

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 09/06/22		Prepared by: Prabhakar		Serial no. 5011	
Supplier name: Legend elevation				HO inward no.	
Firm/Company: MPPL		Project: MPL		HO received date	
PO/WO date: 4/05/22		PO/WO No. 87917		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	087	6/6/22	2864/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				2864/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	108235		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2864/-	
Amount E – PO / WO value:				2864/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		13/06/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date		09 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



INVOICE

Cell : 9246101075

LEGEND ELEVATIONS

CIVIL & PAINTING CONTRACTORS ** GLASS ELEVATIONS

* HPL * ACP CLADDING * SIGNAGES ETC.,

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda, Hyderabad - 500 029. T.S. E-mail : rsgkst@gmail.com

M/s. Modi Properties Pvt. Ltd.

SI.No. 087

Secunderabad, T.S.

Customer GST No 36AABCM4761E1ZM

Date : 6/6/2022

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs. Ps.	
01.	Steel Matt Etching plates 9 Each Size 9"x2"	13- Nos. - 234- Sq. Inch.	Rs. 12/ Sq. Inch.	Rs. 2808/-	00

INWARD	
Inward No: 19298	Dt: 8/6/22
MRN No: 108235	Dt:
Received By:	Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

P.O. NO : 87917.

Bank Name : Bank of Maharashtra
A/c. Name : Legend Elevations
C-A/c : 60377761695
IFSC : MAHB0000383
Br. Kachiguda, Hyd-27. T.S.



CGST % Rs. 28/-

SGST % Rs. 28/-

IGST %

Advance

Balance

Rupees in words Two Thousand Eight Sixty Four only

GSTIN : GSTIN : 36AIKPG0292L2Z1

GRAND TOTAL Rs. 2864/-

For M/s. LEGEND ELEVATIONS

Customer's Signature


Signature

Purchase Order

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Legend Elevations
3-5-967,Narayanguda,Hyderabad.

GSTIN 36AIKPG0292L2Z1
9246101075

Doc No	87917	178535
Doc Date	04-05-2022	
Quote No	NIL	
Quote Date	30-04-2022	
SupplyType	Supply	

Kind Attn : Mr.Ravi Kiran

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6074 - Miscellaneous - SS Name Plates - other - Sq.inches Ladies Toilet- 9" x 2"- 1 No	18.00	12.00	0.00	2.00	220.32
2 6074 - Miscellaneous - SS Name Plates - other - Sq.inches Gents Toilet- 9" x 2"- 1 No	18.00	12.00	0.00	2.00	220.32
3 6074 - Miscellaneous - SS Name Plates - other - Sq.inches Unisex Toilet- 9" x 2"- 2 No	36.00	12.00	0.00	2.00	440.64
4 6074 - Miscellaneous - SS Name Plates - other - Sq.inches Pantry- 9" x 2"- 3 No	54.00	12.00	0.00	2.00	660.96
5 6074 - Miscellaneous - SS Name Plates - other - Sq.inches First Aid Room- 9" x 2"- 1 No	18.00	12.00	0.00	2.00	220.32
6 6074 - Miscellaneous - SS Name Plates - other - Sq.inches Society- 9" x 2"- 1 No	18.00	12.00	0.00	2.00	220.32
7 6074 - Miscellaneous - SS Name Plates - other - Sq.inches Security Room- 9" x 2"- 1 No	18.00	12.00	0.00	2.00	220.32
8 6074 - Miscellaneous - SS Name Plates - other - Sq.inches Napping area- 9" x 2"- 2 No	36.00	12.00	0.00	2.00	440.64
9 6074 - Miscellaneous - SS Name Plates - other - Sq.inches Semi Out Door Area- 9" x 2"- 1 No	18.00	12.00	0.00	2.00	220.32
Total Order Value . . .					2,864.16

Rupees : Two Thousand Eight Hundred Sixty Four and Paise Sixteen Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms NIL
Tax GST included in above price.
Delivery Date Within 7 days
Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999
Penalty For Delay Nil
Transportation Included in the above price.
Warranty 5 years warranty on finish.
Advance Paid nil

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Legend Elevations**

Name :

Name :

Date : _/_/

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for Club house purpose.

Completion Date

Nil

Measurment

Nil

Security

NIL

Remarks

Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Legend Elevations**

Name :

Date : __/__/__

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	30.04.2022
Site & Phase :	May Flower Platinum	Time:	16:15
Supplier		Req.No.	178535
Material required before date:	03.05.2022	ID No.	76065

No	Description	Size	Quantity	Units	Inward No	Date
1	Ladies Toilet-SS Name Plate	9" x 2"	01	No's		
2	Gents Toilet-SS Name Plate	9" x 2"	01	No's		
3	Unisex Toilet-SS Name Plate	9" x 2"	02	No's		
4	Pantry-SS Name Plate	9" x 2"	03	No's		
5	First Aid Room-SS Name Plate	9" x 2"	01	No's		
6	Society-SS Name Plate	9" x 2"	01	No's		
7	Security Room-SS Name Plate	9" x 2"	01	No's		
8	Napping area-SS Name Plate	9" x 2"	02	No's		
9	Semi Out Door Area-SS Name Plate	9" x 2"	01	No's		
10	Creche-SS Name Plate					

Remarks: Towards clubhouse use purpose

Prepared By	R.Ashok	Approved by	K.Narender Reddy
Sign. & Date	30.04.2022	Sign. & Date	

Note:



