PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/06/2022	Prepared by	HINISH	Serial no.	4945
Supplier name	Praful Sanitary.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	30/05/2022	PO/WO No.	88735.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	189.	01/06/2022	6,042/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,042/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 108210	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,042/-
Amount E – PO / WO value:	6,042/-
Amount F – Difference (A – E):	NIL.
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	13/06/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		08 JUN 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

(ORIGINAL FOR RECIPIENT)

PRAFUL SANITARY 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/22-23/ 189**	Dated **1-Jun-22**
	Delivery Note **Invoice**	
	Reference No. & Date.	Other References **Credit**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, IInd Floor, M.G Road Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **88735**	Dated **30-May-22**
	Dispatch Doc No. **Invoice**	Delivery Note Date **1-Jun-22**
	Dispatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Double Blade**	8202	18 %	**300 No:**	18.00	No:	20 %	**4,320.00**
2	**Hacksaw Blade**	8202	18 %	**100 No:**	10.00	No:	20 %	**800.00**
								5,120.00
	Output CGST							**460.80**
	Output SGST							**460.80**
	ROUNDING OFF							**0.40**
	Total			**400 No:**				**₹ 6,042.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 893 Date 7/6/22 Sign.

Amount Chargeable (in words)

E. & O.E

Indian Rupees Six Thousand Forty Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8202	5,120.00	9%	460.80	9%	460.80	921.60
99		9%		9%		
99		14%		14%		
Total	**5,120.00**		**460.80**		**460.80**	**921.60**

Tax Amount (in words) : **Indian Rupees Nine Hundred Twenty One and Sixty paise Only**

Company's PAN : **ACWPG4864A**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD

for PRAFUL SANITARY

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 15257 Dt: 7/6/22
MRN No: 108216 Dt: 9/6/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST. INWARD No: 95338 Date: 8/6/22 Sign:

Page(s) 1 Of 1 30-05-2022 13:39:10

Purchase Order

88735
20.05.22 3:37:22

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	88735	169835
Doc Date	30-05-2022	
Quote No	Nil	
Quote Date	30-05-2022	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9537 - Tools - Hacksaw blade - double - nos	300.00	18.00	20.00	18.00	5,097.60
2	9538 - Tools - Hacksaw blade - single - nos	100.00	10.00	20.00	18.00	944.00
				Total Order Value . . .		**6,041.60**

Rupees : Six Thousand Fourty One and Paise Sixty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Sudhakar' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***
Authorised Signatory

Name : 30/05/2022

Accepted the above Terms And Conditions
For ***Praful Sanitary***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	26.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169835
Material required before date:		ID No.	76831

No	Description	Size	Quantity	Units	Inward No	Date
1.	Recron 88733		400	Nos		
2.	GI Buckets 88734		24	Nos		
3.	Hacksaw Blade	Double	300	Box		
4.	Hacksaw Blade 88735	Single	10	Box		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 28 MAY 2022
Sign.& Date	26.05.2022	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.