6

PURCHASE DIVISION

Advice for approval for credit to supplier

	9/06/22	Prepared by	Vanajarthi	Serial no.	5025
				HO inward no.	
upplier name	SSLLP			HO received date	
Firm/Company	MFMFKLLP	Project	GCHT	Scan ID.	
PO/WO date	4/06/22	PO/WO No.	88911		

Sl no.	Bill no.	Bill date	Bill amount	Original attached
				☑ Yes □ No
1.	23980	4/06/22	15,264.48/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				

Amount A – Bills total (Excluding Transport & Hamali Charges):			15,264.48
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report		Proof of delivery matches MRN	☑ Yes □ No
MRN nos.:	108210		
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			15,264.48
Amount E – PO / WO value:			15,264.48
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	13/06/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajarthi				
Sign:	[signature]				
Date	9/06/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	23980
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	04-06-2022
	PO No.	88911
	PO Date.	04-06-2022
	Req ID	74699
	Req Date	15-03-2022
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Loc Req No	141274

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5513 - Furniture - Tables - NA - nos		4	3234.00	12,936.00	18	2,328.48
	Table base in 1.5" SS Square pipe - Size - 3'6" x 1'6"x2'6"						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	12,936.00	2,328.48
	1,164.24	1,164.24	Total Invoice Amount	15,264.48	

Rupees : Fifteen Thousand Two Hundred Sixty Four and Paise Fourty Eight Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. INWARD No: 95196 Date: 4/6/22 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 04-06-2022 14:03:37

88911
20.05.22 3:37:23

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	88911	141274
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	04-06-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-08-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5513 - Furniture - Tables - NA - nos *Table base in 1.5" SS Square pipe - Size - 3'6" x 1'6"x2'6"*	4.00	3,234.00	0.00	18.00	15,264.48
					Total Order Value . . .	**15,264.48**

Rupees : Fifteen Thousand Two Hundred Sixty Four and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation. SS Square pipe shall be of 1.5"x2mm square pipe-16 guage-202 grade
Payment Terms	After delivery
Tax	All taxes included in above price.
Delivery Date	Within 5 days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Including in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Commercial complex purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Mehta&Modi Realty Kowkur-LLp	Date:	15-03-2022
Site & Phase :	GHT	Time:	14:55
Supplier		Req. No.	141274
Material required before date:	17-03-2022	ID No.	14699

88911

No	Description	Size	Quantity	Units	Inward No	Date
	Banquet hall					
1	Plastic chairs-White	Std	50	Nos		
2	Banquet tables	4’X2’	4	Nos		
3	65” smart TV	65”	01	Nos		
4	Low storage (Wenge color)	4’X30”X18”	01	Nos		

Remarks: - For Ght site club House Banquet Hall purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	15-03-2022	Sign. & Date	15-03-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	20473
Mehta & Modi Realty Kowkur LLP	DC Date.	04-06-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	88911
	PO Date.	04-06-2022
	Req ID	74699
GSTIN : 36ABLFM7631F1Z3	Req Date	15-03-2022
	Loc Req No	141274

	Description of Goods	HSN/SAC	Qty
1	5513 - Furniture - Tables - NA - nos		4
2			
3			
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INWARD
Inward No: 12628 Dt: 04/06/22
MRN No: 08210 Dt: 03/06/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

16:40

SUMMIT SALES LLP
IN WARD
No: 80458
Date: 9/6/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction