

PURCHASE DIVISION
Advice for approval for credit to supplier

5001

Date: 7/6/22		Prepared by: [Signature]		Serial no.	
Supplier name: Virind world				HO inward no.	
Firm/Company: MMRKLP		Project: GHT		HO received date	
PO/WO date: 2/6/22		PO/WO No: 88988		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	2361	2/6/22	2711/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				2711/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:				Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2711/-	
Amount E – PO / WO value:				2711/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		12/6/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[Signature]				
Sign:	[Signature]				
Date	7/6/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

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07-06-2022 14:19:42



88988

20.05.22 3:37:24

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	88988	203035
Doc Date	02-06-2022	
Quote No	Nil	
Quote Date	02-06-2022	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification / As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Vivid World**

Date : __/__/__

Requisition Form

Company Name:		Mehta & modi kowkooor		Date:		02-06-2022	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.		203035	
Material required before date:				ID No.		77006	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A toner refilling		1	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for HO.							
Prepared By		K.Suneel		Approved by			
Sign.& Date		02-06-2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:				ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:							
Prepared By				Approved by			
Sign.& Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

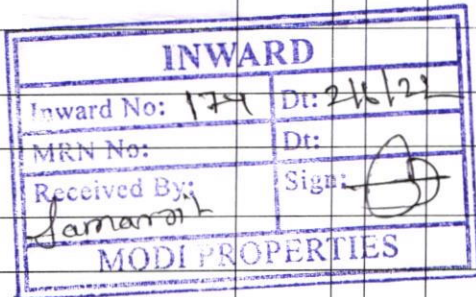
GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2361	Transport Mode :
Invoice Date :02/06/2022	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA	Code 36
Bill to Party	Ship to Party
Address: M/s . MEHTA & MODI REALITY KOWKOOR LLP, (MODI PROPERTIES PVT LTD), 5-4-187/3&4, 2 ND FLOOR, SOHAM MANSION , MGRD , SECBAD.	GATE PASS NO:2907
GST:36ABLFM7631F1Z3	GSTIN :

State : TELANGANA	Co de	State :	Code
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Product Description	HSN Code	U O M	Qty.	Rate	Amount	TAXABLE VALUE	CGST	SGST	TOTAL
							RATE	AMT	
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	271.40



	230.00	41.40	271.40
RS. TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY...			230..00
(RS.271.40)		70.65	20.70
		ADD: SGST 9%	20.70
		Total Amount After Tax	271.40

Bank Details

Bank Name : INDIAN BANK
Branch : Narayanguda Branch
Bank A/C : 406746378
Bank IFSC : IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

