign: L

Amount Chargeable (in words) *E. & O.E*

INR Twenty Eight Thousand Three Hundred Twenty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9403	24,000.00	9%	2,160.00	9%	2,160.00	4,320.00
Total	24,000.00		2,160.00		2,160.00	4,320.00

Tax Amount (in words) : **INR Four Thousand Three Hundred Twenty Only**

Company's Bank Details
Bank Name : ICICI BANK
A/c No. : 631205501075
Branch & IFS Code: KUKATPALLY & ICIC0006312

Company's PAN : AJZPK4074G

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAA SAI SEATINGS

Authorised Signatory

This is a Computer Generated Invoice

Tax Invoice (TRIPLICATE FOR SUPPLIER)

MAA SAI SEATINGS
5th FLOOR,5-5-33,PLOT NO.105 TO 113/1
RK'S ELITE,MYTHRINAGAR ALLWYN COLONY
KUKATPALLY,HYDERABAD
GSTIN/UIN: 36AJZPK4074G1ZO
State Name : Telangana, Code : 36
E-Mail : maasaiseatings@gmail.com

Buyer (Bill to)
MODI REALITY MALLAPUR LLP
5-4-187/3&3,IInd FLOOR,
SOHAM MANSION,
M.G.ROAD,SECUNDERABAD
DELIVERY AT:
GULMOHAR RESIDENCY
SURVEY NO.19,
MALLAPUR,HYDERABAD
NEXT TO NFC RAILWAY OVER BRIDGE
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36

Invoice No. 15	Dated 26-Apr-22
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References K.V.CHANDRASEKHAR
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	Total		8 nos			₹ 28,320.00

MODI REALTY MALLAPUR LLP
Gowran 26/04/2022

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for MAA SAI SEATINGS

Authorised Signatory

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Tax Invoice

(DUPLICATE FOR TRANSPORTER)

ATINGS
5-5-33,PLOT NO 105 TO 113/1
E MYTHRINAGAR ALLWYN COLONY
ALLY HYDERABAD
UIN 36AJZPK4074G1ZO
Name Telangana Code 36
maasaiseatings@gmail.com
Buyer (Bill to)

MODI REALITY MALLAPUR LLP
5-4-187/3&4 IInd FLOOR
SOHAM MANSION
M G ROAD SECUNDERABAD
DELIVERY AT
GULMOHAR RESIDENCY
SURVEY NO 19
MALLAPUR HYDERABAD
NEXT TO NFC RAILWAY OVER BRIDGE
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Delivery Note	Mode/Terms of Payment
Reference No. & Date	Other References K.V.CHANDRASEKHAR
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Dispatch Doc No	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

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	CGST 9%					2,160.00
	SGST 9%					2,160.00
	Total		8 nos			₹ 28,320.00

SUMMIT SALES LLP
R.R. DIST.
IN WARD
No: 94614
Date: 20/5
Sign:

INWARD
MODI REALTY MALLAPUR LLP
Inward No 8234 Dt. 26/04/22
MRN No 106528 Dt. 27/04/22
Received By Sign 26/04/22

E. & O.E

Amount Chargeable (in words)

INR Twenty Eight Thousand Three Hundred Twenty Only

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