PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/6	Prepared by	Prabhgh	Serial no.	4920
Supplier name	&SLLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	30/4	PO/WO No.	87833	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23532	10/5	14,198.94	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	14,198.94
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106902	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,198.94
Amount E – PO / WO value:	14,198.94
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/6
Remarks:	Noc taken

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhgh			
Sign:		[signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23532
Modi Properties Private Limited,.	Invoice Date.	10-05-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	87833
	PO Date.	30-04-2022
	Req ID	76040
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	29-04-2022
	Loc Req No	178531

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8534 - Stone - granite - Tan Brown - 19mm - Sft	68022310	180	59.85	10,773.00	18	1,939.14
	9" x 96"-30 Nos						
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		180	7.00	1,260.00	18	226.80
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	12,033.00		2,165.94
	1,082.97	1,082.97	Total Invoice Amount	14,198.94		

Rupees : Fourteen Thousand One Hundred Ninty Eight and Paise Ninty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	87833	178531
Doc Date	30-04-2022	
Quote No	Nil	
Quote Date	30-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8534 - Stone - granite - Tan Brown - 19mm - Sft *9" x 96"-30 Nos*	180.00	59.85	0.00	18.00	12,712.14
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	180.00	7.00	0.00	18.00	1,486.80
					Total Order Value . . .	**14,198.94**

Rupees : Fourteen Thousand One Hundred Ninty Eight and Paise Ninty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B-101 702 C-102 106, 506, 806, 901 & C-904 purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Sujatha
Sign: Sangeetha
Date: 2/6/2022

851 DC

For *Modi Properties Pvt.Ltd.*
Authorised Signatory
Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties (P) Ltd.	DC No. : 4527
	Date : 6/5/22
Site:	Vehicle No. : AP36X4268
	P.O. / W.O. No. : 87833
	P.O. / W.O. Date : 30/4/22

Sl. No.	PARTICULARS	Quantity
1	Tan brown granite 9" x 96" = 30 (Nos)	180.00 sft
2		
3		
4		
5		
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7		
8		
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10		
11		
12		
13		
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16		
17		
18		
19		
20		

INWARD
Inward No: 19162 Dt: 06/05/22
MRN No: 106902 Dt:
Received By:
MODI PROPERTIES PVT. LTD.

GSTIN :

Received the above materials in good condition.

Received by :

Stamp:

Date : 6/5/22

For SUMMIT SALES LLP

Authorised Signatory