PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04/06/22	Prepared by	Ramya	Serial no.	4898
Supplier name	Sri Sai Vishal Enterprises			HO inward no.	
Firm/Company	MRP LLP	Project	NGH	HO received date	
PO/WO date	12/04/22	PO/WO No.	87324	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	07	05/05/22	9,300/-	☑ Yes □ No
2.	08	05/05/22	43,400/-	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	52,700/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: Brick Report Enclosed.	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	52,700/-
Amount E – PO / WO value:	68,200/-
Amount F – Difference (A – E):	15,500/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/06/22
Remarks: Close 'PO' Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya	APPROVED			
Sign:	[signature]	[signature]			
Date	04/06/22	07 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s MODI Realty pochrama cy pochrama

Party GSTIN 36ABZFM1836127

Inv. No. 007 Date : 05.05.22

D.C. No. 8.031 Date :

P. O. 87324 Date :

Payment

State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	**Cement Solid Bricks**					
	4X8X16					
	6X8X16 →		300	31	Nos	9300=00
	6X8X12					

SUMMIT SALES LLP R.R. DIST. INWARD No: 94137 Date: 7/5 Sign:

Rupees in words Ninety Three thousand only

TOTAL		9300=00
SGST @	%	-
CGST @	%	.
GRAND TOTAL		9300=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 **Branch : Nacharam**

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

TAX INVOICE ✆ 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s MODI Realty Pocharam LLP
Pocharam

Party GSTIN 36AA2FM4835427

Inv. No. ______ Date [illegible]
D.C. No. 5021 Date ______
P.O. 8734 Date ______
Payment ______
State : TELANGANA. Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16					
	6X8X16		300	31	No	9300=00
	6X8X12					

9300 / 31

Rupees in words Ninety Three Hundred only

TOTAL	9300=00
SGST @	
CGST @	
GRAND TOTAL	9300=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200142891343
IFSC Code : HDFC0000368 Branch : Nacharam

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s MODI Realty pochrama Lly pochrama

Party GSTIN 36ABZFM18361Z7

Inv. No. 008 Date : 05.05.22
D.C. No. 019, 020, 021, 025 Date :
P. O. 87324 Date :
Payment
State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16					
	6X8X16 →		1400	31	nos	43,400
	6X8X12					

SUMMIT SALES LLP
INWARD
No. 94/38
Date: 2/5
Sign:
R.R. DIST.

Rupees in words Fourty Three Thousand - Four Hundred only

TOTAL	43400=00
SGST @ %	-
CGST @ %	-
GRAND TOTAL	43,400=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 **Branch : Nacharam**

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Realty Pocharam LLP
Pocharam

Party GSTIN 36ABZFM18341Z1

Inv. No. 008 Date : 05.02.22
D.C. No. 019, 020, 021, 022 Date :
P.O. 87324 Date :
Payment
State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hard Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16					
	6X8X16		1400	31	Nos	43,400
	6X8X12					

Rupees in words Forty Three Thousand Four Hundred only

TOTAL		43,400=00
SGST @	%	
CGST @	%	
GRAND TOTAL		43,400=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 Branch : Nacharam

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

Purchase Order

 12-04-2022 16:18:43

87324
04.04.22 1:33:43

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50C
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	87324	181917
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	12-04-2022	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	19-05-2021	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	2,200.00	31.00	0.00	0.00	68,200.00
					Total Order Value . . .	**68,200.00**

Rupees : Sixty Eight Thousand Two Hundred Only.

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for stair case 1, 2 in block A-lower & upper basement purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

APPROVED BY
13 APR 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

For *Modi Realty Pocharam LLP*

Authorised Signatory

Name : 12/04/2022

Accepted the above Terms And Conditions

For *Sri Sai Vishal Enterprises*

Name : ____________________

Date : __/__/____

Requisition Form - Cement Blocks

Company	Modi Reality Pocharam LLP	Site & Phase	Niligiri Heights
Req. no.	181917	Req. Date	12.04.22
Material required before	14.04.22	ID no.	75523
Prepared by:	Vijay Raj	Approved by (sign):	
Flat / Block no:	For Staircase - 1,2 in Block - A - Lower and Upper Basement		

S No.	Falt / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa - 4" Cement blocks (16"x8"x4")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement blocks (16"x8"x4")
1	Type E - 3BHK - 1,200 sft	Nos	-	-	-	-	-
2	Type G - 3BHK - 1,200 sft	Nos	-	-	-	-	-
3	Type F - 2BHK - 1130 Sft	Nos	-			-	-
4	Type D (a) - 3BHK - 1625 Sft	Nos	-	-	-	-	-
5	Type D (b) - 3BHK - 1625 Sft	Nos	-	-	-	-	-
6	CA Works	Nos	1.0	2,200.0	-	2,200.0	-
	Total					2,200.0	-

S No.	Item Description	Units	Qty required	Stock at site	Balance Qty to be ordered
1	6" Cement blocks (16"x8"x6")	Nos	2,200.0	-	2,200.0
2	4" Cement blocks (16"x8"x4")	Nos	-	-	-
	Total				

87324

Note: 10% of blocks must be half size

APPROVED
12 APR 2022
MINISH PARIKH
MANAGER PROCUREMENT

APPROVED BY
13 APR 2022
SOHAM MODI
MANAGING DIRECTOR

Internal memo no. 903/35/A

Annexure -D

Cement Blocks – Weekly Delivery Report

Company/ firm:	MRP LLP	Requisition nos.:	181917	Total PO quantity:	2200
Project:	NGH	PO No.	87324	Quantity delivered in earlier period:	700
Block /Flat / Villa no.:	Block A	Total material delivered	No	Quantity delivered during week:	700
Supplier:	Sri sai vishal enterprises	Close PO:	No	Balance quantity to be delivered:	800
Sign of security		Sign of Admin		Sign of Project manager	
Date	21.04.2022	Date	21.04.2022	Date	21.04.2022

Details of solid blocks – delivered in earlier period,

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	15.04.22	10:48 am	6X8X16	350	019	11199	106124
2.	15.04.22	15:57 pm	6X8X16	350	020	11203	106162
	Total:			700			

Details of solid blocks – delivered during the week,

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	16.04.22	15:09 pm	6X8X16	350	021	11204	106329
2.	21.04.22	10:48 am	6X8X16	350	025	11214	106330
	Total:			700			

Remarks:

Note: 1. Report to be emailed to purchase@modiproperties.com and report-audit@modiproperties.com every Saturday. 2. Maintain original along with delivery challans along with photos at site. 3. Report must have totals calculated. 4. Specify block size and block type (solid / hollow). 5. Total quantity and delivered quantity includes all types of blocks. 6. One running report must be made per PO.

Internal memo no. 903/35/A

Annexure -D

Cement Blocks – Weekly Delivery Report

Company/ firm:	MRP LLP	Requisition nos.:	181917	Total PO quantity:	2200
Project:	NGH	PO No.	87324	Quantity delivered in earlier period:	1400
Block /Flat / Villa no.:	Block A	Total material delivered	No	Quantity delivered during week:	300
Supplier:	Sri sai vishal enterprises	Close PO:	No	Balance quantity to be delivered:	500
Sign of security		Sign of Admin		Sign of Project manager	
Date	05.05.2022	Date	05.05.2022	Date	05.05.2022

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	15.04.22	10:48 am	6X8X16	350	019	11199	106124
2.	15.04.22	15:57 pm	6X8X16	350	020	11203	106162
3.	16.04.22	15:09 pm	6X8X16	350	021	11204	106329
4.	21.04.22	10:48 am	6X8X16	350	025	11214	106330
	Total:			1400			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	26.04.22	14:01pm	6X8X16	300	031	11230	106521
	Total:			300			

Remarks:

Note: 1. Report to be emailed to purchase@modiproperties.com and report-audit@modiproperties.com every Saturday. 2. Maintain original along with delivery challans along with photos at site. 3. Report must have totals calculated. 4. Specify block size and block type (solid / hollow). 5. Total quantity and delivered quantity includes all types of blocks. 6. One running report must be made per PO.

Internal memo no. 903/35/A

Annexure -D

Cement Blocks – Weekly Delivery Report

Company/ firm:	MRP LLP	Requisition nos.:	181917	Total PO quantity:	2200
Project:	NGH	PO No.	87324	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	Block A	Total material delivered	No	Quantity delivered during week:	700
Supplier:	Sri sai vishal enterprises	Close PO:	No	Balance quantity to be delivered:	1500
Sign of security		Sign of Admin		Sign of Project manager	
Date	16.04.2022	Date	16.04.2022	Date	16.04.2022

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
2.							
3.							
	Total:						

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	15.04.22	10:48 am	6X8X16	350	019	11199	106124
2.	15.04.22	15:57 pm	6X8X16	350	020	11203	106162
	Total:			700			

Remarks:

Note: 1. Report to be emailed to purchase@modiproperties.com and report-audit@modiproperties.com every Saturday. 2. Maintain original along with delivery challans along with photos at site. 3. Report must have totals calculated. 4. Specify block size and block type (solid / hollow). 5. Total quantity and delivered quantity includes all types of blocks. 6. One running report must be made per PO.