PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	07/06/22	Prepared by	Ramya	Serial no.	4931
Supplier name	Sri Balaji Ent			HO inward no.	
Firm/Company	SMHPL	Project	SOV-iii	HO received date	
PO/WO date	02/06/22	PO/WO No.	88644	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	17	01/06/22	24,886/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	24,886/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108092 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	24,886/-
Amount E – PO / WO value:	24,886/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/06/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya	Prabhakar			
Sign:	[signature]	[signature]			
Date	07/06/22	07 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES
14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No.	Date
17	01-06-2022
Place of Supply: **36-Telangana**	Vehicle Number

Ship To
SILVER OAK VILLAS PART -3
CHERLAPALLY

Bill To

MODI HOUSING PVT.LTD

2nd floor Soham Mansion 5 4 187 3 and 4 M G Road Secunderabad -500003

Contact No.: 9502177288

GSTIN Number: 36AADCM5906D2ZO

State: 36-Telangana

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	DRAWER CHENNELS GODREGODREJ 20"	8302	20" INC	10	SET	₹ 500.00	₹ 900.00 (18.0%)	₹ 5,900.00
2	20MM MULTI LOCK (ML 418-20)	8301		30	PCS	₹ 450.00	₹ 2,430.00 (18.0%)	₹ 15,930.00
3	SCREWS 75X10MM (250 PER PKT)	8302	75X10MM	1	PKT	₹ 820.00	₹ 147.60 (18.0%)	₹ 967.60
4	SCREWS 50X10MM (250 PER PKT)	8302	50X10MM	1	PKT	₹ 550.00	₹ 99.00 (18.0%)	₹ 649.00
5	SS SCREWS 19X6MM (1000 PER PKT)	8302	16X6MM	1	PKT	₹ 850.00	₹ 153.00 (18.0%)	₹ 1,003.00
6	MS NALIS 2 IN	8302	1 KG	1	KGS	₹ 180.00	₹ 32.40 (18.0%)	₹ 212.40
7	MS NALIS 1.25 IN	7317	1/2 KG	1	KGS	₹ 90.00	₹ 16.20 (18.0%)	₹ 106.20
8	FISCHER 5MM	3926	75X10	1	BOX	₹ 100.00	₹ 18.00 (18.0%)	₹ 118.00
	Total			**46**			**₹ 3,796.20**	**₹ 24,886.20**

Invoice Amount In Words

Twenty Four Thousand Eight Hundred and Eighty Six Rupees only

Amounts:

Sub Total	₹ 24,886.20
Round off	- ₹ 0.20
Total	**₹ 24,886.00**
Received	₹ 0.00
Balance	₹ 24,886.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
3926	₹ 100.00	9.0%	₹ 9.00	9.0%	₹ 9.00	₹ 18.00
7317	₹ 90.00	9.0%	₹ 8.10	9.0%	₹ 8.10	₹ 16.20
8301	₹ 13,500.00	9.0%	₹ 1,215.00	9.0%	₹ 1,215.00	₹ 2,430.00
8302	₹ 7,400.00	9.0%	₹ 666.00	9.0%	₹ 666.00	₹ 1,332.00
Total	**₹ 21,090.00**		**₹ 1,898.10**		**₹ 1,898.10**	**₹ 3,796.20**

Terms and conditions:

GOODS ONCE SOLD WILL NOT BE TAKEN BACK
SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION.
PAYMENT POST DUE DATE WILL

UPI SCAN TO PAY

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder's Name: KIRAN DEVI JOSHI

For, SRI BALAJI ENTERPRISES

Authorized Signatory

SRI BALAJI ENTERPRISES SBE HYD.

INWARD
Inward No: 365 Dt: 2/6/22
MRN No: 108092 Dt: 2/6/22
Received By: Sign:
M H P L-SOV-III

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 95211
Date: 6/6/22
Sign:

Purchase Order

 02-06-2022 12:55:06 PM

88644
20.05.22 3:37:21

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Sri Balaji Enterprises	**Doc No**	88644	185224
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	02-06-2022	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	02-06-2022	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2093 - Carpentry - hardware - Drawer Channels - other - pairs *Godrej channels*	10.00	500.00	0.00	18.00	5,900.00
2	2268 - Carpentry - hardware - Drawer Locks - NA - nos *20 mm Standerd size*	30.00	450.00	0.00	18.00	15,930.00
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts *75x10*	1.00	820.00	0.00	18.00	967.60
4	2156 - Carpentry - hardware - S.S. Screws - other - pkts *50x10*	1.00	550.00	0.00	18.00	649.00
5	2156 - Carpentry - hardware - S.S. Screws - other - pkts *6x19*	1.00	850.00	0.00	18.00	1,003.00
6	2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs *wood nails*	1.00	180.00	0.00	18.00	212.40
7	2057 - Carpentry - hardware - Bombay Nails - other - kgs *11/4" 500gms, wood nails*	1.00	90.00	0.00	18.00	106.20
8	2099 - Carpentry - hardware - Fischer - 5mm - pkts *75x10*	1.00	100.00	0.00	18.00	118.00
					Total Order Value . . .	**24,886.20**

Rupees : Twenty Four Thousand Eight Hundred Eighty Six and Paise Twenty Only.

Terms and Conditions :-

Specification /	All items are branded
Payment Terms	After delivery and production of bills
Tax	Included in the above prices
Delivery Date	Next day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Extra
Warranty	Nil

For ***Modi Housing Pvt.Ltd***
Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions
For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

Purchase Order

 02-06-2022 12:55:06 PM Original / Office Copy / Purchase Div.Copy

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for Commercial complex , purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MHPLSOV	Date:	02-06-2022
Site & Phase :	MHPLSOV -III	Time:	10.00
Supplier		Req. No.	185224
Material required before date:	urgent	ID No.	76937

No	Description	Size	Quantity	Units	Inward No	Date
1	Godrej channels	20"	20	Nos		
2	Draw Locks	Std	30	Nos		
3	Screws	75X10	01	Box		
4	Screws	50X10	01	Box		
5	SS Screws	6X19	01	Box		
6	Wood Nails	2"	01	Kgs		
7	Wood Nails	1 1/4"	1/2	Kgs		
8	Fisher	75X10	01	Box		
88644						

Remarks: - For Commercial Complex Furniture Work Purpose

Prepared By	Meenakshi	Approved by	
Sign.& Date	02-06-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
04 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE