PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	08/06/22	Prepared by	Ramya	Serial no.	4968
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOV-LLP	Project	SOV-LLL	HO received date	
PO/WO date	04/06/22	PO/WO No.	88917	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23997	06/06/22	1534/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,534/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	108156	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,534/-
Amount E – PO / WO value:	1534/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	13/06/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]				
Date	08/06/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23997
Silver Oak Villas LLP	Invoice Date.	06-06-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	88917
	PO Date.	04-06-2022
	Req ID	76990
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	03-06-2022
	Loc Req No	184206

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6094 - Miscellaneous - Spacers - Other - nos		1000	1.30	1,300.00	18	234.00
	all in one						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,300.00		234.00
	117.00	117.00	Total Invoice Amount	1,534.00		

Rupees : One Thousand Five Hundred Thirty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 93234 Date: 6/6/22 Sign:

Purchase Order

 06-06-2022 11:10:49

88917
20.05.22 3:37:23

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	88917	184206
	Doc Date	04-06-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6094 - Miscellaneous - Spacers - Other - nos *all in one*	1,000.00	1.30	0.00	18.00	1,534.00
					Total Order Value . . .	**1,534.00**

Rupees : One Thousand Five Hundred Thirty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no:195,196 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	03-06-2022
Site & Phase :	Silver Oak Villas-III	Time:	14:00
Supplier		Req. No.	184206
Material required before date:		ID No.	76990

No	Description	Size	Quantity	Units	Inward Number	Date
1	Covering Blocks 88917		1000	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

Remarks: - For villa no.195,196 purpose

Prepared By	K.Tulasi Rani	Approved by	
Sign.& Date	03-06-2022	Sign. & Date	

APPROVED
07 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	20488
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	06-06-2022
	PO No.	88917
	PO Date.	04-06-2022
	Req ID	76990
GSTIN : 36ADBFS3288A2Z7	Req Date	03-06-2022
	Loc Req No	184206

	Description of Goods	HSN/SAC	Qty
1	6094 - Miscellaneous - Spacers - Other - nos		1000
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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INWARD
Inward No: 2242 Dt: 6/6/22
MRN No: 108156 Dt: 6/6/22
Received By: Sign:
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 80434
Date: 8/6/22
Sign:
R.R. DIST.