

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date: 4/6/22		Prepared by: Prashakar		Serial no. 4890	
Supplier name: Reflections Electricals Pvt. Ltd.		HO inward no.			
Firm/Company: MPL		Project: MPL		HO received date	
PO/WO date: 2/5/22		PO/WO No. 87897		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	556	14/05/22	58,318-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		58,318-00
Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.: 107253	Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges		—
Amount C – Other Debits :		—
Amount D (D=A+B-C) – Amount to be credited to the supplier:		58,318-00
Amount E – PO / WO value:		58,318-00
Amount F – Difference (A – E):		—
Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date	13/6/22	
Remarks:		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prashakar			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Sales Invoice

003

Buyer (Bill to)

003

Place of Supply : Telangana

Terms of Delivery

Mallapur

Less :

OUTPUT CGST
OUTPUT SGST
Rounding Off

INWARD
19200 14/03/22
Inward No: 101253
MRN No: 101253
Received By: [Signature]
Dr: [Signature]
Sign: [Signature]
MODI PROPERTIES PVT. LTD. Sy.No. 82
Total

IN WARD
No. 95192
Date: 3/6/22
* Sign: L *

₹ 58,318.00

Amount Chargeable (in words)

E. & O.E.

INR Fifty Eight Thousand Three Hundred Eighteen Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
940540	24,420.00	6%	1,465.20	6%	1,465.20	2,930.40
940511	27,650.00	6%	1,659.00	6%	1,659.00	3,318.00
Total	52,070.00		3,124.20		3,124.20	6,248.40

Tax Amount (in words) : **INR Six Thousand Two Hundred Forty Eight and Forty paise Only**

Date & Time :

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : State Bank of India

A/c No. : 30033772668

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : AADCR2047Q

Declaration

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Authorized Signatory

Estimate/Draft PO

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04-05-2022 4:04:11 PM



87897

20.04.22 3:07:39

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	87897	178540
Doc Date	02-05-2022	
Quote No	NIL	
Quote Date	02-05-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos D540527-5watts	66.00	370.00	0.00	12.00	27,350.40
2 4746 - Electrical - other - LED Lights - NA - nos D110327- 3W tts	79.00	350.00	0.00	12.00	30,968.00
Total Order Value . . .					58,318.40

Rupees : Fifty Eight Thousand Three Hundred Eighteen and Paise Forty Only.

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand.

Payment Terms Within 7 days of delivery.

Tax Inclusive of all taxes

Delivery Date Within 3days

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 5 yrs

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Model flats A 207, C 202 model flats lighting use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

**For MDs APPROVAL**

- ☐ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SLLP stock
☐ Other

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Date : __/__/__

Requisition Form

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.

