

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: <u>4/6/22</u>		Prepared by: <u>P. S. L. P.</u>		Serial no. <u>4910</u>	
Supplier name				HO inward no.	
Firm/Company: <u>MPL</u>		Project: <u>MPL</u>		HO received date	
PO/WO date: <u>1/6</u>		PO/WO No.: <u>88824</u>		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	<u>02934</u>	<u>2/6</u>	<u>8673-00</u>	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			<u>8673-00</u>
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:		Proof of delivery matches MRN	☐ Yes ☒ No
Amount B – Other Credits : Transportation charges			<u> </u>
Amount C – Other Debits :			<u> </u>
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>8673-00</u>
Amount E – PO / WO value:			<u>8673-00</u>
Amount F – Difference (A – E):			<u> </u>
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		<u>12/6</u>	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		<u>P. S. L. P.</u>			
Sign:		<u>[Signature]</u>			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		23934			
Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad				Invoice Date.		02-06-2022			
				PO No.		88824			
				PO Date.		01-06-2022			
				Req ID		76647			
				Req Date		24-05-2022			
GSTIN : 36AABCM4761E1ZM				PAN AABCM4761E		Loc Req No		178566	
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4745 - Electrical - other - Wall Hanging Light - NA - Type-3				10	735.00	7,350.00	18	1,323.00
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		7,350.00	1,323.00
		661.50		661.50		Total Invoice Amount		8,673.00	
Rupees : Eight Thousand Six Hundred Seventy Three Only.									

Rupees : Eight Thousand Six Hundred Seventy Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



88824

20.05.22 3:37:23

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	88824	178566
Doc Date	01-06-2022	
Quote No	NIL	
Quote Date	24-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4745 - Electrical - other - Wall Hanging Light - NA - nos Type-3	10.00	735.00	0.00	18.00	8,673.00
Total Order Value . . .					8,673.00
Rupees : Eight Thousand Six Hundred Seventy Three Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Next Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. above order for part -1 10 flats purpose**Completion Date** Nil**Measurment** Nil**Security** Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by ema

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		24.05.2022	
Site & Phase :		May Flower Platinum		Time:		11:50	
Supplier				Req.No.		178566	
Material required before date:		28.05.2022		ID No.		76647	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Main Door Lights (Type-3)	std	10	No's			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: Towards Part-1 10 flats purpose .							
Prepared By		A.Sravani		Approved by		K.Narender reddy	
Sign.& Date		24.05.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.