PURCHASE DIVISION
Advice for approval for credit to supplier

F

Date:	06/06/22	Prepared by	Ramya	Serial no.	4830
Supplier name	SSLLP			HO inward no.	
Firm/Company	MH Pvt Ltd	Project	SOV-III	HO received date	
PO/WO date	14/02/22	PO/WO No.	85467	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22213	21/02/22	6000/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			6000/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	104071	Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D–A+B–C) – Amount to be credited to the supplier:			6,000/-
Amount E – PO / WO value:			6,000/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	13/06/22		
Remarks:	final Bill, NOC taken		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	06/06/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22213
Modi Housing Pvt Ltd	Invoice Date.	21-02-2022
SOV III, Sy no, 11,12,14,15,16,17,18, & 294,,Hyderabad,	PO No.	85467
	PO Date.	14-02-2022
	Req ID	73790
GSTIN : 36AADCM5906D2Z0 PAN AADCM5906D	Req Date	12-02-2022
	Loc Req No	166917

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6158 - Miscellaneous - Uniform - NA - Nos		1	2400.00	2,400.00	0	0.00
	Jackets - Thick grey (Nagarjuna)						
2	6158 - Miscellaneous - Uniform - NA - Nos		3	1200.00	3,600.00	0	0.00
	Dress code - Grey color shirt and block clor trousers(Nagarjuna)						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	6,000.00		0.00
	0.00	0.00	Total Invoice Amount		6,000.00	

Rupees : Six Thousand Only.

SUMMIT SALES LLP
IN WARD
No: 95125
Date: 3/6/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 27-05-2022 5:19:48 PM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	85467	166917
	Doc Date	14-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-02-2022	
040-66335551 9618244433	**SupplyType**	Supply And Application	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6158 - Miscellaneous - Uniform - NA - Nos *Jackets - Thick grey (Nagarjuna)*	1.00	2,400.00	0.00	0.00	2,400.00
2	6158 - Miscellaneous - Uniform - NA - Nos *Dress code - Grey color shirt and block clor trousers(Nagarjuna)*	3.00	1,200.00	0.00	0.00	3,600.00
					Total Order Value . . .	**6,000.00**

Rupees : Six Thousand Only.

Terms and Conditions :-

Specification /	Jacket - Dark grey color. Dress code - Shirt (Grey color) and Trouser (Block color) For Nagarjuna
Payment Terms	after delivery.
Tax	Included in the above prices
Delivery Date	With in 10 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included by us
Warranty	Nil
Advance Paid	Nil
Other Terms	Nil
Completion Date	14-2-2022
Measurment	Nil
Security	Nil
Remarks	Nil

Books of accounts verified and no bills wrt this PO were received by accounts
Name: P. Ramesh
Sign:
Date: 3/06/22

For *Modi Housing Pvt.Ltd*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________

Name : ______________

Date : __/__/____

Requistion Form

PO: 85467

Company Name:	Modi Housing Pvt Ltd	Date:	12-02-2022
Site & Phase :	Silver Oak Villas	Time:	11:00 a.m
Supplier	Summit Sales LLP	Req. No.	166917
Material required before date:		ID No.	73790

No	Description	Size	Quantity	Units	Inward No	Date
1	Jackets - Thick grey (Nagarjuna)		1	No's		
2	Dress code - Grey color shirt and black trousers (Nagarjuna)		3	No's		
3						
4						
5						
6						
7						
8						

Remarks:			
Prepared By	Rohith	Approved by	
Sign.& Date	12-02-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Housing Pvt Ltd	DC No.	19012
SOV III, Sy no, 11,12,14,15,16,17,18, & 294,,Hyderabad,	DC Date.	21-02-2022
	PO No.	85467
	PO Date.	14-02-2022
	Req ID	73790
GSTIN : 36AADCM5906D2Z0	Req Date	12-02-2022
	Loc Req No	166917

	Description of Goods	HSN/SAC	Qty
1	6158 - Miscellaneous - Uniform - NA - Nos		1
2	6158 - Miscellaneous - Uniform - NA - Nos		3
3			
4			
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18			
19			
20			
21			
22	INWARD		
23	Inward No: 255 Dt: 22/2/22		
24	MRN No: 101071 Dt: 22/2/22		
25	Received By: Sign:		
26			
27	M H P L-SOV III		
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 80301
Date: 01/6/22
Sign:
R.R. DIST.